

Sergeant Bluff-Luton  
Special Board Meeting  
09/12/2025 - 07:15 AM  
5800 Discovery Blvd,  
Sioux City, Iowa 51111  
Parking Lot A, Door 8, Room 4  
MEETING MINUTES

Mission Statement  
In partnership with parents and the community, the SB-L Schools will challenge students to take personal responsibility for their education and to apply their learning to a diverse and changing world.

Attendance  
Voting Members  
Tammy Matthey, Board Director  
Lillyan Rodriguez, Board Director  
Jason Gehling, Vice President -  
Attended via teleconference

Jeff Wright - Absent  
Matt Britton - Absent

1. Call to Order  
The special September 12, 2025 board meeting of the Sergeant Bluff-Luton Board of Education was called to order by Superintendent Chad Janzen at 7:15 a.m. The meeting was held at the Northwest AEA, in Room 4.

2. Agenda  
Motion made by: Tammy Matthey

SEPTEMBER 9, 2025,  
THIRTY-SEVENTH MEETING  
OF THE WOODBURY COUNTY  
BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, September 9, 2025, at 2:30 p.m. Board members present were Carper, Ung, Dietrich, Nelson, and Bittinger II. Staff members present were Karen James, Joshua Widman, Assistant County Attorney, Melissa Thomas, Human Resources Director, Ryan Ericson, Budget and Finance Director, and Michelle Skaff, Auditor/Clerk to the Board.

Meeting started at 3:00pm due to extended LEC Authority regular meeting

Motion by Bittinger second by Carper to go into joint closed session with LEC Authority {Iowa Codes Section 21.5 (1)(c)}. Carried 4-0 on roll-call vote.

Nelson entered the meeting at 3:03pm.

Motion by Bittinger second by Nelson to go out of joint closed session with LEC Authority {Iowa Codes Section 21.5 (1)(c)}. Carried 5-0 on roll-call vote.

Motion by Bittinger second by Nelson to go into closed session {Iowa Code Section 21.5(1)(j)}. Carried 5-0 on roll-call vote.

Motion by Bittinger second by Nelson to go out of closed session {Iowa Code Section 21.5(1)(j)}. Carried 5-0 on roll-call vote.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

Motion by Bittinger second by Nelson to approve the agenda for September 9, 2025. Carried 5-0. Copy filed.

Motion by Bittinger second by Nelson to approve the following items by consent:

To approve minutes of the September 2, 2025 meeting. Copy filed.

To approve the claims totaling \$1,135,380.67. Copy filed.

To approve and authorize the Chairperson to sign a Resolution approving abatement of taxes for Debre Selam St. Mary Eritrean Orthodox Tewahido Church of Sioux City, parcel #894721355017.

WOODBURY COUNTY, IOWA  
RESOLUTION #13,949  
RESOLUTION APPROVING  
ABATEMENT OF TAXES  
WHEREAS, Debre Selam St. Mary Eritrean Orthodox Tewahido Church of Sioux City is the titleholder of real estate Parcel #894721355017 located in the City of Sioux City,  
Woodbury County, Iowa and legally described as follows:  
Parcel # 894721355017  
HIGMANS 2nd LOTS 1 & 2 BLK 16

WHEREAS, the abovestated property has taxes owing for the 2024 tax year and the parcel is owned by Debre Selam St. Mary Eritrean Orthodox Tewahido Church of Sioux City, and

WHEREAS, the organization, namely Debre Selam St. Mary Er-

Motion seconded by: Lillyan Rodriguez  
Voting:  
Unanimously Approved  
a. Public Hearing related to the Conveyance of Easement to Mid-American Energy Company at the East Campus

A public hearing took place concerning the conveyance of an easement to MidAmerican Energy at the East Campus.

Motion made by: Tammy Matthey  
Motion seconded by: Lillyan Rodriguez

Voting:  
Unanimously Approved  
3. Adjourn  
Adjourn at 7:19 a.m.  
Motion made by: Lillyan Rodriguez

Motion seconded by: Tammy Matthey  
Voting:  
Unanimously Approved  
Board President Board Secretary  
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itrean Orthodox Tewahido Church of Sioux City is failing to immediately pay the taxes due; and

WHEREAS, the Board of Supervisors sees that good cause exists for the abatement of these taxes and;

NOW, THEREFORE, BE IT RESOLVED, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above parcel according to Code of Iowa, 427.3 for the taxes owed for the 2024 tax year and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

SO RESOLVED this 9th day of September, 2025.

WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

To lift tax suspension for Delores Sturgeon, parcel #894730401004, 2362 W 1st St. Copy filed.

To approve the property tax refund request of Bonnie Stetson, parcel #894721303006, 2002 Grandview Blvd., in the amount of \$802.40. Copy filed.

To approve the separation of Collin Baumann, Civilian Jailer, County Sheriff Dept., effective 09-01-2025. Separation; the reclassification of Vy Huynhle-Trobaugh, Senior Clerk, Human Resources Dept., effective 09-15-2025, \$24.86/hour, 5%=\$1.25/hr. Per AFSCME Courthouse-Move from Step 3 to Step 4. Anniversary Date: 09/16/25; the reclassification of Andrew DeMers, Assistant County Attorney, County Attorney Dept., effective 09-15-2025, \$93,783.00/year, 5%=\$4,104.00/yr. Per AFSCME Attorney-Move from Step 2 to Step 3. Anniversary Date: 09/18/25; the reclassification of Jadin Collins, Equipment Operator, Secondary Roads Dept., effective 09-15-2025, \$28.72/hour, 3%=\$0.86/hr. Per CWA Roads. End of Probationary Period Increase. Anniversary Date: 09/19/25; the reclassification of Jennifer Wersal, Civilian Lieutenant, County Sheriff Dept., effective 09-15-2025, \$3,685.37/bi-weekly, 3%=\$107.34/bi-weekly. Pay Increase According to Wage Matrix. Anniversary Date: 9/24/25; the reclassification of Hayden Harmon, Civilian Jailer, County Sheriff Dept., effective 09-15-2025, \$31.12/hour, 10%=\$2.92/hr. Per CWA Contract Article XVI Section 3 (B): Move to Senior; and the separation of Michael Wingert, % Deputy Chief, County Sheriff Dept., effective 01-18-2026. Retired. Copy filed.

To approve and authorize the Chairperson to sign the Authorization to initiate the hiring process for Civilian Jailer, Sheriff's Office. CWA Civilian: \$26.04/hour. Copy filed.

To approve the request of Michael (Tony) Wingert to remain on county health insurance. Copy filed.

Presentation of Award Certificate to Dawn Lafave. Copy filed.

To approve the renewal of Employee & Family Resources (EFR) as our employee assistance provider. Copy filed.

To approve providing flu shots for

Woodbury County employees. Copy filed.

To approve the employee wellness screenings and quarterly health coaching. Copy filed.

Carried 5-0.

Motion by Bittinger second by Carper to approve the contract with the Iowa Economic Development Authority for a Community Development Block Grant. Carried 5-0. Copy filed.

Motion by Bittinger second by Nelson to approve the CMBA Architectural Services Contract, in the amount of \$48,000.00, for the Woodbury County Law Enforcement Center demo (407 7th St.). Carried 5-0. Copy filed.

Reports on committee meetings. There were no citizen concerns. Board concerns were heard.

The Board adjourned the regular meeting until September 16, 2025.

Meeting sign in sheet. Copy filed.

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Vendor Publication Report  
Woodbury County Payment Date

Range: 09/09/2025 - 09/09/2025	
Vendor Name Vendor Numbe Payable	
Description Total Paym	
Access Systems Leas 105258 Contract Charge.....	464.91
Ace Engine & Parts 501546 Parts #329.....	50.68
Ace Refrigeration C 1472 Walk in Cooler work.....	2,041.64
Advanced Correction 105264 Medical.....	193,178.08
Ahlers & Cooney PC 101156 Judicial Review IUC P.....	2,116.90
Alarcon-Flory, Perl 104908 Interpreter Fees.....	140.00
AP Air LLC 501739 Shop Tools.....	219.68
Arctic Ice 98477 Ice - 15 bags/LS conc.....	63.00
Arthur Gallagher Ri 100804 LEC Property Insuranc.....	154,974.00
Ascendance Trucks, 501406 Filters.....	51.34
AT&T Mobility 103362 Air Cards.....	1,733.34
Baker Group LEC 500426 4750-Project Manageme.....	23,243.90
Bekins Fire & Safet 501039 Annual Fire Ext servi.....	57.80
Bentson Pest Contro 23487 Pest control Danbury.....	184.00
Bierschbach Equipme 177471 Cutting up concrete @.....	94.00
Blohm Inspection/En 102457 Asbestos Inspection.....	3,850.00
Bomgaars 27646 Batteries, Hand tools.....	1,007.56
Boone Brothers Roof 102667 Climbing Hill-Buildin.....	2,740.76
Bride, Tom 103895 Mileage Reimbursement.....	8.82
Briese***, Samuel 501755 NAAP Training Advocac.....	378.00
Briggs Corp (OM-NE) 31792 9113 Grate.....	208.22
Bubke, Misty L CSR 1840 PTC, Jury Trial & Sen.....	174.50
Builders Sharpening 500403 Blades for mower.....	135.18
Campbell Supply Co 103305 Shop Tools.....	299.00
Campbell***, Shona 501346 2025 ISAC Conference.....	289.70
Carroll Constructio 104617 Buchanan Ave erosion.....	583.65
Centurylink 103380 ANTHON TELEPHONE.....	431.27
CHN Garbage Service 501043 Garbage.....	121.70
CJ Cooper & Associa 105574 Lab/MRO Fees.....	115.50
Clerk Of Dist Court 50815 Probate 44212.....	10.00
Cole Papers Inc 500417 9113 Custodial suppli.....	1,277.05
Column Software PBC 501322 Special Election Publ.....	137.04
Corey, Steven 501608 Mileage Reimbursement.....	25.34
Cornhusker Int Truc 437 Parts #302.....	113.82
Correctionville Bld 61849 Lumber & concrete/SW.....	78.65
Correctionville Cit 39000 Water.....	39.91
Country Tire And Se 104222 Tire Repair #933.....	121.53
Culligan Water Cond 98620 Acct #25387/ Filter ch.....	31.00
Daikin Applied 500669 9103 Chiller trip dia.....	701.00
Danbury Review 62875 Legal Notices.....	228.20
Davies Body Shop 619 Parts & Labor #22 233.50.....	
Davison Fuels & Oil 500060 Gasoline - Moville.....	3,131.54
Delta Dental of low 962 Weekly Dental Wire.....	5,847.87
Demers***, Andrew 501561 NAAG Trial Advocacy T.....	404.52
Eakes Office Soluti 105329 Janitorial Supplies.....	31.25
Echo Group 101509 9101 light bulbs.....	353.82
Electronic Engineer 75647 Alarm Monitor fee.....	20.84

Fastenal Co 80863 Maintenance; Equipmen.....	35.82
Fedex 81003 Postage.....	11.46
Gill Hauling Inc 100935 Acct #3134-271240/Gar.....	447.42
Gordon Flesch Compa 500181 Copy Machines Contrac.....	417.61
Grainger Inc 241579 Parts.....	66.52
Guardian RFID 501115 Yearly fee.....	43,495.00
Henning, Vici Alici 102341 PEO Costs: Absentee.....	262.40
Home Depot Pro 105875 9113 Tool Batteries.....	748.96
9/10/2025 10:06:40 AM	
Page 1 of 3	
Vendor Publication Report	
Payment Date Range: 09/09/2025 - 09/09/2025	
Vendor Name Vendor Numbe Payable	
Description Total Paym	
Hornick City of 112900 Water.....	68.35
Imko & Diversified 102026 Temp: Margie.....	1,302.24
Innovative Benefit 105492 Weekly Flex Benefits.....	3,502.30
Iowa Dept of Public 161232 500 pieces of Couny s.....	71.23
Iowa Information, I 1757 Legal Publications.....	1,850.72
Iowa Municipalities 103885 Installment 3 - Work.....	46,288.00
Iowa State Associat 100789 DH Dental Premiums.....	4,730.64
Iron Horse Repair & 501592 Vehicle Repair #601.....	2,024.92
ISAA 238143 CO ASSR: FALL SCHOOL.....	1,275.00
J & M Property Mana 500902 Parking	
Rent WPS 139.....	700.00
Jacks Uniforms & Eq 121600 Uniforms.....	780.85
Jimenez***, Candela 1104 Work Comp.....	255.07
Johnston Excavating 104961 Limestone delivery/LS.....	2,078.80
Josh's Truck Alignm 500271 Parts & Labor #933.....	2,403.49
Joy Auto Supply Inc 127342 Filters 895.51	
Knoepfler Chevrolet 131700 CO ASSR: 2019 CHEV TR.....	498.36
Kone Inc 501623 9113 Elevator repair.....	1,450.22
Leroy & Son's Inc. 500747 Lateral H Reconstruct.....	52,052.80
Lutgen CSR RPR, Amy 103690 Hearing.....	4.50
Mahon, Marcia L 250327 Depositions.....	134.00
Mail House 148553 POSTAGE & METER.....	1,725.28
Mail Services LLC 101677 PRINT & POSTAGE.....	4,530.32
Meister, Corey D 100044 Mileage Reimbursement.....	28.56
Menards 199721 Maintenance; Building.....	318.81
Mid American Energy 159813	
0440031019 Electric/G.....	14,579.51
Midwest Wheel 161205 Parts #934 682.13	
Moville Record 167400 CO ASSR: RENEWAL 52 W.....	45.00
Murphy Tractor 99032 New Equipment #926 Sk.....	84,069.35
National Academies 98469 EMD Recet Hill.....	110.00
Office Elements 100254 Real Estate printer t.....	298.71
Olson's Pest Techni 500065 Pest control service.....	100.00
One Office Solution 104853 Office Supplies.....	755.30
Padgett, Sheryl 105764 PEO Costs: Absentee.....	256.00
Petersen Oil Co 100875 Diesel 23,406.65	
Pioneer Auto 99925 July vehicle repairs.....	20,348.80
Pitney Bowes Bank I 500888 Postage - BOS.....	106.05
Plymouth Cnty Sheri 189600	
SRCR123615 - Subpoena.....	100.30
Prosecuting Attorne 192181 Criminal Law Handbook.....	550.00


Quality Pump & Cont 500725 Grinder pump & roto f.....	3,664.54
Ray Allen MFG Co 209878 K9 expense	
Record Printing & C 194837 Business Cards.....	69.98
Sapp Bros Petroleum 100280 Fuel 871.09	
Sapp Bros, Inc. 500664 Grease.....	108.90
SDHS - District Hea 68472 Tax Allocation.....	214,867.33
Sedgwick Talley Abs 331400 Lien Search - Pub Bid.....	100.00
Sergeant Bluff Advo 100648 Legal Publications.....	1,565.34
Sherwin Williams 210963 9101 paint (gray/Brow.....	91.90
Sioux City Fire Res 105704 Transport.....	350.00
Sioux City Journal 105512 Newspaper.....	528.99
Sioux City Journal 102790 Legal Publication.....	2,615.60
Sioux City Scheels 206838 Ammo expenses.....	143.94
Sioux City Treas (4 213400 Payroll.....	43,895.87
Sioux Laundry Inc 214615 Laundry.....	3,617.46
Siouxland Lock & Ke 301000 9108 Dup key.....	8.90
Sooland Bobcat 218771 Cutting up concrete @.....	80.00
Stan Houston Equipm 100666 Hand Tools.....	52.77
Standard Insurance 500112 DH Insurance Premiums.....	2,408.98
Still Magnolia 501466 Flowers.....	206.90
Sturgeon, Mark, CSR 225441 Bench Trial.....	22.00
Summit Food Service 500010 Food.....	20,034.90
Takekawa & Green 501757 GCPR057454.....	203.60

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Page 2 of 3	
Vendor Publication Report	
Payment Date Range: 09/09/2025 - 09/09/2025	
Vendor Name Vendor Numbe Payable	
Description Total Paym	
The Seed Shed 104625 Wet-Sol surfactant.....	114.10
The Shredder 501511 Shredding ...	132.00
Titan Pro SCI, Inc. 500822 AquaNeat, Evade & 4-D.....	1,438.00
Turner, Judy 500862 PEO Costs: Absentee.....	254.26
Two Hawks LLC 500673 Electric usage-Snyder.....	4,264.68
Unity Point St Luke 104203 Morgue Use Fees.....	1,584.65
Vanguard Appraisals 239251 CO ASSR: RENEWAL CAMA.....	14,450.00
Wellmark Blue Cross 1503 Weekly Medical Fees.....	133,614.22
Western Iowa Equipm 105859 Signs 25.75	
Western Iowa Teleph 248000 Telephone.....	540.72
Wex Bank 103872 Gas.....	20,053.50
Wiatel Western Iowa 104550 911 Circuits.....	1,684.68
Williams, Darla 105766 PEO Costs: Absentee.....	237.60
Wilson, Lisa M 1618 Civil Service Commiss.....	503.54
Woodbury Cnty Rec 254200 Work done on Oto Shed.....	2,428.05
Woodbury Cnty Treas 104770 Copy Paper.....	428.24
Woodbury County Eme 104689 Tax Allocation.....	21,156.13
Woodbury County Tre 500075 Drainage Tax Parcel.....	10.00
Zellmer Zant, Chris 258026 Mileage Reibursement.....	25.20
Ziegler Inc 274129 Parts & Labor #513.....	495.02
Grand Total:.....	1,220,621.30
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