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ATT TEST:					Tracy Seeman, Chairman
Hayview Rippel, Benton County Auditor					
Vendor Publication Report					
Payment Date Range: 07/09/2025 - 07/22/2025					
Vendor Name	Vendor Number	Payable Description	Total	Payments	
ACCESS SYSTEMS	48815	Cons Copier Mnts 261.43			
ALLIANT ENERGY	10530	SR utilities 482.53			
ALTO RCFER INC	02600	SR parts 1,974.34			
AMAZON CAPITAL SERVICES INC	49660	EMA Office Supplies 1,019.70			
AMERICAN FAMILY LIFE	12940	SR ins 1,079.68			
AREA SUBSTANCE ABUSE COUNCIL INC	00152	Opioid Fun Servs 3,187.71			
ARNOLD MOTOR SUPPLY	49179	Weed Misc Parts 126.04			
AT&T MOBILITY II LLC	50218	Sheriff/E911 Phones 977.96			
ATKINS PUBLIC LIBRARY	06400	FY26 LOSST Allocation 7,842.04			
AUTO ELECTRIC/JAMES D. BEVILL	51067	SR parts/labor 204.44			
AUXANT 50850	SR Admin Fees 1,204.00				
B W HILLER D.O.	16770	ME Fees 250.00			
BELLE PLAINE COMMUNITY CENTER	01640	FY26 1st Qtr Allocation 1,250.00			
BELLE PLAINE COMMUNITY LIBRARY	09300	FY26 LOSST Allocation 6,857.04			
BENTON CO AGRICULTURAL	10160	FY26 Bi-Annual Allocation 11,875.00			
BENTON CO EMA	21000	FY26 Allocation 136,287.00			
BENTON CO TREASURER	12470	Cons NSF- Check 120.00			
BENTON COUNTY PROBATION PROG	00200	FY26 Bi-Annual Allocation 10,000.00			
BENTON COUNTY	36740	Flex-Medical 4,054.58			
BENTON COUNTY CO-INS	47410	Health-ER Benefit- Non Union 192,386.96			
BENTON DEVELOPMENT GROUP	39860	FY26 1st Qtr Allocation 20,000.00			
BLAIRSTOWN PUBLIC LIBRARY	06480	FY26 LOSST Allocation 5,342.04			
CARA HARRILL	51491	Cons Misc Supplies 20.33			
CEDAR VALLE AUTO GLASS INC	51293	Weed Vehicle Mnts 300.00			
CENTRAL DISTRICT ISAA	50956	Andresen Registration 650.04			
CENTURYLINK	02104	DHS Phone 484.80			
CINTAS CORPORATIONS NO.	2 49038	SR first aid supplies 139.54			
CITY OF VINTON	00390	Sheriff Utilities 11,962.28			
CJ COOPER & ASSOCIATES INC	00126	Cons Employee Drug Testing 265.00			
CONTRACT FOODS	07610	GBRS recycling 50.00			
DAN CORBIN INC	00489	SR professional services - geodata 4,850.00			
DVID E CANOLVER INC	51187	ME Fees 500.00			
E CENTRAL IA RURAL ELECT	01620	Cons Utilities 5,590.54			
E CENTRAL IOWA HOUSING TRUST FUND	02024	FY26 Allocation 5,986.00			
EAST CENTRAL IA COUNCIL OF GOVT	12190	FY26 Membership Dues 28,585.00			
EDWARDS PLBG & HTG	11880	Cons Bldg Mnts 4,850.00			
ELECTRONIC SERVICES SYSTEM	50057	Recorder File Transfer 957.46			
ELWICK ELECTRIC	00110	Sheriff Jail Bldg Supplies 15.00			
ERVIN COUNTY CO	02270	Cons Natural Resources Vehicle Mnts 374.54			
FAREWAY STORES INC	00690	Cons Feed 96.71			
FARMERS SVGS BANK & TRUST	07330	SS 90,673.78			
GARRISON PUBLIC LIBRARY	06470	FY26 LOSST Allocation 5,342.04			
GAZETTE COMMUNICATIONS, INC.	00760	Board Proceedings 921.95			
GIGIFIRE LLC	51132	Cons Phone 190.00			
GRANGER	30400	SR parts 358.27			
GRIEDER OIL CO INC	04690	SR diesel 2,545.08			
GRIEDER STANDARD	32920	Transportation Fuel 1,007.24			
HAWKEYE AREA COMMUNITY ACTION PROGRAM	18530	FY26 1st Qtr Allocation 27,194.00			
HAWKEYE ELECTRIC CEDAR RAPIDS	50739	Cons Bldg Mnts 212.24			
HAYVIEW RIPPSEL	38090	Rippel Meal/Mileage Reimb 186.11			
HEARTLAND SHRED	00530	SR Pool 32366.36 Insurance Premiums 794,353.23			
HEARTLAND SHREDDING INC	01932	Treasurer Shredding 85.00			
HENDRYX ELECTRIC	05430	Cons Septic Mnts 1,592.41			
HENKEL'S SERVICE & REPAIR	00791	Sheriff Vehicle Mnts 612.40			
HRABAK FUNERAL HOME	21120	Relief Funeral Assistance 1,500.00			
IA DEPT OF NATURAL RESOURCES	00465	Sanitarian Well Permits 125.00			
IA PUBLIC EMP RET SYSTEM	07351	Ipers- Regular (01) 62,746.63			
IA ST ASSOC OF COUNTIES	01040	PD Quarterly Vehicle Mnts 92.00			
ICUBE 35530	FY26 ICUBE Membership Dues 200.00				
IOWA DEPT OF VETERAN AFFAIRS	51390	Va State Allocation Refund 2,125.91			
IOWA PRISON INDUSTRIES	28890	Rural Address Signs 2,200.00			
IOWA SPORTSMAN'S ATLAS	48704	Cons Advertisement 300.00			
ISAC GROUP UNEMPLOY FUND	29870	SUTA 718.83			
ISAC /ACCIDENT INS	00470	ACS INS 7.22			
J & R ENTERPRISES	48775	SR rock hauling 904.24			
J & R SANITATION LLC	47966	Cons Garage Service 4,155.00			

being filed for approval, a subdivision of real estate located in the NW NW of Section 19, Township 84 North, Range 08 West of the 5th P.M., Linn County, Iowa, described as follows:

Beginning at the Northwest Corner of Section 19, Township 84 North, Range 8 West of the Fifth Principal Meridian; thence N0°59'22"W along the west line of the Southwest Quarter of Section 18, a distance of 80.00 feet; thence N89°07'15"E along the north line of the South 80 feet of the Southwest Quarter of said Section 18, a distance of 1650.00 feet; thence S0°59'22"E, 80.00 feet to the south line of said Southwest

Quarter; thence N89°07'15"E along said south line, 33.68 feet to the Northeast Corner of the Northwest Quarter of the Northwest Quarter of said Section 19; thence N1°09'35"E along the east line of said Northwest Quarter of the Northwest Quarter, a distance of 1178.32 feet to the northeasterly right of way of the Iowa Northern Railroad; thence N57°59'08"W along said northeasterly right of way, 2012.29 feet to the west line of said Northwest Quarter; thence N0°43'12"W, 85.47 feet to the point of beginning

And Commencing at the Northwest Corner of Section 19, Township 84 North, Range 8 West of the Fifth Principal Meridian; thence N89°07'15"E, 1683.68 feet to said Northeast Corner of the Northwest Quarter of the Northwest Quarter; thence N1°09'35"E, 1330.27 feet to the Southeast Corner of said Northwest Quarter of the Northwest Quarter and the point of beginning; thence S89°00'59"W, 1692.25 feet to the Southwest Corner of said Northwest Quarter of the Northwest Quarter; thence S1°09'35"E, 1330.27 feet to the Southwest Corner of said Northwest Quarter; thence S1°09'35"E, 1330.27 feet to the Southwest Corner of Owens Crossing First Addition to Linn County, Iowa; thence N89°12'24"E, 347.92 feet to the Southeast Corner of said Owens Crossing First Addition; thence N0°47'36"W along the east boundary of said Owens Crossing First Addition, 313.14 feet to the westerly right of way of the Iowa Northern Railroad; thence S57°59'08"E along said southwestwesterly right of way, 1599.16 feet to the west line of said Southwest Quarter of the Northwest Quarter; thence S1°09'35"E, 32.48 feet to the point of beginning.

Said parcel contain 46.62 acres, subject to easements and restrictions of record.

The full text of the Resolution may be inspected in the Linn County Auditor's Office located at 935 Second Street SW, Cedar Rapids, Iowa, during regular business hours, 7:30 a.m. to 4:30 p.m. Monday through Friday or on the Linn County website at [www.linncountyiowa.gov](http://www.linncountyiowa.gov).

Motion by Meisheid, seconded by Running-Marquardt to sign a Scope of Work Agreement with Continuum on a month to month basis for \$2,032.50 for telephony communication services and a one-time setup fee of \$1,626.00.

Approve and authorize the Chair to sign an amended contract #3 between Iowa Health and Human Services and Linn County Community Services/Ryan White Program. The contract amount to increase from \$1,889,862 to \$1,196,453 for a total of \$6,595 additional funds. Effective April 1, 2025, through March 31, 2026. Contract #PUBHEI25-0001.

Award bid and authorize Chair to sign a contract with Linn Cooperative for estimated 30,000 gallons of LP gas to be delivered to the various Secondary Road Department locations in the amount of \$57,000 effective September 1, 2025, through May 1, 2026.

Approve purchase order P0785 in the amount of \$58,163.34 to Timekeeping Systems, Inc. to upgrade the inmate monitoring system for the Linn County Correctional Center.

Approve and authorize the Chair to sign agreements for Linn County Deputy Sheriff Pre-Employment Training for the following: Triniiti Etzel, Michael Aveyne, Bryce Wilson, Mark Hart.

Approve and authorize Colonel Doug Riniker to electronically sign on behalf of the Chair, a Federal Equitable Sharing Agreement Annual Certification Report.

Approve Class C Retail Alcohol License for BK's Bar, 803 Vernon Valley Drive, Marion, noting all conditions have been met.

Set a public hearing date of August 4, 2025, at 10 a.m. for an ordinance amending the Code of Ordinances, Linn County, Iowa, by amending provisions in Chapter 107, pertaining to creating an Exclusive Use (EU-2) zoning district and associated application standards for nuclear power generating facilities and nuclear waste storage.

Set a public hearing date of August 4, 2025, at 10 a.m. for a request to change the rural land use map designation of 3.48 acres, located at 3301 Lewis Bottoms Road, Palo, Iowa, from Renewable Energy Overlay in the Agricultural District (RE-AG) to Agricultural (AG).

Motion by Meisheid, seconded by Running-Marquardt to open public hearing on the fiscal year 2026 proposed budget amendment.

Approve Class C Retail Alcohol License for Malibu, VIN 1G1ZG5T8T101173; and written feedback. The amendment is due to capital projects and CDBG grant carryover.

Motion by Meisheid, seconded by Running-Marquardt to close public hearing.

Motion by Meisheid, seconded by Running-Marquardt to adopt Resolution 2025-7-112

Expenditures cannot exceed the following fiscal year 2026 appropriations by organization:

Jody Bridgewater, East Central Region, stated that there have been no changes to the resolution she presented at Monday's meeting.

Supervisor Running-Marquardt stated that she followed up with a state contact and received confirmation that it is ok to transfer property to Disability Access Points (DAP).

Motion by Meisheid, seconded by Running-Marquardt to adopt Resolution 2025-7-113

A RESOLUTION DECLARING SURPLUS PROPERTY AND AUTHORIZING THE TRANSFER OF ITS OWNERSHIP TO THE MENTAL HEALTH DISABILITY SERVICES OF THE EAST CENTRAL REGION

WHEREAS, Linn County Community Services ("LCCS") is currently in possession of certain surplus personal property;

WHEREAS, the vehicle no longer meets the operational needs of LCCS, but remains in usable condition for another public organization; and

WHEREAS, the Mental Health Disability Services of the East Central Region ("Region") is a multi-county regional authority established pursuant to Iowa Code Chapter 28E, and has agreed to accept ownership of the vehicle for use by the Region;

BE IT THEREFORE RESOLVED BY THE Linn County Board of Supervisors ("Board") that:

The above-described 2022 Chevrolet Malibu is hereby declared surplus property.

The Board finds that LCCS has no further public use for the vehicle.

The Board authorizes LCCS to transfer ownership of the vehicle to the Region at no charge, with the understanding that the Region accepts the vehicle "as is" without warranty, guarantee, or representation of any kind, expressed or implied, and will assume full responsibility for all future use, maintenance, and disposal of the vehicle in compliance with applicable laws and regulations.

The Board authorizes the chairperson to execute any documents necessary to complete the transfer of ownership of the vehicle to the Region.

Adjournment at 10:04 a.m.

Respectfully submitted,

TODD E. TAYLOR, Linn County Auditor  
By: Amanda Brown, Deputy Auditor  
Approved by:  
BRANDY Z. MEISHEID, Chairperson  
Board of Supervisors

**LINN COUNTY LIST OF BILLS PAID  
FOR 7-17-25 THROUGH 7-23-2025**

<https://www.linncountyiowa.gov/413/Accounting-Services>

VENDOR DESCRIPTION AMOUNT

09 PROPERTIES LLC GENERAL ASSISTANCE \$900.00

32 GENTLE DENTAL LLC DENTAL SERVICES \$886.00

34 PROPERTIES LLC GENERAL ASSISTANCE \$900.00

911 CUSTOM LLC PEPPER SPRAY \$1,175.00

ACE REPORTING TRANSCRIPTS \$178.50

ACME TOOLS HAND TOOLS \$256.98

ACTION PEST MANAGEMENT LLC PEST CONTROL \$420.00

ADAMS COUNTY SERVICE OF NOTICE \$75.00

ADRAFT PRINTING CO INC PRINTING SERVICES \$173.00

ALLIANT PROPERTY MANAGEMENT GENERAL ASSISTANCE \$550.00

AFFORDABLE HOUSING NETWORK GENERAL ASSISTANCE \$2,010.41

AG VANTAGE FS LP INSTALLATION - LIFTSTATION \$694.09

ALGER, RICK GENERAL ASSISTANCE \$900.00

ALL SECURE INC SECURITY MONITORING \$1,185.00

ALLIANT UTILITIES UTILITIES \$918.69

VA ASSISTANCE \$784.89

AMERICAN TOWER INVESTMENTS LLC TOWER RENT \$10,732.26

ANDERSON ERICKSON DAIRY CO FOOD & PROVISIONS \$1,206.03

ANNEX ON THE SQUARE GENERAL ASSISTANCE \$900.00

AREA SUBSTANCE ABUSE FAMILY TREATMENT COURT \$4,596.58

SAFE OIL/OIL SERVICES PROGRAM \$18,044.23

TREATMENT FEES \$4,897.20

AZURE APARTMENTS RENT ASSISTANCE \$1,020.00

BAKER GROUP SECONDARY ROADS CAMERAS \$23,850.00

BALL KIRK & HOLM PC WORK COMP SETTLEMENT \$114,783.00

BAUER BUILT INC TIRE REPLACEMENT & REPAIR \$368.55

BIMBO BAKERY USA INC FOOD & PROVISIONS \$691.20

BUTINUMIN MATERIAL & SUPPLY DUST CONTROL MATERIAL \$35,042.42

BLUE HILL ENTERPRISES CORP GEN ASISTANCE \$499.99

BLTYTHE, GREGORY MEDICAL EXAMINER FEES \$180.00

BOYLE, MATTHEW EMPLOYEE RECOGNITION \$100.00

BREEDEN, DEBORAH J INDIGENT HAIRCUTS \$26.00

BRINK, BENJAMIN MEDICAL EXAMINER FEES \$647.32

BROSE, COLIN S EMPLOYEE RECOGNITION \$25.00

BUCKLEY, CINDY DEPOSIT REFUND \$100.00

C J MOYNA & SONS LLC ROCK \$707.00

CAMPUS VIEW APARTMENTS GENERAL ASSISTANCE \$900.00

CAPITAL SANITARY SUPPLY - CEDAR RAPIDS CUSTODIAL SUPPLIES \$3,625.95

CAPITAN, JUAN SAFETY BOOTS REIMB \$119.25

CEDAR MEMORIAL FUNERAL HOME COMPANY GENERAL ASSISTANCE \$2,000.00

CEDAR RAPIDS CITY OF FUEL \$765.89

CEDAR RAPIDS CITY OF (INSURANCE) PAYROLL DEDUCTION \$9,709.72

PUB EMP RET SYS (CO ASSESSOR ER) PAYROLL DEDUCTION \$7,506.66  
IA PUB EMP RET SYS (LC EE) PAYROLL DEDUCTION \$216,777.52  
IA PUB EMP RET SYS (LC ER) PAYROLL DEDUCTION \$325,338.37  
IA PUB EMP RET SYS (PROTECTION OCCUPATION EE) PAYROLL DEDUCTION \$11,385.97  
IA PUB EMP RET SYS (PROTECTION OCCUPATION ER) PAYROLL DEDUCTION \$16,508.31  
IA PUB EMP RET SYS (SECO EE) PAYROLL DEDUCTION \$123,805.39  
IA PUB EMP RET SYS (SECO ER) PAYROLL DEDUCTION \$121,271.64  
ICEQO REGISTRAR FEE \$1,100.00  
INGALLS, TRACY MILEAGE REIMB \$144.55  
INTECH SOFTWARE SOLUTIONS INC ANNUAL SOFTWARE SUBSCRIPTION \$20,113.00  
IOWA STATE ASSOCIATION OF COUNTIES SUPERVISORS' FY26 ISACS DUES \$400.00  
IRISH REPORTING INC TRANSCRIPTS \$88.00  
JD CONSULTANT ABBE WATER PLANT \$900.00  
JOINT PROPERTY GROUP GENERAL ASSISTANCE \$550.00  
JPMORGAN CHASE BANK NA PCARD STATEMENT\*\* \$297,626.28  
JSG MONITORING SERVICE FEES \$125.00  
KEEFE SUPPLY COMPANY COMMISSARY ITEMS \$2,080.20  
KILNS FIRST LAW CENTER ATTORNEY FEES \$666.40  
KLEIN, ROBERT EMPLOYEE RECOGNITION \$500.00  
KOLBE, SCOTT GENERAL ASSISTANCE \$900.00  
KONRAD, PETER EMPLOYEE RECOGNITION \$25.00  
KOPAL REALTORS & CONSULTANTS LLC GENERAL ASSISTANCE \$550.00  
L L PELLING HOT MIX \$7,706.37  
M-ELLIS RD - SEAL COATING \$429,116.88  
LINCOLN NATL LIFE INSURANCE PAYROLL DEDUCTION \$100.00  
LINN COOP OIL INC #395000 (CONSERVATION) DIESEL \$1,825.62  
GASOHL \$3,202.89  
GASOLINE \$827.18  
LINN COOP OIL INC #395050 (ROADS MISC) DIESEL \$9,687.45  
GASOLINE - DIESEL \$15,020.98  
TIRE REPLACEMENTS \$160.00  
LINN MEAL NUTR LEGAL NOTICE & PUBLICATIONS \$8,899.76  
M&K TURNER LLC GENERAL ASSISTANCE \$742.86  
MADISON NATL LIFE / LTD-STD PAYROLL DEDUCTION \$17,369.99  
MADISON NATL LIFE (CITY ASSR LTD) PAYROLL DEDUCTION \$338.51  
MADISON NATL LIFE INS CO INC PAYROLL DEDUCTION \$12,779.45  
MAQUOKETA VALLEY RURAL ELECTRIC COOPERATIVE INTERSECTION LIGHTS \$97.44  
MARGARET BOKH HOUSING GENERAL ASSISTANCE \$720.00  
MARION CITY OF 28E SHARED AGREEMENT \$3,780.00  
WATER2022-203 - TRUNK SEWER PROJECT \$140,231.95  
MARSHALL COUNTY SHERIFF SERVICE FEES \$63.00  
MARSHALL, SARAH M TRANSCRIPTS \$433.00  
MARTIN BROS. DISTRIBUTION CO INC FOOD & PROVISIONS \$3,436.70  
MARTIN EQUIPMENT OF IA-IL INC WHEEL LOADER & FORKS \$246,700.00  
MATTIOLI 25 GENERAL ASSISTANCE \$600.00  
MCGRATH FORD HYUNDAI PARTS & SUPPLIES \$11.34  
MCKESSON MEDICAL-SURGICAL GOV SOLUTIONS MEDICAL SUPPLIES \$912.98  
MEADOR, HEATHER EMPLOYEE RECOGNITION \$25.00  
MEDSURETY - CITY ASSESSOR PAYROLL DEDUCTION \$985.76  
MEDSURETY - COUNTY PAYROLL DEDUCTION \$20,671.05  
MERCY FAMILY COUNSELING TREATMENT FEES \$175.00  
MERCY MEDICAL CENTER HOSPITAL MEALS \$144.00  
MIDAMERIAN ENERGY - ASSISTANCE GENERAL ASSISTANCE \$310.82  
MURDOCH FUNERAL HOMES GENERAL ASSISTANCE \$4,000.00  
NEELYX LABS INC SEXUAL WELLNESS KIT \$1,361.84  
NIKKEL, DYLAN CAREGIVER REIMB \$329.00  
NORTHWAY WEL & PUMP COMPANY CHLORINE LINE REPAIR \$260.00  
OAKLEY PROPERTY MANAGEMENT LLC RENT ASSISTANCE \$1,500.00  
OAKMILK SYSTEMS INC RADIO EQUIPMENT RENTAL \$2,053.75  
OTTO, JONATHAN I EMPLOYEE RECOGNITION \$25.00  
PARSON, SUELYN EMPLOYEE RECOGNITION \$50.00  
PARTS AUTHORITY LLC SHOP STOCK \$823.77  
PASKER, KIMBERLY J EMPLOYEE RECOGNITION \$5.00  
PERFECT WORLD FOOD SERVICE INC FOOD & PROVISIONS \$12,900.13  
PHYSICIANS CLINIC OF IOWA PC HEALTH ASSISTANCE \$43.23  
PIPE PRO INC PROFESSIONAL SERVICES \$6,815.56  
PREMIER UNLIMITED PROPERTIES LLC RENT ASSISTANCE \$625.00  
PROFESSIONAL HEALTH SERVICES PC MEDICAL EXAMINER FEES \$1,980.00  
PUSH PEDAL PULL PREV MAINT \$270.00  
READ PHOTO INC BUS, SITTING \$390.00  
REITER KINTZ, WANDA EMPLOYEE RECOGNITION \$25.00  
REU, NOAH J SAFETY BOOT REIMB \$200.00  
ROBERTS & EDDY PC ATTORNEY FEES \$260.00  
SAFE PLACE FOUNDATION, THE GENERAL ASSISTANCE \$1,800.00  
SCHANTZ, DERRICK SAFETY BOOT REIMB \$200.00  
SCHIE, CAMBRIE APPEAL TRIP \$430.00  
SCROGGINS, NINA MILEAGE REIMB \$94.43  
SHAFFER, ANGELA M EMPLOYEE RECOGNITION \$25.00  
SOUNDOFF SIGNAL GSA PARTS & SUPPLIES \$2,380.95  
SOUTHEAST LINN COMMUNITY CENTER GENERAL WELFARE SERVICES SUPPORT \$431.13  
STEELE, KELLY D ATTORNEY FEES \$510.00  
TAMA COUNTY SHERIFF SERVICE FEES \$33.50  
TAYLOR, TODD TRAVEL/TRAINING REIMB \$374.50  
TENNANT SALES AND SERVICE COMPANY PARTS & SUPPLIES \$1,318.29  
THE DAILY IOWAN - THE SUN LEGAL NOTICES & PUBLICATIONS \$8,899.76  
THE WATERLOO GROUP LLC GENERAL ASSISTANCE \$900.00  
THOMASSON, MARY J APPEAL TRANSCRIPT \$40.00  
TUMMELT, JEFFREY C MONTHLY CELL PHONE BILL \$3,252.71  
ULINE PARTS & SUPPLIES \$572.85  
UNIVERSITY OF IOWA DEPARTMENT OF NEUROLOGY LEGAL LINE TESTING \$4,000.00  
UPSIDE PROPERTIES LLC GENERAL ASSISTANCE \$900.00  
VALIC/AIG RETIREMENT PAYROLL DEDUCTION \$95,743.80  
VISION SERVICE PLAN (CITY ASSESSOR) PAYROLL DEDUCTION \$231.50  
VISION SERVICE PLAN (COUNTY) PAYROLL DEDUCTION \$1,207.83  
WARFIELD, MATTHEW TRAVEL/TRAINING REIMB \$120.00  
WEBER STONE CO INC ROCK \$56,330.35  
WELTER SEED & HONEY SEED \$2,325.00  
WENDLING QUARRIES INC ROCK \$6,657.63  
WILLETT, HOFMANN & ASSOCIATES, INC. PROFESSIONAL SERVICES \$4,378.00  
WOODPOCK, CHARLES W TRAINING MEAL \$20.14  
WORKSPACE INC KEYBOARD TRAY \$390.48  
YAUSLIN, KENDRA A MILEAGE REIMB \$329.14  
ZAHN-HOUSER MD, ARLEEN A MEDICAL EXAMINER FEES \$1,620.00  
**TOTAL \$5,481,738.36**  
\*\* Pcard detail can be found at <https://www.linncountyiowa.gov/413/Accounting-Services>

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**REGULAR CITY COUNCIL MEETING MINUTES**  
**CITY OF ATKINS, IOWA**

The Atkins City Council met in regular session on Tuesday, July 22, 2025, at 6:00 p.m., in the Community Room, at City Hall, with Mayor Bruce Visser presiding. Council members present: Petersen, Dursky, Bell, Fisher, and Koehn. Also present: City Administrator Scott Florio.

Motion was made by Petersen, seconded by Dursky, to approve the agenda. Roll call: Passed Unanimously.

Mayor Visser announced that it was now the time and place for citizen comments. Florio reviewed the proposal to appoint Shelley Annis to the position of City Clerk. City Administrator Scott Florio reviewed the responses received to the City's RFP solicitation for proposals to perform City professional auditing services. He advised that his recommendation based upon his scoring evaluation of the three (3) proposals received was to approve the proposal from Bohnsack & Frommelt LLP (Moline, IL) in the amount of \$25,000 for FY 25, \$26,000 for FY 26, and \$27,000 for FY 27, said to be the lowest bid for the Single Audit Act if necessary. Florio advised that the City's current audit work is performed by the State Auditor's Office and has generally cost between \$26-\$30,000, excluding the Single Audit Act, if necessary.

Motion was made by Bell, seconded by Dursky, to approve Resolution 2025-07-04, "Resolution approving proposal from Bohnsack & Frommelt LLP for Professional Audit Services for years ending June 30, 2025-27". Roll Call: Ayes: Petersen, Dursky, Bell, and Fisher. Nays: Koehn.

Florio reviewed the proposal to appoint Shelley Annis to the position of City Clerk. He advised that Ms. Annis is currently working as a City Clerk for a City within the region and has more than 18 years' experience as a City Clerk in Iowa. Florio stated that her anticipated start date would be August 11, 2025.

Motion was made by Dursky, seconded by Fisher, to approve Resolution 2025-07-05 "A Resolution approving the appointment of a City Clerk pursuant to Iowa Code Section 372.3(3) and Chapter 18 of the Atkins Code of Ordinances, 2005, as amended." Roll Call: Passed Unanimously.

Motion was made by Bell, seconded by Fisher, to approve the consent agenda, which included:

- Renewal of Special Class "B" Retail Native Wine License for Atkins Family Pharmacy (401 Cardinal Avenue)
- Resolution 2025-07-06, "A Resolution approving the 2025 City Attorney to Employment and Compensation Deductible Health Savings Account"
- Approval of the July 15th Special City Council meeting minutes
- Approval of the abstract of the bills & claims as submitted
- Approval of the Financials: Treasurer's Report, Bank Reconciliation, Revenue & Expense Report.

Passed Unanimously.

There being no further business to come before the Council, Bell moved, seconded by Petersen, to adjourn the meeting at 6:32 p.m. Roll Call: Passed Unanimously.

**CLAIMS REPORT**

**VENDOR REFERENCE AMOUNT**  
ACCESS SYSTEMS NETWORK SUPPORT 1,162.60  
ACCESS SYSTEMS LEASING EQUIPMENT LEASES/COPIERS 921.62  
AETNA Behavioral Health, LLC JULY-SEP 2025 EMPLOY ASST PROP 17.52