

Hampton Council Minutes/Claims 5.22.25

HAMPTON CITY COUNCIL REGULAR SESSION MINUTES  
THURSDAY, MAY 22, 2025, at 6:00 P.M.

The Hampton City Council Regular Session Meeting was called to order at the Hampton City Council Chambers by Mayor Steve Birdsall at 6:00 p.m. Council members in attendance were James Davies, Bill Hodge, Bill Holmstrom, Jerre Grefe and Patrick Palmer. Barry Lamos was absent. Also present were City Manager Ron Dunt, Police Chief Mark Morrison, and Public Works Director Doug Tarr. Mayor Birdsall invited those present to join in the Pledge of Allegiance to the U.S. flag. Mayor Birdsall called for a motion to **approve the agenda**. Motion by Grefe, second by Hodge to approve the agenda. Motion approved unanimously.

The Mayor read the **City Leadership Statement**.  
**Council Workshop Report:** Mayor Birdsall presented the minutes from the Monday, May 19, 2025 workshop.

**Public Comment:** Councilman Palmer apologized for poor language used at the workshop.

**Public Hearing:** Mayor Birdsall opened the public hearing in regard to the adoption of the FY2025 Budget Amendment at 6:03 pm. City Manager Dunt reviewed the details. There were no written or oral objections made. Mayor Birdsall closed the public hearing at 6:05 pm.

**Old Business:** None.

**New Business:** The council discussed the **ISU Extension request to paint bike lane markings**. Motion by Davies, second by Grefe to approve ISU Extension request to paint bike lane markings on Federal Street North and 19th Avenue NE to Harriman Park. Motion approved unanimously.

Garrett Jacobs, P.E. from Bolton & Menk participated via ZOOM and presented **airport pay application #1 for Wicks Construction** in the amount of \$396,264.89. Motion by Holmstrom, second by Palmer to approve airport application #1 for Wicks Construction in the amount of \$396,264.89.

The council discussed a renewal of **airport Jet A fuel pump lease agreement** with DT Pralle. Motion by Hodge, second by Davies to approve renewal of airport Jet A fuel pump lease agreement with DT Pralle. Motion approved unanimously.

City Manager Dunt read the **resignation letter from Ward 1 councilman Bill Hodge** effective July 1, 2025. Motion by Palmer, second by Grefe to acknowledge Ward 1 councilman Bill Hodge effective July 1, 2025. Motion approved – 4 voted in favor, Hodge abstained, Lamos absent.

The council discussed filling the Ward 1 vacancy. Motion by Palmer, second by Davies to **fill the Ward 1 vacancy by appointment** with applications available May 23 through June 6, 2025 at 4:00 pm; Interview candidates Monday, June 9, 2025; and make appointment to Ward 1 Thursday, June 12, 2025, effective July 1, 2025. Motion approved – 4 voted in favor, Hodge abstained, Lamos absent.

Jim Davies, Interim Director of Greater Franklin County Chamber of Commerce presented a request for **street closure from Christian Motorcyclist Association for July 18 and 19, 2025**. Motion by Holmstrom, second by Grefe to approve street closure request from Christian Motorcyclist Association for July 18, and 19, 2025. Motion approved unanimously.

**Approval of claims.** Motion by Davies, second by Holmstrom to approve the **claims as submitted by Staff** in the amount of \$552,005.73. Motion approved unanimously.

**Consideration of Approval and Adoption of the Ordinances/Resolutions:** Mayor Birdsall presented the **first reading of Ordinance 406: AN ORDINANCE AMENDING CHAPTER 56, DANGEROUS AND VICIOUS ANIMALS**. The council discussed the Ordinance. Motion by Holmstrom to disapprove the first reading of Ordinance 406. The motion died for lack of a second. Motion by Palmer, second by Grefe to approve the first reading of Ordinance 406. Roll Call Vote: Ayes: Palmer, Hodge, Davies, and Grefe; Nays: Holmstrom; Absent: Lamos. First reading passed.

City Manager Dunt presented **Resolution 2025-08 RESOLUTION ORDERING CONSTRUCTION OF THE 2025-26 HMA STREET REHABILITATION PROGRAM, AND FIXING A DATE FOR HEARING THEREON AND TAKING OF BIDS THEREFOR**. Motion by Hodge, second by Davies to approve Resolution 2025-08. Roll Call Vote: Ayes: Palmer, Grefe, Davies, Holmstrom, and Hodge; Absent: Lamos

City Manager Dunt presented **Resolution 2025-09 A RESOLUTION ADOPTING BUDGET AMENDMENT FOR THE FISCAL YEAR ENDING JUNE 30, 2025**. Motion by Grefe, second by Palmer to approve Resolution 2025-09. Roll Call Vote: Ayes: Holmstrom, Hodge, Palmer, Davies and Grefe; Absent: Lamos

**Consent Agenda:** Mayor Birdsall presented the **consent agenda**. Motion by Grefe, second by Palmer to approve previous minutes as drafted from the Thursday, May 8, 2025 Regular Session; schedule the next Regular Session for Thursday, June 12, 2025, at 6:00 p.m. at the Hampton City Council Chambers; approve alcohol licensing renewal for La Frontera Tienda, 200 1st St NW. Motion approved unanimously.

**Staff Reports** given by Police Chief Mark Morrison, Public Works Director Tarr, and City Manager Dunt.

**Council Reports** given by Davies, Holmstrom, Palmer, Grefe and Hodge.

**Mayor's Report** given by Mayor Birdsall.

**Motion to adjourn** by Grefe, second by Hodge at 7:21pm. Motion approved unanimously.

Attest:  
Ron Dunt, City Manager  
Mayor Steve Birdsall

| CITY OF HAMPTON FINANCIAL REPORT CLAIMS FOR APPROVAL |             |
|--|-------------|
| VENDOR/DESCRIPTION                                   | AMOUNT      |
| A&J CONCRETE LLC PATCHING                            | \$2,160.00  |
| A&M ELECTRIC INC REPAIR                              | \$3,140.04  |
| ABURTO, JESSICA SHELTER DEPOSIT                      | \$50.00     |
| ACCO CHEMICALS                                       | \$3,268.60  |
| ARBOR MONKEES, LLC TREE REMOVAL                      | \$1,651.20  |
| AVENDANO, ANA SHELTER DEP                            | \$100.00    |
| AVERY, DIXIE SHELTER DEPOSIT                         | \$100.00    |
| BOLTON & MENK INC ENGINEERING                        | \$18,310.00 |

|  |              |
|--|--------------|
| CASTLE DICK & KELCH LIABILITY INS        | \$4,464.00   |
| COMMERCIAL RECREATION SPC REPAIR         | \$293.10     |
| CONSOLIDATED ENERGY CO FUEL              | \$1,969.50   |
| CRAIGHTON, LARRY POOL PARKING LOT        | \$485.00     |
| D&L SANITATION INC GARBAGE               | \$497.85     |
| E&E REPAIR REPAIR                        | \$657.84     |
| EBS - CITY'S PORTION HEALTH INS          | \$27,750.97  |
| EFTPS FED WH FED/FICA TAX                | \$13,855.44  |
| FRANKLIN GRASSLAND SEED C SUPPLY         | \$150.00     |
| FRANKLIN REC UTILITY                     | \$583.14     |
| GALLS LLC UNIFORMS                       | \$1,819.05   |
| GIT-N-GO CONVENIENCE STOR FUEL           | \$1,994.78   |
| HAMPTON VETERINARY CENTER POUND FEES     | \$405.00     |
| HANSON & SONS TIRE REPAIR                | \$135.75     |
| HAWKINS, INC. CHEMICALS                  | \$40.00      |
| JUAREZ, JUANA SHELTER DEPOSIT            | \$50.00      |
| KWIK TRIP INC / KWIK STAR FUEL           | \$525.94     |
| LANDFILL OF NORTH IA HOUSE REMOVAL       | \$3,886.35   |
| MACQUEEN REPAIR                          | \$96.28      |
| MERRITT COMPUTER SERVICES MISC CONTRACT  | \$216.00     |
| MOOREHEAD, TRACI SHELTER DEP             | \$100.00     |
| OFF FIRE, LLC SUPPLY                     | \$108.00     |
| PRINCIPAL LIFE INSURANCE LIFE INS        | \$118.56     |
| REMINDER PRINTING CO, THE PRINTING       | \$887.45     |
| REYNOLDS, TINA SHELTER DEP               | \$100.00     |
| RIVER CITY FENCE FENCE                   | \$9,675.30   |
| SCHUMANN AVIATION CONTRACT FEES          | \$3,168.67   |
| SECURE SHRED SOLUTIONS SHRED             | \$54.00      |
| STAFFORD, MIRANDA SHELTER DEPOSIT        | \$100.00     |
| STANARD & ASSOCIATES INC TRAINING        | \$98.00      |
| UNITYPOINT CLINIC OCCUP M TESTING        | \$42.00      |
| UNUMPROVIDENT CORPORATION DISABILITY INS | \$1,009.58   |
| VISA SUPPLY                              | \$7,221.30   |
| WICKS CONSTRUCTION INC AIRPORT PROJECT   | \$396,264.89 |
| PAYROLL CHECKS TOTAL PAYROLL CHECKS      | \$44,402.15  |
| CLAIMS TOTAL                             | \$552,005.73 |

| CLAIMS BY FUND:                |              |
|--------------------------------|--------------|
| GENERAL FUND                   | \$52,773.77  |
| GENERAL - LOST/POOL FUND       | \$5,095.54   |
| LIBRARY FUND                   | \$4,956.50   |
| ROAD USE TAX FUND              | \$12,248.24  |
| EMPLOYEE BENEFITS FUND         | \$20,497.24  |
| CAPITAL PROJECT - FAA GRA FUND | \$414,574.89 |
| WATER OPERATING FUND           | \$17,735.17  |
| SEWER FUND                     | \$11,683.93  |
| SOLID WASTE FUND               | \$12,440.45  |
| CLAIMS TOTAL                   | \$552,005.73 |

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Public Notice Coulter Proposed Budget 6.11.25

NOTICE OF PUBLIC HEARING – PROPOSED BUDGET  
Fiscal Year July 1, 2025 - June 30, 2026

City of: **COULTER**

The City Council will conduct a public hearing on the proposed Budget at: **Coulter City Hall 108 Main Street Meeting Date: 6/11/2025 Meeting Time: 06:30 PM**

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget. This notice represents a summary of the supporting detail of revenues and expenditures on file with the City Clerk and County Auditor.

City budgets are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <https://dcom.iowa.gov/local-budget-appeals>.

| The Budget Estimate Summary of proposed receipts and expenditures is shown below. Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor, City Clerk, and at the Library. |    |  |                         |                   |
|---|----|--|-------------------------|-------------------|
| The estimated Total tax levy rate per \$1000 valuation on regular property  |    | 22.36613                                       |                         |                   |
| The estimated tax levy rate per \$1000 valuation on Agricultural property is  |    | 3.00375  |                         |                   |
| At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget.   |    |  |                         |                   |
| Phone Number<br>(641) 866-6942  |    | City Clerk/Finance Officer's NAME<br>Jory Rapp |                         |                   |
|   |    | Budget FY<br>2026                              | Re-estimated FY<br>2025 | Actual FY<br>2024 |
| Revenues & Other Financing Sources  |    |  |                         |                   |
| Taxes Levied on Property  | 1  | 95,701   | 65,092                  | 101,571           |
| Less: Uncollected Property Taxes-Levy Year  | 2  | 0  | 0                       | 0                 |
| Net Current Property Taxes  | 3  | 95,701   | 65,092                  | 101,571           |
| Delinquent Property Taxes   | 4  | 0  | 0                       | 0                 |
| TIF Revenues  | 5  | 0  | 0                       | 0                 |
| Other City Taxes  | 6  | 28,741   | 13,182                  | 29,540            |
| Licenses & Permits  | 7  | 500  | 40                      | 740               |
| Use of Money and Property   | 8  | 2,100  | 1,497                   | 4,440             |
| Intergovernmental   | 9  | 74,052   | 22,758                  | 80,919            |
| Charges for Fees & Service  | 10 | 130,000  | 77,169                  | 106,976           |
| Special Assessments   | 11 | 0  | 0                       | 0                 |
| Miscellaneous   | 12 | 34,600   | 49,243                  | 75,642            |
| Other Financing Sources   | 13 | 0  | 0                       | 75,000            |
| Transfers In  | 14 | 4,400  | 1,090                   | 50,132            |
| Total Revenues and Other Sources  | 15 | 370,094  | 230,071                 | 524,960           |
| Expenditures & Other Financing Uses   |    |  |                         |                   |
| Public Safety   | 16 | 31,387   | 11,082                  | 29,219            |
| Public Works  | 17 | 38,642   | 31,141                  | 29,820            |
| Health and Social Services  | 18 | 1,435  | 1,435                   | 1,435             |
| Culture and Recreation  | 19 | 117,383  | 50,790                  | 51,231            |
| Community and Economic Development  | 20 | 17,830   | 2,495                   | 12,282            |
| General Government  | 21 | 68,293   | 19,497                  | 61,621            |
| Debt Service  | 22 | 13,750   | 2,375                   | 30,017            |
| Capital Projects  | 23 | 59,200   | 39,169                  | 232,215           |
| Total Government Activities Expenditures  | 24 | 347,920  | 157,984                 | 447,840           |
| Business Type / Enterprises   | 25 | 137,711  | 42,514                  | 126,747           |
| Total ALL Expenditures  | 26 | 485,631  | 200,498                 | 574,587           |
| Transfers Out   | 27 | 4,400  | 1,090                   | 50,132            |
| Total ALL Expenditures/Transfers Out  | 28 | 490,031  | 201,588                 | 624,719           |
| Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out   | 29 | -119,937                                       | 28,483                  | -99,759           |
| Beginning Fund Balance July 1   | 30 | 378,945  | 350,462                 | 450,221           |
| Ending Fund Balance June 30   | 31 | 259,008  | 378,945                 | 350,462           |

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Public Hearing - NH3 Application - NEW Coop

PUBLIC NOTICE FOR PUBLIC HEARING

To be held at the  
Franklin County Courthouse  
Supervisor's Office  
9:15 A.M. June 9th , 2025

The Franklin County Board of Supervisors has received notice from NEW Cooperative Inc. to approve an expansion of anhydrous ammonia storage and pumping facility at 1389 Wright Ave., Rowan, Iowa 50470. Any person interested in this matter may be present at the time and place noted above to be heard thereon.

The application may be examined at the Franklin County Auditor's Office anytime during the hours of 8:00 A.M. until 4:00 P.M. Monday – Friday. Any objections to this permit should be written and will be accepted by the Franklin County Auditor's office until 8:00 A.M. June 9 th , 2025

Katy A. Flint  
Franklin County Auditor & Clerk to the Board

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Public Notice - Ward I Vacancy

Public Notice

The Hampton City Council intends to fill the City Council Ward I vacancy by appointment at its June 12, 2025 Regular Session. The appointment would be effective July 1, 2025 and serve until the canvassing of the November 2025 regular city election results.

Eligible individuals interested in being considered for the City Council Ward I appointment must return a completed Application for Appointment to City Hall by **4:00 p.m., Friday, June 6, 2025**. The application may be obtained at City Hall, 122 1st Avenue NW, or printed from the "Announcements" section of the City's website [www.hamptonia.us](http://www.hamptonia.us).

Interviews will be conducted at the Monday, June 9, 2025 Council Workshop with appointment at the June 12 Regular Session Meeting.

A candidate must be an eligible elector in the city and city ward at the time of filing nomination papers and at the time of the election.

An eligible elector meets all requirements to register to vote but does not have to be registered to vote. An eligible elector must be:

A citizen of the United States

A resident of Iowa

At least 18 years old

An eligible elector may not:

Be a convicted felon (unless voting rights have been restored by the president or governor, including via Executive Order)

Be currently judged incompetent to vote by a court

Claim the right to vote in any other place

The electors of Hampton have the right to file a petition, requiring that the vacancy be filled by a special election. The petition must be filed with the City Clerk within 14 days after the appointment is made.

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Beth E. Reinhart Charitable Trust

PUBLIC NOTICE

The Beth E. Reinhart Charitable Trust will be accepting Applications for grants during the period of July 1 to August 31. Charitable purposes for the benefit of children shall include educational activities, youth programs, delivery of health care services and any other charitable purpose benefitting children and acceptable to the Trustees within a fifty (50) mile radius of Mason City, Iowa. For complete procedure details, please contact:

Beth E. Reinhart Charitable Trust  
c/o Sandy Benson  
P.O. Box 894  
Mason City, Iowa 50401  
Phone: 641-430-4563  
Email: [bethcharitabletrust@outlook.com](mailto:bethcharitabletrust@outlook.com)

Applicants must be a "public charity" within the meaning of Internal Revenue Code Section 501(c)(3) or Internal Revenue Section 170(c)(1).

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