

# Pottawattamie County Supervisors Proceedings

POTTAWATTAMIE COUNTY BOARD OF SUPERVISORS PROCEEDINGS

September 9, 2025  
MET IN REGULAR SESSION  
The Board of Supervisors met in regular session at 10:00 A.M. All members present. Chairman Belt presiding.

PLEDGE OF ALLEGIANCE  
Chairman Belt read the Public Comment Policy statement.

1. CONSENT AGENDA  
After discussion was held by the Board, a Motion was made by Jorgensen, and second by Miller, to approve:

A. September 2, 2025, Minutes as read.  
B. August 2025 Vendor Claim Report.

C. Attorney – Employment of Patricia Whitaker as a Clerk II.

UNANIMOUS VOTE. Motion Carried.  
2. SCHEDULED SESSIONS  
Jacob Ferro/Interim County Engineer, and Adam Ring/Project Manager, Secondary Roads, appeared before the Board to open bids for Pottawattamie County project L-(NE27)-73-78, Bridge Materials. One bid was received from Oden Enterprises in the amount of \$197,401.86.

Discussion only. No Action Taken.  
Bethany Wilcoxon/Senior Advisor, McClure, appeared before the Board to give an update on the Minden Recovery after 2024 tornado.

Discussion only. No Action Taken.  
Kris Wood/Administrator, WIC, appeared before the Board to recognize the Pottawattamie County WIC Program's receiving the USDA Breastfeeding Award of Excellence Premiere Level.

Discussion only. No Action Taken.  
Motion by Shea, second by Miller, to approve and authorize Board to sign Resolution No. 52-2025 entitled: Resolution for Transfer from Gaming Fund to West SWCD/Pott Co. Structures Fund and East SWCD/Pott Co. Structures Fund.

RESOLUTION NO. 52-2025  
RESOLUTION FOR TRANSFER FROM GAMING FUND TO WEST SWCD/ POTT CO. STRUCTURES FUND AND EAST SWCD/POTT CO. STRUCTURES FUND

WHEREAS, it is desired to transfer money from the Gaming Fund to West SWCD/Pott Co. Structures Fund and from the Gaming Fund to East SWCD/Pott Co. Structures Fund; and

WHEREAS, said transfers are in accordance with Section 331.432, Code of Iowa.

NOW THEREFORE BE IT

RESOLVED, that the Pottawattamie County Board of Supervisors authorizes the following transfers:

SECTION 1: The sum of \$15,000.00 is ordered to be transferred from Gaming Fund to the West SWCD/Pott Co. Structures Fund;

SECTION 2: The sum of \$10,000.00 is ordered to be transferred from Gaming Fund to the East SWCD/Pott Co. Structures Fund;

SECTION 3: The Auditor is directed to correct her book accordingly and to notify the Treasurer of these operating transfers.

Dated this 9th Day of September, 2025.

ROLL CALL VOTE  
Scott Belt, Chairperson  
Susan Miller  
Tim Wichman  
Brian Shea  
Jeff Jorgensen  
ATTEST: Mary Ann Hanusa, County Auditor

Roll Call Vote: AYES: Belt, Miller, Wichman, Shea, Jorgensen. Motion Carried

Motion by Shea, second by Jorgensen, to approve and authorize Board to sign Resolution No. 53-2025 entitled: Resolution for Transfer from General Basic Fund to Veterans Relocation Allocation Fund.

RESOLUTION NO. 53-2025  
RESOLUTION FOR TRANSFER FROM GENERAL BASIC FUND TO VETERANS RELOCATION ALLOCATION FUND

WHEREAS, it is desired to transfer money from the General Basic Fund to Veterans Relocation Allocation Fund; and

WHEREAS, said transfers are in accordance with Section 331.432, Code of Iowa.

NOW THEREFORE BE IT RESOLVED, that the Pottawattamie County Board of Supervisors authorizes the following transfers:

SECTION 1: The sum of \$17,500.00 is ordered to be transferred from General Basic Fund to the Veterans Relocation Allocation Fund;

SECTION 2: The Auditor is directed to correct her book accordingly and to notify the Treasurer of these operating transfers.

Dated this 9th Day of September, 2025.

ROLL CALL VOTE  
Scott Belt, Chairperson  
Susan Miller  
Tim Wichman

Brian Shea  
Jeff Jorgensen  
ATTEST: Mary Ann Hanusa, County Auditor

Roll Call Vote: AYES: Belt, Miller, Wichman, Shea, Jorgensen. Motion Carried.

Motion by Wichman, second by Shea, to approve and authorize Board to sign Resolution No. 54-2025 entitled: Resolution for Transfer from General Basic Fund to Secondary Roads Fund.

RESOLUTION NO. 54-2025  
RESOLUTION FOR TRANSFER FROM GENERAL BASIC FUND TO SECONDARY ROADS FUND

WHEREAS, it is desired to transfer money from the General Basic Fund to Secondary Roads Fund; and

WHEREAS, said transfers are in accordance with Section 331.432, Code of Iowa.

NOW THEREFORE BE IT RESOLVED, that the Pottawattamie County Board of Supervisors authorizes the following transfers:

SECTION 1: The sum of \$130,618.00 is ordered to be transferred from General Basic Fund to the Secondary Roads Fund;

SECTION 2: The Auditor is directed to correct her book accordingly and to notify the Treasurer of these operating transfers.

Dated this 9th Day of September, 2025.

ROLL CALL VOTE  
Scott Belt, Chairperson  
Susan Miller  
Tim Wichman  
Brian Shea  
Jeff Jorgensen  
ATTEST: Mary Ann Hanusa, County Auditor

Roll Call Vote: AYES: Belt, Miller, Wichman, Shea, Jorgensen. Motion Carried.

Motion by Wichman, second by Jorgensen, to approve and authorize Board to sign Resolution No. 55-2025 entitled: Resolution for Transfer from General Fund to Capital Projects Fund.

RESOLUTION NO. 55-2025  
RESOLUTION FOR TRANSFER FROM GENERAL FUND TO CAPITAL PROJECTS FUND

WHEREAS, it is desired to transfer money from the General Fund to Capital Projects Fund; and

WHEREAS, said transfers are in accordance with Section 331.432, Code of Iowa.

NOW THEREFORE BE IT RESOLVED, that the Pottawattamie

County Board of Supervisors authorizes the following transfers:

SECTION 1: The sum of \$6,000,000.00 is ordered to be transferred from General Fund to the Capital Projects Fund;

SECTION 2: The Auditor is directed to correct her book accordingly and to notify the Treasurer of these operating transfers.

Dated this 9th Day of September, 2025.

ROLL CALL VOTE  
Scott Belt, Chairperson  
Susan Miller  
Tim Wichman  
Brian Shea  
Jeff Jorgensen  
ATTEST: Mary Ann Hanusa, County Auditor

Roll Call Vote: AYES: Belt, Miller, Wichman, Shea, Jorgensen. Motion Carried.

Motion by Miller, second by Shea, to approve and authorize Board to sign Resolution No. 56-2025 entitled: Resolution for Transfer from General Fund to General Supplemental Fund.

RESOLUTION NO. 56-2025  
RESOLUTION FOR TRANSFER FROM GENERAL FUND TO GENERAL SUPPLEMENTAL FUND

WHEREAS, it is desired to transfer money from the General Fund to General Supplemental Fund; and

WHEREAS, said transfers are in accordance with Section 331.432, Code of Iowa.

NOW THEREFORE BE IT RESOLVED, that the Pottawattamie County Board of Supervisors authorizes the following transfers:

SECTION 1: The sum of \$986,494.00 is ordered to be transferred from General Fund to the General Supplemental Fund;

SECTION 2: The Auditor is directed to correct her book accordingly and to notify the Treasurer of these operating transfers.

Dated this 9th Day of September, 2025.

ROLL CALL VOTE  
Scott Belt, Chairperson  
Susan Miller  
Tim Wichman  
Brian Shea  
Jeff Jorgensen  
ATTEST: Mary Ann Hanusa, County Auditor

Roll Call Vote: AYES: Belt, Miller, Wichman, Shea, Jorgensen. Motion Carried.

Motion by Shea, second by Jorgensen, to approve and authorize

Board to sign Resolution No. 57-2025 entitled: Resolution for Transfer from General Fund to General Supplemental Fund.

RESOLUTION NO. 57-2025  
RESOLUTION FOR TRANSFER FROM GENERAL FUND TO GENERAL SUPPLEMENTAL FUND

WHEREAS, it is desired to transfer money from the General Fund to General Supplemental Fund; and

WHEREAS, said transfers are in accordance with Section 331.432, Code of Iowa.

NOW THEREFORE BE IT RESOLVED, that the Pottawattamie County Board of Supervisors authorizes the following transfers:

SECTION 1: The sum of \$200,000.00 is ordered to be transferred from General Fund to the General Supplemental Fund;

SECTION 2: The Auditor is directed to correct his/her book accordingly and to notify the Treasurer of these operating transfers.

Dated this 9th Day of September, 2025.

ROLL CALL VOTE  
Scott Belt, Chairperson  
Susan Miller  
Tim Wichman  
Brian Shea  
Jeff Jorgensen  
ATTEST: Mary Ann Hanusa, County Auditor

Roll Call Vote: AYES: Belt, Miller, Wichman, Shea, Jorgensen. Motion Carried.

Motion by Shea, second by Miller, to approve the Board Chair to sign deed for Mynster Street and abate property taxes.

UNANIMOUS VOTE. Motion Carried.

3. OTHER BUSINESS  
Motion by Shea, second by Miller, to approve payment of taxes for County owned properties and drainage.

UNANIMOUS VOTE. Motion Carried.

Motion by Shea, second by Jorgensen, to approve the Real Estate and Drainage Specialist job description and approve the payroll status change for Brad Swope, in the Auditor's Office.

UNANIMOUS VOTE. Motion Carried.

The Board discussed setting up interviews with 2 candidates for the County Engineer position. The Board will see if MAPA and/or Paul Assman with Assman Consulting would be able to help with the interviews.

Supervisor Miller would also like a Resolution for next week to appoint Adam Ring and Jody Marsh to be temporary appointments for the MAPA RPA 18

Technical Committee Representatives for Pottawattamie County.

Discussion only. No Action Taken.

4. COMMITTEE APPOINTMENTS

Update from Board members on Committee meetings from the past week.

5. RECEIVED/FILED

A. Out of State Travel Notification(s): 1) Sheriff – Out of State Travel for Trish Bernhards.

2) Risk Management – Out of State Travel for Jacob Head.

B. Report(s): 1) Recorder Fees Book for August 2025.

C. Salary(s): 1) Conservation – Employment of Catherine McGrath as a HawkWatch Counter (seasonal).

6. PUBLIC COMMENTS  
The following individuals appeared before the Board:

Lisa Lima

7. CLOSED SESSION  
Motion by Miller, second by Wichman, to go into Closed Session pursuant to Iowa Code 21.5(1)(c) for discussion and/or decision on pending or potential litigation.

Roll Call Vote: AYES: Belt, Miller, Wichman, Shea, Jorgensen. Motion Carried.

Motion by Wichman, second by Shea, to go out of Closed Session.

Roll Call Vote: AYES: Belt, Miller, Wichman, Shea, Jorgensen. Motion Carried.

Motion by Wichman, second by Jorgensen, to go into Closed Session pursuant to Iowa Code 21.5(1)(i) for discussion and/or decision on personnel matters.

Roll Call Vote: AYES: Belt, Miller, Wichman, Shea, Jorgensen. Motion Carried.

Motion by Shea, second by Jorgensen, to go out of Closed Session.

Roll Call Vote: AYES: Belt, Miller, Wichman, Shea, Jorgensen. Motion Carried.

Motion by Wichman, second by Shea, to extend employment offer as discussed in Closed Session.

Roll Call Vote: AYES: Belt, Miller, Wichman, Shea, Jorgensen. Motion Carried.

8. ADJOURN  
Motion by Miller, second by Jorgensen, to adjourn meeting.

UNANIMOUS VOTE. Motion Carried.

THE BOARD ADJOURNED SUBJECT TO CALL AT 12:19 P.M.

Scott Belt, Chairman  
ATTEST: Mary Ann Hanusa, Auditor

# Neola City Council Regular Meeting Proceedings

Regular City Council Meeting 9.16.25

The regular city council meeting for the City of Neola opened at 4:45 p.m. with the Pledge of Allegiance. Mayor Karla Pogge was present along with city council members Robb Lockey, Kody Martin, Nicole Schneckloth and Ty Ungrad. Allison Andersen, Wyatt Aufdenberg, Trevor Carlson, Wyatt Crocker, Clint Fichter, Jeff Meyer, Joe Munch, David Schierbrock, Derek Schierbrock, Mark Stangl, Aric Thomsen, Wes Zimmerman and Heidi Erwin were also in attendance.

Motion to approve the agenda made by Schneckloth and seconded by Ungrad. All in favor.

Motion to approve the consent agenda from regular council meeting from 8/20/25, fire department meeting minutes from 9/9/25, claims and payroll, financials, Pott. Co. Sheriff's monthly report, Pott. Co. animal control monthly report made by Ungrad and seconded by Schneckloth. All in favor.

Motion to take public bids for pressure washer made by Martin and seconded by Ungrad. All in favor.

Motion to approve Pay Application Sub Final 124.0796.09-5 for Meyerring Hill Addition for \$3,679.78 to Bluffs Paving & Utility Co. Inc made by Ungrad and seconded by Schneckloth. All in favor.

Discussion on operation of golf carts and ATVs on City Streets during Hoo Doo Days. No action made.

Discussion on lot contracts with Angela Fritz and will discuss it next month. No action made.

Discussion on Neola Indoor Pool survey. No action made.

Motion to approve Ordinance 2025-02 peddler permit for structure for fees and waiving the second and third reading made by Martin and seconded by Schneckloth. Roll call vote: Lockey ayes, Martin ayes, Schneckloth ayes and Ungrad ayes.

Motion to approve new gas main for Meyerring Hill Addition Phase II made by Ungrad and seconded by Schneckloth. All in favor.

Discussion on switching the well at the ballpark so the sprinkler system doesn't use treated water and will discuss next month. No action made.

Motion to approve Gallagher proposal for Wellmark Blue Cross Blue Shield CompleteBlue 4000 plan with Dental and Vision with the City paying 75% of cost and employee paying 25% of cost made by Martin and seconded by Schneckloth. All in favor.

Discussion to get proposals for curb and gutter for South 2nd St made and will discuss next month. No action made.

Discussion on repairing orange dump truck and will discuss next month. No action made.

Public Comments: Munch thinks that we should utilize FaceBook more and post the City agenda and minutes.

Employee Reports: Erwin presented a report on utilities from last month. There were 59 delinquent letters, 24 red tags and no shut offs. 9/18/25 at 5:00 p.m. is the deadline for election paperwork. Crocker reported that next week the water tower will be drained for a wash out and that he is working on updating the pumps and tubing in the water plant. Aufdenberg reported that he has been working on patching pot holes and he took all the flowers down.

Elected Official Comments: None.

Motion to adjourn made by Schneckloth and seconded by Ungrad. All in favor. The meeting officially adjourned at 7:08 p.m.

Karla Pogge, Mayor  
ATTEST: Heidi Erwin, City Clerk

VENDOR	INVOICE DESCRIPTION	AMOUNT
OFFICE OF AUDITOR OF STATE	FY24 FILING FEE	500.00
COMPUTER SYSTEMS	CS CLOUD BACKUP 10/1-10/31/25	179.50
EZ ENTERPRIZES LLC	SOCCER FIELDS	5897.00
FIRST BANKCARD VISA	USA FLAGS-4 FLAGS	2683.43
HEIDI ERWIN	CLOTHING REIMBURSEMENT	500.00
HIGH CALIBER COMPUTER SYS	WEBSITE MGMT	160.00
IOWA DEPT OF REVENUE	8-2025 GB SALES TAX	3.54
IOWA LEAGUE OF CITIES	7/1/25-6/30/26 MEMBER DUES	1042.00
IPERS	IPERS REGULAR	2524.17
INTERNAL REVENUE SERVICE	42-6005022	5679.25
JENNIE EDMUNDSON HOSPITAL	ADULT EPI PEN	131.10
MENARDS	CFM BLOWER	469.77
NEOLA AREA COMMUNITY CENTER	AUGUST 2025 DONATION	1000.00
NEOLA LIGHTS & WATER	UTILITIES	3234.73

NMC	COUPLER	433.88
PENNY'S VISIONS ART GALLERY	BRONZING	600.00
POTT CO. SHERIFF	FY2026 QTR 2	3909.00
R & S WASTE SYSTEMS, INC.	TRASH SERVICE	6570.76
SHERWIN WILLIAMS	PAINT	147.93
THE HERALD	AUGUST 2025 PUBLICATIONS	236.60
VERIZON WIRELESS	JET PACK DATA	40.04
VISUAL EDGE IT	COPIES	341.25
MARNE ELK HORN	FIBER	4.87
WEX BANK	T-2/AUFDENBERG/MAVERICK FIRE	702.21
BOUND TREE	AMBULANCE SUPPLIES	378.20
DINGES FIRE COMPANY	BOOTS	2218.76
QUICK MED CLAIMS	EMS BILLING SERVICES	287.49
FIRST BANKCARD VISA	AMAZON-BATTERIES	183.75
NEOLA LIGHTS & WATER	UTILITIES	91.02
R & S WASTE SYSTEMS, INC.	TRASH SERVICE	55.13
WEX BANK	2161/STANGL/MAVERICK	117.38

HEIDI ERWIN	EMPLOYEE BENEFITS	575.00
PRINCIPAL LIFE INS CO	8-2025 HEALTH STIPENED	575.00
WYATT AUFDENBERG	9/1-10/31/25 LIFE INSURANCE	357.56
WYATT CROCKER	8-2025 HEALTH STIPENED	575.00
	8-2025 HEALTH STIPENED	575.00

BLUFFS PAVING & UTILITY	CAPITAL PROJECT FUND	
	MERRING HILL ADDITION-PHASE II	3,679.78
FIRE RESCUE FUND	RSRS INC	
FIRST BANKCARD VISA	PIZZA KING-NFD APPRECIATION	2523.84
MINDEN SMOKEHOUSE	9/9/25 MEETING BRISKET	787.50
SARAH BLACK	HYVEE-GLADE & OIL	17.51

COUNCIL BLUFFS WATER WORKS	LABORATORY TEST	75.00
EZ ENTERPRIZES LLC	WASTE TREATMENT PLANT	96.00
FIRST BANKCARD VISA	USPS-STAMPED ENVELOPES	214.83
IOWA DEPT OF REVENUE	8-2025 WET SALES TAX	1498.41
IOWA ONE CALL	LOCATES	27.01
MENARDS	"GLUE, TRANSFER PUMP	285.06
MIDAMERICAN ENERGY	GAS-501 PEARL ST	0.25
NEOLA LIGHTS & WATER	UTILITIES	302.34
RYAN BILLHEIMER	AFFIDAVIT & TRAINING	975.00
VERIZON WIRELESS	JET PACK DATA	28.31
WEX BANK	T-1/CROCKER/MAVERICK	70.02

USDA, APHIS, GENERAL	WATER DEBT USDA	
	USDA INTEREST	34153.00
	SEWER	

FIRST BANKCARD VISA	USPS-STAMPED ENVELOPES	214.83
IOWA DEPT OF REVENUE	8-2025 SW SALES TAX	166.90
IOWA ONE CALL	LOCATES	27.00
MICROBAC C/O DOLLAR BANK	TESTING	343.50
NEOLA LIGHTS & WATER	UTILITIES	2357.51
R & S WASTE SYSTEMS, INC.	TRASH SERVICE	25.36
RYAN BILLHEIMER	AFFIDAVIT & TRAINING	975.00
VERIZON WIRELESS	JET PACK DATA	28.31
WEX BANK	T-1/CROCKER/MAVERICK	70.02

FIRST BANKCARD VISA	USPS-STAMPED ENVELOPES	214.84
HARRISON COUNTY REC	8/1/25-8/31/25	57315.13
IOWA DEPT OF REVENUE	8-2025 EL SALES TAX	1826.03
IOWA ASSOC OF MUNI UTILITIES	AUGUST 2025 ENERGIZERS	162.35
IOWA ONE CALL	LOCATES	26.99
VERIZON WIRELESS	JET PACK DATA	28.32
WESCO	HITACHI 500KVA	36080.00
Accounts Payable Total		187,001.27
Invoices: Paid		35,446.24
Invoices: Scheduled		151,555.03
Payroll Checks		12,858.17
***** REPORT TOTAL *****		199,859.44
GENERAL		49,849.20
FIRE		3,331.73

EMPLOYEE BENEFITS	2,082.56
CAPITAL PROJECT FUND	3,679.78
FIRE RESCUE FUND	3,328.85
RSRS INC	3,572.23
WATER	34,153.00
WATER DEBT USDA	4,208.43
SEWER	95,653.66
ELECTRIC	199,859.44
TOTAL FUNDS	

REVENUE REPORT	
GENERAL	17461.30
FIRE	6044.36
ROAD USE TAX	10498.21
LOCAL OPTION SALES TAX TOTAL	12660.91
FIRE FUNDRAISERS	600.00
WATER	28781.11
SEWER	26134.31
ELECTRIC	91921.75
METER DEPOSIT TOTAL	100.65

## Riverside School Board Meeting Minutes

(Continued From Page 5)

Schnack, Paula	reimburse VB posters	83.47
Sportdecals	2025 Football decals	346.88
TRI-CENTER COMMUNITY SCHOOL	JV Volleyball tournament	100.00

CLAYTON RIDGE COMMUNITY SCHOOL	OE Tuition IA Virtual	143.04
HUDNALL, VERONICA	interpretation services	183.75
IOWA DIVISION OF CRIMINAL	Background check	82.00
Keast Motors, Inc.	2023 Ford Transit 350	52,500.00
MEDICAL ENTERPRISES, INC.	3 devices IDATP	41.00
Navitas Credit Corp	Spectrum VOIP equipment	1,328.83
SpectrumVoIP, Inc	Spectrum VOIP service	70.53
WGU	Michaela Vleck	8,050.00

CAPITAL PROJECTS		
Carson Community Rodeo, Inc	Speaker System	5,000.00
STUDENT ACTIVITY FUND		

Community Foundation for Western	Class of 2025 Capital	1,770.51
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BUSINESS CARD SERVICES	purch classroom w/r&m	7,626.47
SAM'S CLUB	maint/supplies	1,784.43
SCHOOL NUTRITION FUND		

SAM'S CLUB	CES kitchen PF broth	44.86
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BUSINESS CARD SERVICES	RCC tiedye</
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