

School Board Minutes May 14, 2025

The Board of Education of the Lenox Community School District met in regular session on Wednesday, May 14, 2025. Board President Jake Tripp called the meeting to order at 6:00 p.m.

Board members Josias Pacheco, Monty Douglas, Seth Evans, Jake Tripp and Kurtis Christensen answered roll call. Others present: Superintendent – David Henrichs, Principal Alyssa Cline, Principal Bill Huntington, Board Secretary Melissa Douglas and visitors Brook Adams, Haley Roberts, Rachel Cline, Jenn Evans and Colleen Larimer. Guests were welcomed.

The Mission Statement was read by Kurtis Christensen.

A motion was made by Douglas, second by Christensen to approve the agenda, past meeting minutes, current bills, and financial reports. Motion carried 5-0.

In New Business:

- Christensen made a motion to approve the dance team as an official school sponsored activity. Second by Pacheco. Motion carried 5-0.
- Dance team contracts were discussed. Douglas made a motion to table this until the June board meeting where Schedule B will be adjusted to include wages for dance team sponsors and adjust wages for cheerleading sponsors. Second by Pacheco. Motion carried 5-0.
- Christensen made a motion to approve \$8,000 as a budget for the newly formed robotics team. Wages for that sponsor will be added to schedule B in June also. Second by Pacheco. Motion carried 5-0.
- Douglas made a motion to approve the 28E agreement with Jester Insurance. Second by Evans. Motion carried 5-0.
- Douglas made a motion to approve the educational services contracts with SWCC for FY year 2025-2026. Second by Christensen. Motion carried 5-0.
- Evans made a motion to approve the resignations of Doug Junker – Model/

School Board Minutes June 11, 2025

The Board of Education of the Lenox Community School District met in regular session on Wednesday, June 11, 2025. Board President Jake Tripp called the meeting to order at 5:00 p.m.

Board members Josias Pacheco, Monty Douglas, Jake Tripp and Kurtis Christensen answered roll call; Seth Evans was absent. Others present: Superintendent David Henrichs, Principal Alyssa Cline, Principal Bill Huntington, Board Secretary Melissa Douglas and visitors Tim McConnaughey and Colleen Larimer. Guests were welcomed.

The Mission Statement was read by Monty Douglas.

A motion was made by Christensen, second by Douglas, to approve the agenda, past meeting minutes, current bills, and financial reports. Motion carried 4-0.

In Old Business:

- Douglas made a motion to approve the second reading to adopt policy 502.16. Second by Pacheco. Motion carried 4-0.
- In New Business:
- Christensen made a motion to approve an HR handbook amendment concerning schedule B and salaries for Cheer Sponsors (\$2,400), Robotics Sponsor (\$1,800), and Dance Team Sponsors (\$2,400). Second by Douglas. Motion carried 4-0.
- Pacheco made a motion to approve the resignations of Dalton Shadle (Para), Kristen Lange (Head Cross Country Coach), and Bill Huntington (Head JH Girls Basketball Coach, JH Boys/ Girls Track Coach, Head JH Softball Coach contingent on finding replacements for 2025-2026). Second by Christensen. Second by Douglas. Motion carried 4-0.
- Douglas made a motion to approve the transfer of Melissa Villarreal from Transportation/Nutrition Secretary to paraprofessional and Wade England from Assistant HS Boys Wrestling Coach to Head HS Girls Wrestling Coach. Second by Christensen. Motion carried 4-0.
- Christensen made a motion to approve new hires Brook Adams, Rachel Cline and Jennifer Evans - Tri Dance Team Sponsors, Wade En-

Mentor Teacher, Jesse Cox – Industrial Tech Teacher, Sue Privett – Cook, Tiffany Weller – Summer School Teacher, and Tarran O’Riley – Junior Class Sponsor. Second by Christensen. Motion carried 5-0.

- Douglas made a motion to approve new hires JoAnn Gregg – SPED Teacher (25-26), Duane Heim – Cook (25-26), Evan Baldwin – Volunteer HS G/B Golf Coach (24-25), Emily Irr – Junior Class Sponsor (25-26), Sherri Briggs, Cindy Junker, and Braxton Bradley – Summer Custodians, Tyra Stoaks – Volunteer HS Softball Coach (24-25), Wade Samo – Volunteer HS Baseball Coach (24-25), Michael West – Assistant HS Baseball Coach (25-26), and Haley Longobardi – Summer School Teacher. Motion carried 5-0.
- Christensen made a motion to approve the transfer of Kaela David from Co-Head/ Co- Assistant HS Volleyball Coach to Head Volleyball Coach for the 25-26 school year. Second by Evans. Motion carried 5-0.
- Pacheco made a motion to approve the sharing agreement with Griswold CSD for the position of superintendent for the 2025-2026 and 2026-2027 school years. Second by Douglas. Motion carried 5-0.
- Evans made a motion to approve the high school baseball fund raiser selling Casey’s cards, schedule posters and outfield signs. Second by Christensen. Motion carried 5-0.
- Discussion was held on changing the June board meeting time due to a home baseball/softball game. Christensen made a motion to approve the June board meeting for June 11, 2025, at 5:00 pm. Second by Douglas. Motion carried 5-0.
- Douglas made a motion to approve the review of policies 503.1-504.11. Second by Christensen. Motion carried 5-0.
- Pacheco made a motion to

gland – Industrial Tech Teacher and LaDonna Pafford – Transportation/Nutrition Secretary. Second by Pacheco. Motion carried 4-0.

- Christensen made a motion to approve bids from Petersen Tire (Tires/Tire Repair), County Line Repair (Oil Changes, Vehicle Repair), Sweeney Repair (Oil Changes, Car/Truck Towing), MFA (Gas and Diesel at a fixed price), Ramsey’s Market (Bread) and Anderson Erickson (Milk). Bus Towing will be decided on an as needed basis. Second by Douglas. Motion carried 4-0.
- Douglas made a motion to approve the 25-26 school fees with a small change to meal prices, student activity tickets and technology deposits. Second by Christensen. Motion carried 4-0.
- Legislative priorities were set as follows: 1. Supplemental State Aid, 2. School Funding Policy, 3. Local Accountability & Decision Making, 4. Private School Choice. Douglas made the motion to approve these priorities. Second by Pacheco. Motion carried 4-0.

Administration board reports as follows:

- Bill Huntington, Elementary Principal reported:
- ISASP Scores
 - AEA
 - Need for another para to be hired
 - Maintenance
 - Summer School

- Alyssa Cline, Secondary Principal:
- School Safety Table-Top Drill with EMA – Chemical Spill
 - Crisis prevention
- David Henrichs, Superintendent reported:
- Open positions: Substitute Bus Drivers, Basketball Cheer Sponsor, Assistant JH Girls Basketball Coach, Assistant Boys High School Basketball Coach, Special Education Van Driver, Assistant HS Volleyball Coach, Head JH Girls Basketball Coach, JH Track Coach, Head JH Softball Coach, Assistant HS Boys Wrestling Coach, Paraprofessional
 - Sharing days
 - Care Grant

- approve the first reading to adopt policy 502.16, Restricted Use of Cell Phones during Instructional Time. Second by Evans. Motion carried 5-0.
- Christensen made a motion to renew the mechanical breakdown insurance policy. Second by Douglas. Motion carried 5-0.
- Discussion was held on the 2024-2025 Superintendents Summative Evaluation. The evaluation was completed.
- Douglas made a motion to transfer 90% of Special Ed funding to the AEA. Second by Evans. Motion carried 5-0.

Administration board reports as follows:

- Bill Huntington, Elementary Principal reported:
- Summer School
 - Thank you to PTO for teacher appreciation week
 - Baseball field work
 - Softball field work

Alyssa Cline, Secondary Principal:

- ISASPS
- ISU student teachers

David Henrichs, Superintendent reported:

- Open positions: Substitute Bus Drivers, Basketball Cheer Sponsor, Assistant JH Girls Basketball Coach, Assistant Boys High School Basketball Coach, Special Education Van Driver, Assistant HS Volleyball Coach, Industrial Technology Teacher
- Sharing days
- Graduation
- Thank you note from Corn-ing
- Board Recognition Month
- Bus Inspections

Christensen made a motion to adjourn the meeting at 8:40 pm, seconded by Pacheco. Motion carried 5-0.

Jake Tripp, Board President
Melissa Douglas, Board Secretary

| Vendor | Description | AmountPaid |
|--------|--|----------------|
| | Ahlers & Cooney P.C. Board, Legal Services | \$124.00 |
| | Blank Park Zoo | |
| | ELL Trip | \$54.00 |
| | Darrell G. Brown | |

- Door Access Control
 - July Board Meeting July 9th instead of July 10th at 6:00 pm
- Christensen made a motion to adjourn the meeting at 6:18 pm, seconded by Douglas. Motion carried 4-0.

Jake Tripp, Board President
Melissa Douglas, Board Secretary

| Vendor | Description | AmountPaid |
|--------|--|------------------|
| | American Digital Security Alarm Monitoring |\$69.90 |
| | Bedford Community School HS Ed Open Enrollment Tuition Bedford |\$39,150.84 |
| | Berens-Tate Consulting Group GO Bond | |
| | Report |\$2,000.00 |
| | Darrell G. Brown Transportation | |
| | Vehicle Repair |\$1,207.22 |
| | Capital Sanitary Supply Inc. O&M Supplies |\$434.22 |
| | Christensen Sanitation | |
| | O&M Sanitation |\$500.00 |
| | Demco Inc. Supplies |\$3,734.65 |
| | Fastenal Company O&M Supplies |\$529.36 |
| | Front 9 LLC | |
| | O&M Purchased Services - Athletic Fields | |
| | Applications |\$3,100.00 |
| | Green Hills AEA Social Work Services | |
| | AEA |\$21,175.20 |
| | IDATP | |
| | Drug Testing Kits |\$34.00 |
| | Infomax Office Systems Inc. Copier Supplies |\$87.81 |
| | Iowa Communications Network | |
| | ISL Technical | |

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|---|-------------------|
| Vehicle Repair & Service | \$1,635.63 |
| Capital One | |
| Travel, Postage, Instructional Supplies, HSAP | \$2,670.67 |
| Capital Sanitary Supply Inc. O&M Supplies | \$2,286.43 |
| Christensen Sanitation | |
| O&M Sanitation | \$500.00 |
| City of Lenox | |
| Natural Gas April | \$3,738.06 |
| Dollar General-Regions 410526 nursing supplies | \$85.40 |
| Fastenal Company O&M Supplies | \$149.37 |
| Forte Piano Service | |
| Tuning the black | |
| Yamaha piano | \$145.00 |
| General Fire & Safety Equipment. O&M Purchased Services - Fire Sprinkler Inspection | \$540.00 |
| Hoglund Bus Co. Inc. Transportation | |
| Supplies | \$195.40 |
| Elizabeth Hovick | |
| ay Piano Lessons - Moriah | \$160.00 |
| CEV Multimedia, LLC | |
| Yearly Subscription | \$1,350.00 |
| Instrumentalist Awards LLC | |
| Choral Combination | |
| Award | \$90.00 |
| Iowa Assoc. of School Boards | |
| Board Dues and Fees 2026 IASB Membership Dues | \$2,267.00 |
| Iowa Communications Network | |
| ISL Technical | |
| Services | \$1,452.68 |
| Iowa High School Music Association | |
| IHSMA Membership | |
| Dues | \$40.00 |
| Jostens Inc. | |
| HS Ed Instructional | |
| Supplies | \$128.20 |
| Keul Electric LLC | |
| O&M Purchased Services - Dust Collector Repair | \$150.00 |
| LCD Manufacturing Inc. | |
| Other Purchased Services - Snow Removal | \$1,595.25 |
| Lenox Family Hardware LLC | |
| Supplies | \$693.09 |
| Lenox Municipal Utilities | |
| O&M Electricity, Water, Sewer | \$10,706.05 |
| Marcia Brenner Associates | |
| Software | \$750.00 |
| MFA Oil Company | |
| Transportation Fuel | \$4,148.51 |
| Mid-American Research Chemical | |
| O&M Supplies | \$2,236.06 |
| Linda Naven | |
| Accompanist rehearsal and performance hours | \$372.00 |

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| Services |\$5,781.97 |
| Iowa Department of Education | |
| Bus Inspections |\$700.00 |
| Iowa High School Music Association | |
| Large Group | |
| Fees |\$145.00 |
| JS Auto Services LLC Stephens | |
| Transportation Professional Services - Van Detail |\$210.00 |
| Lenox CommunitySchool Dist. | |
| Petty Cash Reimbursement | |
| Transportation and Postage |\$52.03 |
| Lenox Family Hardware LLC | |
| O&M Supplies, Instructional | |
| Supplies |\$154.05 |
| Lenox Municipal Utilities | |
| O&M Electricity, Water, Sewer |\$11,354.31 |
| Lenox Time Table | |
| Publications |\$302.61 |
| Martin Bros. Distributing Co. | |
| O&M Supplies |\$1,343.24 |
| MFA Oil Company | |
| Transportation | |
| Fuel |\$3,603.19 |
| Mid-American Research Chemical | |
| O&M Supplies |\$414.86 |
| Michael Nardini | |
| Mileage to OM | |
| Shared Employee |\$347.20 |
| Petersen Tire | |
| Transportation | |
| Tires |\$1,736.52 |
| Alan Ritchie | |
| Transportation | |
| Physicals - Ritchie |\$86.00 |
| Riverside Insights | |
| Cogat Screeners to identify | |
| TAG students |\$1,022.20 |
| Haley Roberts | |
| HS Ed Instructional | |
| Supplies |\$94.01 |
| Schmitt Music | |

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|---|-------------------|
| NuCara Pharmacy | |
| nursing supplies | \$24.98 |
| Ramsey’s Market | |
| Home Ec Instructional | |
| Supplies | \$12.14 |
| Frances J Saylor | |
| Piano Lessons | \$472.00 |
| Stalker CJDR | |
| Transportation | |
| Supplies | \$65.00 |
| Amanda Standley | |
| 2nd Semester | |
| HSAP Mileage | \$323.39 |
| Sweeney Repair | |
| Vehicle Repair | |
| & Service | \$1,096.59 |
| US Cellular | |
| Hot Spots | \$176.36 |
| Ventris Learning | |
| Additional UFLI manuals are needed for literacy intervention in Kindergarten | |
| and First grade | \$376.25 |
| Verizon | |
| Hot Spots | \$400.10 |
| Wilson Hanson & Associates P.C. | |
| Board Legal Fees | \$100.00 |
| Total General Fund | ... \$41,309.61 |
| AC/GC School District | |
| HS Athletics | |
| ACGC Relays | \$125.00 |
| All-American Iowa Sports | |
| Upgrades to | |
| timing system | \$650.00 |
| Atlantic Bottling Company | |
| Concession | |
| Stand Supplies | \$953.46 |
| Bedford Community School | |
| HS Athletics Dues and Fees - Bedford Track Meet | \$140.00 |
| Capital One Bank | |
| FFA, Travel, Lava Java, Supplies | \$11,889.44 |
| Central Decatur Comm. School | |
| HS Athletics Dues and Fees | |
| CD Track Meet | \$200.00 |
| Clarinda Community Schools | |
| HS Athletics Dues and Fees Clarinda | |
| Track Meet | \$250.00 |
| Creston Community School | |
| Creston/EU Golf | |
| Tournament | \$250.00 |
| Dannco, Inc. | |
| High Jump Pit, Standards, Cover - This was on the capital outlay requests from board approval | \$12,210.34 |
| Dollar General-Regions 410526 | |
| Items for school store | |
| PBIS | \$83.85 |
| East Union Community School | |
| HS Athletics Dues and Fees - EU Track Meet | \$250.00 |
| Kevin Frost | |
| HS Athletics Officials | \$370.00 |

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| Instructional | |
| Supplies | \$407.00 |
| Kathryn Scott | |
| Special Ed Mileage - Elias Jackson | \$217.60 |
| Southwest Iowa Prairie Home School | |
| HSAP | \$258.00 |
| Southwestern Community College | |
| College Tuition | |
| SWCC 28E |\$1,000.00 |
| Amanda Standley | |
| HSAP |\$1,244.20 |
| Sweeney Repair | |
| Transportation | |
| Vehicle Repair |\$160.21 |
| Taylor County Sheriff’s Office | |
| SRO 2024-2025 |\$33,618.55 |
| US Cellular | |
| Tech Hot Spots |\$173.96 |
| Wilson Hanson & Associates P.C. | |
| Board Legal Fees | \$324.00 |
| Worthington Direct | |
| Instructional | |
| Supplies | \$2,064.94 |
| Total General | |
| Fund |\$138,838.85 |
| ASPI Solutions, Inc. | |
| Track Meet entries for bound |\$402.00 |
| Dannco, Inc. | |
| Athletic Supplies/ Backboards |\$9,246.75 |
| Kevin Frost | |
| HS Athletics | |
| Officials | \$140.00 |
| Iowa Association of Ag Educators | |
| FFA Dues and Fees - Conference | |
| Registration |\$475.00 |
| Iowa FFA Association | |
| FFA Dues and Fees - SLC Registration and | |
| Membership |\$453.00 |
| Noah Johnson | |
| HS Athletics | |
| Officials |\$140.00 |
| Jostens Inc. | |
| Elementary | |
| Memory Book |\$628.15 |
| Lenox Family Hardware LLC | |
| Lava Java Supplies |\$5.99 |
| Joshua Perkins | |
| HS Athletics | |

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| Griswold Community School | |
| HS Athletics GMS | |
| Relays | \$240.00 |
| Nicholas Hodges | |
| HS Athletics Travel Meals for JV Golf Tournament | \$30.00 |
| David Huff | |
| HS Athletics Officials - JH Track | \$185.00 |
| Lenox Family Hardware LLC | |
| FFA Instructional Supplies | |
| Greenhouse, Industrial Tech & O&M Supplies | \$397.49 |
| Martin Bros. Distributing Co | |
| Concession stand | |
| food | \$4,239.55 |
| Mount Ayr Community Schools | |
| Coed Relays | \$680.00 |
| Podium Ink | |
| 30 sets of Softball uniforms ordered on uniform rotation | \$3,502.18 |
| Rapid Elite | |
|25 uniforms for JH baseball in the uniform rotation process | \$2,500.00 |
| James Smith | |
| HS Athletics Officials | \$369.98 |
| Southwest Valley Schools | |
| HS Athletics Dues and Fees | \$150.00 |
| Sweet Side | |
| supplies for Hope Squad | |
| giveaway bags | \$444.00 |
| Sweet Treats by Maddie | |
| Cake Pops for prom | \$200.00 |
| Total Activity Fund | \$40,310.29 |
| Akin Building Center | |
| SAVE Construction Services | |
| Crows Nest | \$1,420.31 |
| Total SAVE Fund | \$1,420.31 |
| Front 9 LLC | |
| Voted PPEL Baseball | |
| Field Renovation | \$18,925.00 |
| Infomax Office Systems Inc. | |
| Copier Lease | \$1,064.31 |
| Jeff Lange | |
| Voted PPEL Construction Services - Baseball Crows Nest | \$1,350.00 |
| Total PPEL Fund | \$21,339.31 |
| Anderson Erickson Dairy Co. | |
| Nutrition Milk and OJ | \$3,867.04 |
| Martin Bros. Distributing Co. | |
| Nutrition Food & Supplies | \$20,902.63 |
| Ramsey’s Market | |
| Nutrition Food | \$1,235.80 |
| SNAI | |
| Nutrition Dues and Fees | \$54.00 |
| Total Nutrition | |
| Fund | \$26,059.47 |

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| Officials |\$140.00 |
| Riddell All American Sports Corporation | |
| Helmet | |
| Reconditioning |\$1,543.12 |
| Bryce Schafer | |
| HS Athletics | |
| Officials |\$160.00 |
| Steve Shantz | |
| HS Athletics | |
| Officials |\$160.00 |
| Jerry Shields | |
| HS Athletics | |
| Officials |\$140.00 |
| Larry Teply | |
| HS Athletics | |
| Officials |\$140.00 |
| Total Activity | |
| Fund |\$13,774.01 |
| Iowa Local Government Risk | |
| Pool Commission | |
| Natural Gas Risk Pool | |
| 2025-2026 |\$55,172.58 |
| SU Insurance Company | |
| Equipment Breakdown | |
| Insurance |\$14,010.25 |
| Total Management | |
| Fund |\$69,182.83 |
| Front 9 LLC | |
| Baseball Field Renovation - Voted PPEL Purchased | |
| Services | \$4,700.60 |
| Infomax Office Systems Inc. | |
| Copier Lease |\$1,064.31 |
| LCD Manufacturing Inc. | |
| PPEL Purchased Services - New Bathrooms |\$35,555.00 |
| Lenox Family Hardware LLC | |
| Supplies Crows Nest | |
| Baseball Field |\$2,344.40 |
| Total PPEL | |
| Fund |\$43,664.31 |
| Anderson Erickson Dairy Co. | |
| Nutrition | |
| Milk and OJ |\$3,433.98 |
| Martin Bros. Distributing Co. | |
| Nutrition Food/ | |
| Supplies |\$16,003.05 |
| Ramsey’s Market | |
| Nutrition Food |\$2,227.80 |
| SNAI | |
| Nutrition Registrations | |
| Conference |\$175.00 |
| Total Nutrition | |
| Fund |\$21,839.83 |
| HS Athletics | |

07/01/2025

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