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#### **SPENCER CSD - JULY 11, 2025 SPECIAL SESSION**

Spencer Community School District SPECIAL SESSION 7:33 A.M. July 11, 2025

The Board of Directors of the Spencer Community School District met in SPECIAL SES-SION at 7:33 A.M. on July 11, 2025 in the Board Room at the Central Office, Spencer, Iowa

**QUORUM** The meeting was called to order by President Bob Whittenburg.

Roll call was answered by Shelby Haak, Brea Schmidt, and Bob Whittenburg. Phil Bieber and Chad Irvine were absent. Also present were Supt. Terry Hemann and Secretary Jolynne Eilts.

AGENDA Motion by Schmidt, second by Haak to approve the meeting agenda. All voted affirmative. Motion carried.

PUBLIC HEARING

The Board held the public hearing on the proposed issuance of \$5,500,000 Local Option Sales and Services Tax Revenue Bonds.

President Whittenburg declared the hearing open and asked for written objections, of which there were none. He also asked for oral objections, of which there were none. President Whittenburg declared the hearing closed. ADOPT RESOLUTION

the Resolution supporting the proposed issuance of approximately \$5,500,000 Local Option Sales and Services Tax Revenue Bonds. Roll call vote as follows: . Haak - yes . Schmidt - yes . Whittenburg - yes ADJOURN

Motion by Haak, second by Schmidt to adopt

Motion by Schmidt, second by Haak to adjourn the meeting at 7:35 A.M. All voted affirmative. Motion carried. /s/ BOARD PRESIDENT

Attest: BOARD SECRETARY

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for a full-time Agriculture Technology Instructor at the Emmetsburg Campus beginning fall term of 2025. Three years (6,000 hours) of recent, relevant experience in the field of instruction to be taught, or 3,000 hours of recent, relevant experience and possess an associate or bachelor's degree in the field of instruction. Working knowledge of livestock production or agribusiness is desired. Prior experience in an educational setting is preferred. Three years of experience in an agriculture-related occupation and bachelor's degree preferred. Preference given for teaching experience and a master's degree. Salary based on education and experience for a 209-day contract. Paid sick leave and personal leave. Employee health, dental, and vision insurance. Partially funded family insurance available. Employee life and disability insurance. Employee retirement plan. Review of applications will begin July 21, 2025. View complete job description and application process at www.iowalakes.edu/employment. Contact Lynn Miller at Immiller@iowalakes.edu or 712-362-0409. Iowa Lakes Community College, 19 South 7th Street, Estherville, IA 51334.

EEO/AA Employer.

### **IOWA LAKES** COMMUNITY COLLEGE

applications for a part-time (27.5 hours/week) Printing Services & Marketing Assistant on the Emmetsburg Campus. The ideal applicant will be customer-focused, organized, detail-oriented, able to manage multiple projects, have a positive attitude, and excellent communication skills. Diploma or associate degree in related area and three or more years' experience preferred. Experience in desktop publishing and Adobe Creative Suite beneficial. \$17.28/hr. Paid sick leave, vacation, and holidays. Employee retirement plan. Review of applications will begin July 21, 2025. View complete job description and application process at www.iowalakes.edu/ employment. Contact Lynn Miller at Immiller@iowalakes. edu or 712-362-0409. Iowa Lakes Community College. Human Resources, 19 S. 7th St., Estherville, IA 51334. EEO/AA Employer.

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OWA LAKES COMMUNITY COLLEGE

IOWA LAKES COMMUNITY COLLEGE is accepting applications for PRN Certified Nurse Assistant **Instructor**. Responsible to evaluate and report student performance and progress in classroom and clinical/ simulation labs. Classes may include days/evenings/ weekend hours on various lowa Lakes campuses. Applicant must have a minimum of two years' experience as a Registered Nurse and hold a current lowa Registered Nurse license. One year experience in long term care preferred. Salary \$32.50/hour. Review of applications will begin July 21, 2025. View complete job description and application at www.iowalakes.edu/ employment. Contact Lynn Miller at Immiller@iowalakes. edu or 712-362-0409. For additional information contact Chantel Teeter at cteeter@iowalakes.edu or 712-852-5227. Iowa Lakes Community College, Human Resources, 19 South 7th Street, Estherville, IA 51334. EEO/AA Employer.

## IOWA LAKES COMMUNITY COLLEGE

IOWA LAKES COMMUNITY COLLEGE is accepting applications for a full-time Nursing Instructor on the Emmetsburg Campus. Primary responsibilities are to deliver classroom instruction, provide clinical supervision for nursing students, and have current Medical/Surgical experience. May include days/evenings/weekend hours. Master's Degree preferred. Bachelor's Degree with significant progress towards Master's Degree required. (Either Bachelor's Degree or Master's Degree must have a major in Nursing.) Three years clinical nursing experience in Medical/Surgical Nursing is required. Prior teaching experience and experience in medical/surgical nursing desired. Must be currently licensed as a registered nurse in lowa. (Individuals are currently licensed when licensed in another state and recognized for licensure in Iowa, pursuant to the nurse licensure compact contained in Iowa Code Section 152E.1.) Must be in good standing and able to work at all clinical sites/hospitals affiliated with the Iowa Lakes Nursing Program. Salary commensurate with education and related experience for a 209-day contract. Position open until filled. Review of applications will begin July 21, 2025. View complete job description and application process at www.iowalakes.edu/employment. Contact Lynn Miller at Immiller@iowalakes.edu or 712-362-0409. Iowa Lakes Community College, Human Resources, 19 S. 7th St., Estherville, IA 51334. EEO/AA Employer.

## IOWA LAKES COMMUNITY COLLEG IOWA LAKES COMMUNITY COLLEGE is accepting

applications for a PRN Nurse Aide Testing Evaluator. Responsible to evaluate and report student performance in accordance with college and state and federal regulation policies and procedures. Position is based on need as determined by the Director of Allied Health Workforce Education. Testing may include days/evenings/weekend hours on various Iowa Lakes campuses. Applicant must have a minimum of two years' experience as a Registered Nurse and hold a current unencumbered lowa Registered Nurse license, Long Term Care experience preferred. Salary \$32.50/hour. Review of applications will begin July 21, 2025. View complete job description and application at www.iowalakes.edu/employment. Contact Lynn Miller at Immiller@iowalakes.edu or 712-362-0409. For additional information contact Chantel Teeter at cteeter@iowalakes.edu or 712-852-5227. Iowa Lakes Community College, Human Resources, 19 South 7th Street, Estherville, IA 51334. EEO/AA Employer.

## WA LAKES COMMUNITY COLLEGE

IOWA LAKES COMMUNITY COLLEGE is accepting applications for a part-time (27.5 hrs/wk) Simulation Technician on the Emmetsburg Campus. Responsible for the overall usage, maintenance, and upkeep of the medical, simulation, and audio-visual equipment for the Simulation Center. Provide technical support for simulation activities, labs, and exercises. Current license or certification in an allied health care field required. Two years' experience in health care-related field preferred. Demonstrated experience with computer applications and ability to troubleshoot basic technology issues preferred. Salary \$22.25/hour. Paid sick leave, vacation, and holidays. Employee retirement plan. Review of applications will begin July 21, 2025. View complete job description and application process at www.iowalakes.edu/employment. Contact Lynn Miller at Immiller@iowalakes.edu or 712-362-0409. Iowa Lakes Community College, Human Resources, 19 S. 7th Street, Estherville, IA 51334. EEO/AA Employer.

# OWA LAKES COMMUNITY COLLEGE

IOWA LAKES COMMUNITY COLLEGE is accepting applications for a TRIO-SSS Advisor. This is a full-time, 205-day, grant funded position located on the Estherville Campus. Responsibilities are to recruit eligible students for TRIO-SSS program participation. Bachelor's Degree in counseling, education, sociology, psychology, student services or related area required. Master's Degree preferred. Academic Advising and experience working in a TRIO program preferred. Salary \$42,475. Paid sick leave. Employee health, dental and vision insurance. Partially funded family insurance available. Employee life and disability insurance. Employee retirement plan. Review of applications will begin July 21, 2025. View complete job description and application process at www.iowalakes.edu/ employment. Contact Lynn Miller at Immiller@iowalakes. edu or 712-362-0409. Iowa Lakes Community College, Human Resources, 19 S. 7th St., Estherville, IA 51334. EEO/AA Employer.

### CLAY CO. BOARD OF SUPERVISORS #15 - JULY 8, 2025 MEETING

Clay County Board of Supervisor's Minutes from Meeting #15 held July 8, 2025

The Clay County Board of Supervisors met pursuant to adjournment July 8, 2025 at 8:30 am in the Boardroom with Chair Elect DeLoss presiding and with the following other members present: Supervisors Anderson, Hamrick and Swanson, Assistant County Attorney Barry Sackett, Goosmann Law Attorney Channing Burd and Deputy Auditor Alison Kutzbach as Clerk for the meeting. Chair Elect DeLoss led the meeting in the Pledge of

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes: Anderson, Hamrick, Swanson and DeLoss. Nays: None Abstentions: None.

Allegiance.

Motion by Hamrick, seconded by Anderson that the agenda of Board Meeting #15 for July 8, 2025 be received and placed on file with the County Auditor as approved. Motion

Motion by Swanson, seconded by Hamrick that the minutes of Board Meeting #14 held June 24, 2025 are hereby approved as submitted. Motion carried.

Motion by Anderson, seconded by Swanson to adopt the following resolution: BE IT HEREBY RESOLVED by the Board of Supervisors to approve expenditures and that the County Auditor be hereby authorized and directed to issue warrants, against the various settlement of such claims allowed July 8, 2025. Ayes: Anderson, Hamrick, Swanson and DeLoss. Nays: None. Abstentions: None. Resolution adopted.

18.76; Pitney Bowes, Postage, 111.20; Plumbing Wholesale, Bldgs, 1860.59; Premier, Publication List by Vendor AH Hermel, Provs, 266.97; A&M, Sup-Phone, 668.41; Quadient, Postage, 2039.00; Sidwell, Data, 3022.12; Solutions, DP, 9044.07; Speed P, Print, 479.10; SMU, Elec, pls, 435.13; Airgas, Rent, 335.04; Alliant, Elec, 291.02; Alpha, Equip, 12085.75; Arctic, Provs, 78.00; Arnold Motor, Parts, 837.11; 11304.19; SOS, Suppls, 1749.32; S Report-

AT&T, Cell, 95.38; Autry, Transc, 250.00; Axon, Cert, 6114.85; Ayrshire Farmers, E911 190.19; A Batschelet, Flex, 115.25; Black Hills, Gas, 127.00; B Cody, Bldgs, 85.00; Buds, Towing, 300.00; CenturyLink, E911, 72.09; Certified Test, Test, 796.00; Webb Water, 128.40; CC Flex, Hlth, 5831.02; B Conley, Provs, 68.00; Cost Advisory, DHS Alloc, 4450.00; Language Link, Transl, 15.51; Culligan, Water, 36.78; Suter, Bldgs, 160.50; Dept of Treasury, PCORI, 312.34; EBS, COBRA, 105.28; Evertek, Phone, 736.92; Foundation Lab, Suppls, 1071.00; Galls, Uniform, 31.60; GFC, Copier, 1608.27; H&N. Parts, 957.81: Hartley Sentinal, Pubs 911.09; J Hass, Uniform, 150.00; Heartland Tire, Repair, 35.64; HEAT, Dues, 2826.06; T Heck, Flex, 122.86; ICEOO, Reg, 275.00; IA Co Atty Case, License, 12290.00; IL Reg, Water, 99.99; IA Workforce, Unemployment, 4312.76; IA Muni Work Comp, Ins, 4385.00; Inst IA Cert Assr, Reg, 895.00; ISAC, Dues, 6560.00; Jacks, Uniform, 1811.44; JCL, Suppls, 112.07; JEO, EMA Consult, 549.00; Johnston Auto, Part, 370.52; K Borth, Rent, 240.00; Kirkham Michael, Eng, 4632.50; Kolb Elec, Pump, 240.00; Kwik Trip, Fuel, 177.75; Lair Tilling, Labor, 600.00; M Lawson, ME, 100.00; Lexipol, Manuals, 7241.40; Lexis Nexis, Subs, 1083.00; Loffler, Suppls, 22.78; Mail, Postage, 815.22; Malloy Elec, Bldgs, 7790.00; MarLin, Suppls, 168.57; Marcus News, Pubs, 997.49; Menards, Bldgs 574.89; Modern Marketing, Suppls, 474.24; NARTEC, Suppls, 97.34; New Century, Fuel,

177.16; N Cent Intern, Parts, 889.40; NW

IA Sprinkler, Bldgs, 629.71; OReilly, Lube,

er, Pubs, 1225.46; S Crane, Labor, 1205.50; T-Mobile, Cell, 421.83; Transwest, Parts, 204.78; Vanguard, Revals, 25707.60; A Van-Pelt, Uniform, 84.35; VISA, Misc, 579.73; Wiemann, Flex, 46.00; Windstream, E911, 41.69; J Wise, Bldgs, 3600.00; Ziegler, Parts, 33676.29; Grand Total: 197736.08

Motion by Hamrick, seconded by Anderson to approve the drainage expenditure of \$1,160.00 from drainage district 119 for beaver and dam removal payable to All Seasons Animal Removal of Spencer. 50% (\$580.00) to be reimbursed by the City of Spencer. Mo-

9:00 am Joint Drainage District #61 Meeting with Dickinson & Emmet Coun-

The Chair recessed the regular board meeting at 8:58 am to convene as Trustees of Joint Drainage District #61 with Dickinson & Emmet counties. Clay county members present: Trustees Anderson, Hamrick, Swanson and DeLoss.

The Clay County Board of Supervisors met as trustees of Joint Drainage District #61 on Tuesday, July 8 at 8:58 am. Members present: Supervisors Anderson, Hamrick, Swanson and DeLoss.

Motion by Hamrick, seconded by Anderson to appoint Trustee DeLoss as Chair Elect and County Deputy Auditor Alison Kutzbach

as Secretary for this meeting. Motion carried. John Hight, Beck Engineering, present on discussion for FEMA projects in JT61 CDE and JT61 Branch 61 CDE. Also present are Dickinson and Emmet County Supervisors. Hight explained to the board the costs associated with JT DD61 and JT DD61 Branch 61. Currently they are waiting on the cost-share to be obligated so we know there are no issues with payment from FEMA and the funding is secured. Eligible projects receive a cost share of 75% Federal and 10% State for the construction cost of the repairs, engineering design, and administration to the drainage dis trict's facilities. Grand application administration reimbursement is covered but is capped at 5% of the project's construction, design and date is December 31, 2025 but due to the wait time for obligations of cost sharing and the work being completed, Hight has requested an extension from FEMA. After further discussion, it was moved by Steve Clark, seconded by Kim Wermersen of Dickinson County, to apply for a twelve-month extension on the projects in JT DD61 and JT DD61 Branch 61. All voted ave

Motion by Anderson, seconded by Swanson to close the Joint Drainage District #61 Meeting with Dickinson & Emmet Counties and return to the regular board meeting at 9:15 am. Motion carried.

9:30 am Jill Toft - Royal Parade Route Motion by Hamrick, seconded by Swanson to approve the closures of M36 and 150th Ave related to the Royal parade route on Saturday, July 19 from approximately 10:30 am to 12:30 The parade celebrates the community's 125th anniversary with the route beginning at the corner of Main St and 2nd Ave and will run west on Main St to 150th Ave for two blocks south, then turning east onto Church St and north on M36 (1st Ave), ending at the Market St corner. Motion carried.

9:45 am County Engineer, Cole Budach Discuss Steve Clark field entrance / bridge

The board met with Steve Clark regarding a driveway issue on 340th St near Everly. Currently, there is an agreement for the county to maintain the bridge on this vacated roadway Clark would like to see a culvert installed to the west of the current bridge and the driveway moved for access to his property. He has been meeting with Cole regarding possible options and costs. The board directed Cole to discuss the issue with Assistant County Attorney Barry Sackett and Channing Burd regarding a possible agreement.

Discuss 18th St bridge project Clay County Engineer Cole Budach shared with the Board the new construction timeline with the W 18th Street bridge replacement. Originally the project bid letting would take place in October. The design and engineering features of the project have changed, and let ting is expected in December. With the new changes, an additional \$55,000 in engineering costs and \$300,000 in construction costs will be incurred. All costs for the project will be split between the County and the City of Spencer. The additional costs were not budgeted and the board directed Engineer Budach to work with the City for possible negotiations

on the current agreement. Utility/construction updates

The board was updated on paving efforts on M14. Engineer Budach stated paving was completed to Highway 18 and shoulder work will start soon. Paving began at the south end of M50. Currently they are completing roughly one mile per day, weather permitting.

gave the Board a departmental update from the civil division of the County Attorney's

Assistant County Attorney Barry Sackett

County Deputy Auditor, Alison Kutzbach

Motion by Hamrick, seconded by Anderson to accept County Auditor's Report of Fees Collected for quarter ending June 30, 2025, totaling \$410.00 with detail on file at the Auditor's Office. Motion carried.

Motion by Swanson, seconded by Anderson to accept the Sheriff's Quarterly Report of Fees collected for quarter ending June 30, 2025, totaling \$26,067.83 with detail on file at

the Auditor's Office. Motion carried. Motion by Anderson, seconded by Swan-

son to accept the June 30, 2025 Sheriff's Quarterly Commissary Account Report with March 31, 2025 beginning account balance of \$7,077,08; total deposits of \$7,245,92; total disbursements of \$10,824.76 and ending bank balance of \$5,161.97. Detail on file at the Au-

ditor's Office. Motion carried. Motion by Hamrick, seconded by Swanson to accept the County Recorder's Report of Fees Collected for quarter ending June 30, 2025, totaling \$38,399.41 with detail on file at

the Auditor's Office. Motion carried. Motion by Anderson, seconded by Hamrick to accept the County Clerk of District Court's Report of Fees Collected for the quarter ending June 30, 2025, totaling \$25,765.00 for surcharge, county ordinance fines, court cost and reimbursement of sheriff fees, depositions, filing fees, and blood test. Detail on

file at the Auditor's Office. Motion carried. Motion by Anderson, seconded by Swanson to approve the hiring of Mitchell Sabers as Project Coordinator for Clay County beginning July 7, 2025, with starting annual salary of \$65,000.00. This position will be reim-

Supervisors discuss/share information from committees and boards they have at-

bursed by IDALS. Motion carried.

Supervisor Anderson updated members on the IDDA and the final Care Connections board meetings. Supervisor Swanson attended the ribbon cutting for the SPEC building. Chairperson adjourned the meeting at 9:50

am to convene at the next Auditors called meeting July 22, 2025, at 8:30 am. /s/ Alison Kutzbach, Deputy County Auditor /s/ Courtney DeLoss, Chair Elect Clay County Board of Supervisors

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