

Franklin County BOS Minutes 11.24.25

PROCEEDINGS OF THE FRANKLIN COUNTY BOARD OF SUPERVISORS November 24th, 2025

A recording of the meeting can be found at [www.youtube.com/@FranklinCountyBoardofSupervisors](http://www.youtube.com/@FranklinCountyBoardofSupervisors) streams The Board of Supervisors met at 8:30AM on Monday, November 24th, 2025, at the Franklin County Courthouse for a regular session with Board members Lukensmeyer, McVicker, and Vanness present.

Motion by Lukensmeyer, seconded by McVicker to approve the agenda as presented. All ayes. Motion carried.

Motion by McVicker, seconded by Lukensmeyer to approve the regular minutes from 11/18/2025. All ayes. Motion carried.

Board Committee Updates & Public Comment: Lukensmeyer took the Open Meeting & Public Records training offered by IPIB. He attended CICS Governing Board and Franklin County Tourism. Vanness attended North Iowa Community Action Organization.

Jay Waddingham, Secondary Roads Engineer, met with the Supervisors to provide them an update on his department.

Motion by McVicker, seconded by Lukensmeyer to open the public hearing pertaining to Master Matrix Application for Franklin Oakland 10 Site owned by Summitt Pork I LLP at 9:20AM. All ayes. Motion carried. There was no public present, and no comment had been received prior. Motion by McVicker, seconded by Lukensmeyer to close the public hearing at 9:22AM. All ayes. Motion carried. Motion by Lukensmeyer, seconded by Vanness to recommend approval of the permit application for Franklin Oakland 10 Site (Summitt Pork I LLP). All ayes. Motion carried.

The Supervisors recessed at 9:25AM for a drainage meeting and reconvened at 9:30AM. Drainage minutes may be obtained from the Auditor's office or on the County website.

Adam Akers, Veterans Affairs Director, provided the Supervisors with an update on his department.

Julie Pralle, General Assistance Director, met with the Supervisors and updated them on her department. Motion by McVicker, seconded by Lukensmeyer to approve claims as presented. All ayes. Motion carried. Motion by McVicker, seconded by Lukensmeyer to approve a resolution Ordering Con-

struction of the County Courthouse Repointing and Fixing a Date for Hearing Thereon and Taking of Bids Therefor. The resolution reads in full: RESOLUTION 2025-74

RESOLUTION ORDERING CONSTRUCTION OF THE COUNTY COURTHOUSE REPOINTING AND FIXING A DATE FOR HEARING THEREON AND TAKING OF BIDS THEREFOR

WHEREAS it is deemed advisable and necessary to construct certain public improvements described in general as the County Courthouse Repointing; and WHEREAS, the County has caused to be prepared plans, specifications and form of contract, together with estimate of cost, which are now on file in the office of the County Auditor for public inspection, for the construction of the public improvements; and WHEREAS the plans, specifications and form of contract are deemed suitable for the making of the public improvements; and Whereas, before the plans, specifications, form of contract and estimate of cost may be adopted, and a contract for the construction of the public improvements is entered into, it is necessary, pursuant to Chapter 26, Code of Iowa, to hold a public hearing and to advertise for bids: NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF FRANKLIN COUNTY, STATE OF IOWA:

Section 1: That it is hereby determined that it is necessary and advisable to construct certain public improvements described in general as the County Courthouse Repointing, in the manner set forth in the plans and specifications and form of contract, above referred to, the cost thereof to be paid in accordance with the provisions as set out in the posted Notice to Bidders and published Notice of Public Hearing; the public improvements being more generally described as follows:

The extent of the work on this project is the furnishing of all labor, equipment, and materials for the masonry and stone mortar tuckpointing, broken masonry and stone unit replacing, as necessary, and overall cleaning of the masonry exterior and replacement of expansion joint sealant as described and noted on drawings. Provide all associated accessories related to the complete repointing project, such as sealant and backer rods, flashing and weeps, re-caulking around all openings (door, windows, grills and louvers) and penetrations for a complete restoration of the masonry integrity of the Courthouse.

Section 2: That the amount of the bid security to accompany each bid shall be in an amount which shall conform to the provisions of the notice to bidders approved as a part of the specifications. BE IT FURTHER RESOLVED that the County Auditor be and is hereby directed to post a notice to bidders once in a relevant contractor plan room service with statewide circulation and a relevant construction lead generating service with statewide circulation and on an internet site sponsored by either the County or a statewide association that represents the County. Posting shall be not less than thirteen clear days nor more than forty-five days prior to December 16th, 2025, which is hereby fixed as the date for receiving bids. The bids are to be filed prior to 2:00 P.M., on such date. The Board of Supervisors hereby delegates to the County Auditor or her designee the duty of receiving, opening and tabulating bids for construction of the Project. Bids shall be received and opened as provided in the public notice and the results of the bids shall be considered at the meeting of this Board on December 22nd, 2025, at 9:15AM. BE IT FURTHER RESOLVED that the County Auditor be and is hereby directed to publish notice of hearing once in a legal newspaper, printed wholly in the English language, published at least once weekly and having general circulation in this County. Publication shall be not less than four clear days nor more than twenty days prior to the date hereinafter fixed as the date for a public hearing on the plans, specifications, form of contract and estimate of costs for the project, the hearing to be at 9:15Am on December 22nd, 2025.

Roll call vote was as follows, Ayes: Lukensmeyer, McVicker, Vanness; Nays: None. Motion carried and resolution duly adopted.

The Supervisors & Auditor discussed a schedule for budget workshops. They will be held January 20th-22nd The Auditor will send out a schedule & budget worksheets in the next couple weeks.

Chairman Vanness adjourned the meeting at 9:55AM until Monday, December 1st, 2025, at 8:30AM at the Franklin County Courthouse for a regular session.

ATTEST:  
Chris Vanness, Chairman  
Katy A. Flint, Auditor & Clerk to the Board

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CICS BG Minutes/Claims 11.20.25

CICS Governing Board Draft Minutes November 20, 2025

Franklin County Community Resource Center

**Board Members Present:** John Cochran, John Derryberry, Andrea Dickerson, Bill Dodds, Lisa Heddens, Richard Lukensmeyer, Gary Rayhons, Dawn Rudolph, Deb Schildroth. **Members Absent:** Dennis Quinn, Julie Smith, Jenni Stevenson, Brandon Talsma, Christine Timmerman. **Staff Present:** Meghan Freie, Jen Sheehan, Russell Wood, Lisa Hill.

**Motion to approve the November 20, 2025 agenda. Motion by Rayhons, second by Lukensmeyer. All ayes, motion carried.**

**Motion to approve the October 23, 2025 minutes. Motion by Rayhons, second by Lukensmeyer. All ayes, motion carried.**

**Motion for the CEO to liquidate the surplus property in the storage unit by offering items to the member counties, then to non-profit providers by Derryberry, second by Schildroth. All ayes, motion carried.** CICS rented a storage unit in Ames for \$202.33 per month for the items that could not be used in the new locations. The contract ends on December 12, 2025 and there are a few items still in the unit.

**Motion to approve the hiring of two DSN Supervisors around \$35 to \$40 per hour, and if the two are internal hires, then the CEO is allowed to hire to backfill those positions if necessary by Dodds, second by Lukensmeyer. All ayes, motion carried on roll call vote. Rudolph was not available to vote.**

**Wood updated the Board on the continuity of care sunset which is happening December 31, 2025.**

**Motion to approve the DAP claims for October 28 and November 12, 2025 by Rudolph, second by Schildroth. All ayes, motion carried on roll call vote. Dodds abstained.** Wood also presented the DAP October expenditure report.

**Motion to approve the MHDS claims for November 10, 2025 by Dodds, second by Rayhons. All ayes, motion carried on roll call vote. Dickerson abstained.** Wood also presented the MHDS October expenditure report as well as the contract closeout and financial update.

**Next meeting will be December 18, 2025 at the Story County Administration Building, Nevada, IA.**

**Motion to adjourn by Dickerson, second by Schildroth. All ayes, mo-**

**tion carried.**  
Lisa Hill, Recording Secretary  
Lisa Heddens, Board Chair

DAP Claims Oct. 28, 2025

|  |                 |
|--|-----------------|
| Barker Financial LLC, Rent,                              | 312.50          |
| Central Services 2-5-12 Inc, Buildings-Rental,           | 500.00          |
| Duncan Heights, Care/Keep,                               | 188.37          |
| Elderbridge, Support,                                    | 500.00          |
| First Resources Corporation, On-Going Rent Subsidy,      | 400.00          |
| First Resources Corporation, Rent Payments,              | 261.36          |
| First Resources Corporation, System Building Non-Crisis, | 39336.52        |
| Franklin Co CRC, Buildings-Rental,                       | 509.46          |
| Franklin General Hospital, Svcs,                         | 170.00          |
| Heartland Business Systems LLC, Svcs,                    | 1258.02         |
| Lisa Hill, Mileage,                                      | 531.86          |
| Insight Partnership Group LLC, On-Going Rent Subsidy,    | 771.20          |
| Inspiring Lives Prairie View M, Care/Keep,               | 1618.00         |
| Iowa Northland RTC Regional Tr, Other Transp,            | 4136.00         |
| Lakes Lifeskills LLC, Care/Keep,                         | 33793.00        |
| Joshua Mackey, On-Going Rent Subsidy,                    | 604.00          |
| Northeast IA Agency on Aging, Buildings-Rental,          | 190.00          |
| Optima LifeServices Inc, On-Going Rent Subsidy,          | 3390.85         |
| Pathways Behavioral Services, Buildings-Rental,          | 100.00          |
| Prairie Ridge Healthcare Attn, Buildings-Rental,         | 300.00          |
| REM Iowa Community Svcs, On-Going Rent Subsidy,          | 350.00          |
| RingCentral, Inc, Telephone Service,                     | 881.85          |
| Southern IA Mental Health Ctr, Buildings-Rental,         | 300.00          |
| USPS, Pstg,  | 156.00          |
| Visual Edge IT, Maint,                                   | 58.34           |
| Waverly Utilities, Telephone Service,                    | 104.95          |
| <b>Grand Total,</b>                                      | <b>90722.28</b> |

DAP Claims Nov. 12, 2025

|  |        |
|--|--------|
| Arc of Marshall County, System Building Non Crisi, | 705.37 |
| Brittany L Baker, Emp Mileage & Other Expen,       | 109.20 |

|   |                   |
|---|-------------------|
| Jessica Crawford, Reimb,                                | 417.20            |
| Brenda L Daily, Reimb,                                  | 472.50            |
| Kasarah H Dillon-Campbell, Emp Mileage & Other Expen,   | 772.10            |
| First Resources Corporation, System Building Non Crisi, | 40447.69          |
| Kimberly A Fletchall, Emp Mileage & Other Expen,        | 419.30            |
| Kimberly A Fletchall, Office Supply/Forms,              | 24.00             |
| Franklin County Auditor, Acctg.Audit,Clerical Serv,     | 2568.37           |
| Franklin County Auditor, Salaries of Reg Emp,           | 166962.89         |
| Meghan Freie, Mileage,                                  | 451.36            |
| Heart of Iowa Comm Coop, Telephone Service,             | 125.14            |
| Heartland Business Systems LLC, Svcs,                   | 160.00            |
| Laurie D Lenertz, Reimb,                                | 491.40            |
| Mediacom, Telephone Service,                            | 119.99            |
| Ally M Porath, Emp Mileage & Other Expen,               | 480.90            |
| Danielle J Reetz, Reimb,                                | 573.30            |
| Region 6 Planning Commission, Other Transp,             | 2056.86           |
| Rise, LTD, Svcs,  | 425.00            |
| Router12 Networks, Svcs,                                | 90.00             |
| Scenic Acres, Svcs,                                     | 250.00            |
| Lisa A Soder, Emp Mileage & Other Expen,                | 298.20            |
| Elizabeth M Stursma, Emp Mileage & Other Expen,         | 497.70            |
| US Cellular, Svcs,                                      | 1019.49           |
| Visa, Svcs,   | 967.45            |
| Visual Edge IT, Maint,                                  | 227.86            |
| Jarica R White, Emp Mileage & Other Expen,              | 1145.20           |
| Woodstock Mutual Telephone Asn, Telephone Service,      | 55.00             |
| <b>Grand Total,</b>                                     | <b>232,003.02</b> |

MHDS Claims Nov. 10, 2025

|  |                 |
|--|-----------------|
| Abbe Center for Community, Crisis Stab,      | 1524.19         |
| Franklin Co Auditor, Purchased Admin,        | 136.05          |
| Betsy Stursma, Direct Admin,                 | 242.80          |
| Youth & Shelter Services, Inc., Crisis Serv, | 75397.24        |
| <b>Grand Total,</b>                          | <b>77300.28</b> |

Published in the Hampton Chronicle on November 26, 2025

CAL Minutes & Claims 11/18/25

CAL BOARD OF EDUCATION REGULAR MEETING MINUTES 11/18/2025

1. The CAL Board of Education held its Regular Meeting on November 18, 2025, in the CAL CELL. President Beth Podolan called the meeting to order at 5:30 p.m. Board members Beth Podolan, Cathy Carlson, Shaun Koenen and Shon Osborn were present. Board member Joe Campbell arrived late to the meeting. Also present were Superintendent Todd Lettow, Principal Abby Meyer, Director of Academic Services Jen Koenen, Human Resources Manager Anne Lewis and Secretary Amanda Heiden.

2. Motion was made by Osborn, seconded by Carlson, to approve the agenda as presented with item 9c. Authorize to Submit Request to School Budget Review Committee (SBRC) for Modified Supplemental Amount for Increased Enrollment removed from the agenda. All ayes. Campbell was not present at time of vote.

3. There were no visitors.

4. There were no communications.

5. Board member Joe Campbell arrived at 5:32 pm.

A motion was made by Carlson, seconded by Campbell, to approve the consent agenda with item 5c Staffing Updates removed from the consent agenda. All ayes. Minutes of the October 21, 2025, Regular Meeting were approved. Financial reports for the month were reviewed. The summary listing of bills was approved. The board reviewed and approved one open enrollment application out of the district to the Clarion-Goldfield-Dows for the 2026-2027 school year.

6. Staffing updates were removed from the consent agenda. Motion was made by Campbell, seconded by Carlson, to approve the staffing updates as recommended. All ayes, Osborn abstained from voting. The recommendation included contract amendments of \$200 more for both Nicole Jass and Leslie Pralle-Osborn.

7. The board reviewed the maintenance report and heard the following reports: Academic Services: Jen Koenen reported on the SIAC meeting and progress of the Universal Desk Audit. Principal: Abby Meyer reviewed the upcoming November events and reported the district had visiting teachers from Lake Mills. Superintendent: Todd Lettow informed the board of possible freezer and cooler repairs or replacements.

8. There was no old business.

9. New Business

a. Motion was made by Osborn, seconded by Campbell, to approve the At-Risk/Dropout Prevention Plan for 2025-2026 as presented. All ayes.

b. Motion was made by Carlson, seconded by Osborn, to approve the School Improvement Advisory Committee's annual goal recommendation as presented. All ayes.

c. Item 9c was removed from the agenda. The district did not have any increased enrollment.

d. Motion was made by Koenen, seconded by Campbell, to authorize the district's administration to submit a request to the School Budget Review Committee for a modified supplemental amount of \$3,343.62 related to the English language learning program for students who have exceeded five years of weighting that are included on the Fall 2023 certified enrollment headcount. Ayes: 5, Nays: 0. The motion passed by a vote of five to zero.

e. Motion was made by Carlson, seconded by Osborn, to authorize the district's administration to submit a request to the School Budget Review Committee for a modified supplemental amount of \$79,377 for open enrolled out students who were not included in the district's previous year certified enrollment count. Ayes: 5, Nays: 0. The motion passed by a vote of five to zero.

f. Motion was made by Koenen, Campbell, to approve the policy subscription with Iowa School Board Association as presented. All ayes.

g. Motion was made by Carlson, seconded by Osborn, and seconded to cast the weighted vote of the board for Nicole Lovik-Blaser for the Central Rivers Area Education Agency Board of Directors, Director District #3. All ayes.

h. The board held second readings and a motion was made by Osborn, seconded by Campbell, to approve the following board policies: 102.E1 Annual Notice of Nondiscrimination; 102.E2 Continuous Notice of Nondiscrimination; and 506.01 Education Records Access. All ayes.

10. Heiden reviewed preliminary results of the election. The official results of the election will be approved at the Annual and Organizational meeting in December.

11. The next regular meeting is scheduled for December 16, 2025, at 5:30 p.m. in the CAL CELL.

12. Motion was made by Koenen, seconded by Campbell, to adjourn. All ayes. The meeting was adjourned at 6:07 pm.

CAL CLAIMS NOVEMBER 2025

GENERAL/MANAGEMENT/SAVE/PPPEL FUNDS

| VENDOR                   | DESCRIPTION          | AMOUNT PAID |
|--------------------------|----------------------|-------------|
| Advantage Administrators | Payroll              | \$ 458.33   |
| Agvantage Fs, Inc        | Fuel                 | \$ 828.56   |
| Amazon Capital Services  | Supplies             | \$ 895.08   |
| Amplify Education, Inc   | Preschool Curriculum | \$ 852.12   |

|                                       |                                |  |
|---------------------------------------|--------------------------------|--|
| Arnold Motor Supply                   | Auto Parts, Inc                |  |
| Baker Group                           | Boland Recreation              |  |
| CAL Child Nutrition Fund              | Central Lock Security          |  |
| Central Rivers Aea                    | Centurylink Qcc                |  |
| Christian Larsen                      | Column Software Pbc            |  |
| De Lage Landen Financial Services Inc | Department Of Education        |  |
| E & E Repair Inc                      | Empower                        |  |
| Franklin County Auditor               | Franklin County Public Health  |  |
| Franklin Rural Electric Coop.         | Frontier Communications        |  |
| Glowforge INC.                        | Hampton Dumont Insurance Fund  |  |
| Hardin County Tire & Service          | Internal Revenue Service       |  |
| Iowa Communications Network           | Iowa Department of Revenue     |  |
| Iowa Public Employees Ret Sys         | ISEBA                          |  |
| Lakeshore Learning Materials          | Midamerican Energy Company     |  |
| Mort's Water Company, Inc             | NASSCO                         |  |
| Project Read Ai                       | Reliable1 Heating/Ac/Plumbing  |  |
| Reliable1 Heating/Ac/Plumbing         | Stericycle, Inc                |  |
| Summit Dire Protection                | Symmetry Energy Solutions, LLC |  |
| Us Cellular                           | Us Cellular                    |  |
| Visa (L)                              | Visa (M)                       |  |

ACTIVITY FUND

| VENDOR             | DESCRIPTION                | AMOUNT PAID |
|--------------------|----------------------------|-------------|
| First Bank Hampton | Start Cash - Fall Festival | \$ 500.00   |
| Visa (L)           | Supplies                   | \$ 93.28    |
|                    | TOTAL                      | \$ 593.28   |

CHILD NUTRITION FUND

| VENDOR                         | DESCRIPTION   | AMOUNT PAID  |
|--------------------------------|---------------|--------------|
| Alamekee New Beginnings Inc    | Food Supplies | \$ 435.04    |
| Anderson Erickson Dairy Co.    | Milk          | \$ 1,377.52  |
| CAL General Fund               | Payroll Reimb | \$ 11,348.74 |
| Martin Brothers Dist. Co., Inc | Food Supplies | \$ 7,532.05  |
| TOTAL                          | \$ 20,693.35  |              |

CHILDCARE FUND

| VENDOR                         | DESCRIPTION          | AMOUNT PAID  |
|--------------------------------|----------------------|--------------|
| Tuition Express - Procure      | Tuition Express Fees | \$ 342.46    |
| Amazon Capital Services        | Baby Food            | \$ 153.72    |
| CAL General Fund               | Preschool Tuition    | \$ 330.00    |
| CAL General Fund               | Payroll Reimb        | \$ 28,246.45 |
| Franklin Rural Electric Coop.  | Electricity          | \$ 154.36    |
| Martin Brothers Dist. Co., Inc | Food Supplies        | \$ 755.25    |
| Visa (M)                       | Procure Software     | \$ 149.00    |
|                                | TOTAL                | \$ 30,131.24 |

STUDENT-IN-NEED FUND

| VENDOR   | DESCRIPTION  | AMOUNT PAID |
|----------|--------------|-------------|
| Visa (M) | Student Meds | \$ 58.74    |
|          | TOTAL        | \$ 58.74    |

| DESCRIPTION                     | AMOUNT PAID   |
|---------------------------------|---------------|
| Transportation Parts            | \$ 59.14      |
| Transportation Supplies         | \$ 96.64      |
| Service Work                    | \$ 25,870.00  |
| Playground Installation         | \$ 55,926.00  |
| Payroll                         | \$ 155.00     |
| Service Work                    | \$ 317.00     |
| Special Ed Transfer State Funds | \$ 8,681.70   |
| Phone                           | \$ 54.43      |
| Lawn Care                       | \$ 1,500.00   |
| Publications                    | \$ 483.14     |
| Copier Lease                    | \$ 833.34     |
| Bus Inspections                 | \$ 350.00     |
| Tire Mount                      | \$ 254.00     |
| Payroll                         | \$ 352.36     |
| Special Election                | \$ 3,069.14   |
| Staff Flu Shots                 | \$ 760.00     |
| Electricity                     | \$ 3,368.42   |
| Phone                           | \$ 400.81     |
| Laser Cutter                    | \$ 5,999.00   |
| Medical Insurance               | \$ 584.74     |
| Tires                           | \$ 2,202.68   |
| Payroll FICA                    | \$ 36,821.98  |
| Internet                        | \$ 100.11     |
| Payroll SWT                     | \$ 3,956.54   |
| Payroll IPERS                   | \$ 26,722.60  |
| Medical Insurance               | \$ 24,592.46  |
| Supplies                        | \$ 3,508.72   |
| Electricity                     | \$ 47.67      |
| Supplies                        | \$ 25.98      |
| Supplies                        | \$ 976.59     |
| Portai                          | \$ 400.00     |
| HVAC Repairs                    | \$ 2,049.03   |
| New HVAC Units                  | \$ 120,151.88 |
| Shredding                       | \$ 98.00      |
| Fire Extinguisher Inspection    | \$ 364.31     |
| Natural Gas                     | \$ 92.31      |
| Phone                           | \$ 181.99     |
| Supplies                        | \$ 541.09     |
| Supplies                        | \$ 373.42     |
| TOTAL                           | \$ 335,356.31 |

| DESCRIPTION                | AMOUNT PAID |
|----------------------------|-------------|
| Start Cash - Fall Festival | \$ 500.00   |
| Supplies                   | \$ 93.28    |
| TOTAL                      | \$ 593.28   |

| DESCRIPTION   | AMOUNT PAID  |
|---------------|--------------|
| Food Supplies | \$ 435.04    |
| Milk          | \$ 1,377.52  |
| Payroll Reimb | \$ 11,348.74 |
| Food Supplies | \$ 7,532.05  |
| \$ 20,693.35  |              |

| DESCRIPTION          | AMOUNT PAID  |
|----------------------|--------------|
| Tuition Express Fees | \$ 342.46    |
| Baby Food            | \$ 153.72    |
| Preschool Tuition    | \$ 330.00    |
| Payroll Reimb        | \$ 28,246.45 |
| Electricity          | \$ 154.36    |
| Food Supplies        | \$ 755.25    |
| Procure Software     | \$ 149.00    |
| TOTAL                | \$ 30,131.24 |

| DESCRIPTION  | AMOUNT PAID |
|--------------|-------------|
| Student Meds | \$ 58.74    |
| TOTAL        | \$ 58.74    |

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Got a Legal Notice to Submit?  
Deadline for legal notice submissions is Monday at noon

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