

LEGALS

SCHOOL BOARD

Maquoketa CSD
Regular Board Meeting
06/16/2025 06:15 PM
Central Office Board Room
MEETING MINUTES

Attendance
Voting Members
Mary Herring, Board Vice President
Michael Hayward, Board President
Tom Miller, Board Member
Kacee Nohr, Board Member
Non-Voting Members
Kristy Haxmeier, School Business Official/Board Secretary
Tara Notz, Superintendent
ROLL CALL

President Hayward called the Regular Meeting of the Maquoketa Community School Board to order on June 16, 2025, at 6:16 p.m. at the Central Office Board Room. Directors Hayward, Herring, Nohr, and Miller were present. Directors Bopes were absent. Board Secretary Haxmeier and Superintendent Notz were present. Many others were in attendance.

CONSENT AGENDA

Approve consent agenda as presented.

Motion made by: Mary Herring
Motion seconded by: Tom Miller

Voting:
Unanimously Approved
APPROVAL OF AGENDA
Approve agenda as presented.

MINUTES OF PREVIOUS MEETINGS

Approve the special meeting held on May 6, 2025; the four special meetings held on May 16, 2025; the regular meeting held on May 19, 2025; and the special meeting held on May 28, 2025.

REGISTRATIONS, REIMBURSEMENTS AND SELECTED ACCOUNTS PAYABLE

Registrations, Reimbursements & Selected Accounts Payable – Approved as presented, totaling \$428,299.14

REVIEW OF FINANCIAL REPORTS

May 2025 financial reports were reviewed.

RESIGNATIONS/RETIREMENTS

Rochelle Cole non-renewal of contract as paraeducator, effective the end of the 24/25 school year

Theresa Davison non-renewal of contract as paraeducator effective the end of the 24/25 school year

Keri McGlynn resigned as paraeducator at the end of the 24/25 school year

RECOMMENDATIONS TO HIRE

Kristine Sellars as High School Instructional Strat I; MEA Master Contract \$50,000 for the 25/26 school year

Tricia Snowden as Briggs Instructional Coach for the 25/26 school year; transfer no change in teaching contract; stipend of \$7500
Sara Bennis as Mentoring/

Induction Coach for the 26/27 school year. Noted no change in 25/26 school year.

Jennifer Nabb as Director of Curriculum/Instruction & Student Services for the 25/26 school year; no change in salary
Summer School Contract

SEE CHART BELOW

CONTRACT AMENDMENT

HS Building Secretary, Brittni Larkey from Year 3 on the wage schedule to Year 4+ effective July 1, 2025.

RECEPTION OF VISITORS AND INFORMAL COMMENTS FROM THE PUBLIC

None.

BOARD COMMENTS GENERAL BUSINESS OF THE BOARD

POLICY AND INSTRUCTION BUSINESS AFFAIRS REQUEST FOR AUTHORITY TO PROCESS BILLS

It is recommended that the Board extend authority to SBO, Kristy Haxmeier and Board President Hayward to pay bills incurred during the fiscal year 2025 in accordance with the requirements of GAAP reporting.

ACCURACE TMNG

SRVCS 2,000.00
AHLRS & CNEY, PC .. 2,263.00
ASCNDNCE TRCKS

ESTRN IA1,011.37
BRNS, THMAS 939.00
CRBR, JERRY 377.50
CASCADE Hs..... 125.00

CHEMSEARCH..... 101.00
CITY OF MAQ 3,642.34
CLAUSSN, COLE 175.00

CONVIVIUUM URBN
FRMSTD.....110.00

CYCLNE MRCHNG
ACDMY 350.00

D&K PRDCTS 606.50
DTTMR RCYCLNG ... 2,045.00

FAREWAY 240.84
FRTRNL ORDER

EGLS 2,195.64
GASSER TRUE VALUE 892.76

GDKEN, RICK 963.00
GOUSKOS, NICHLS 203.98

GRNWD CLNING
SYSTEMS 70.00

HAASCO LTD 10,910.00
HOVDEN OIL 1,392.57

IA FFA ASSOC 3,343.00
IA FLWR MKRT114.00

IHSAU 500.00
IA PRSN INDSTRS 1,158.97

JW PEPPER & SON..... 52.50
JHN DEERE FNANCL..... 57.96

JOSTEN 1,015.58
KINEMATIC SPRTS ... 3,049.91

KISS, JAMES 450.00
LIFE CONNCTNS 250.00

LVNGSTN PIANO
SRVICE..... 270.00

MAQ LMBR 144.50
MMEU 25,515.46

MAQ SNTINL PRESS 1,588.54
MAQ VALLEY CSD 190.00

MCLELAND, ALEX 195.70
MEDIACOM.....592.50

MENARDS 124.95
MDWST BUS PARTS..... 50.20

MISSY DSTL & FAMLY
LLC 46.99

MLGRW OIL..... 5,155.65
MRRAY CSD 466.66

MURRAY, BL 5,628.01
MURRAY, DAN 302.00

NIELND RFRGRTN..... 275.50

NRTHWST MCHNCL ... 586.00
O'REILLY..... 65.01
OHNWRD FINE ARTS

CNTR 500.00
PAULS, SHEILA11.50
PER MAR SECRTY 836.40

PHELPS UNFRM
SPCLSTS..... 881.56

PHILGRN, DUANE 200.00
QUADIENT 171.00

ROEN, JEFF 377.50
ROMER & ASSOC 1,040.00

ROWSON, MICHL 151.00
RCHTZKE, BRUCE 275.00

RGGEBRG, STEVEN ... 141.00
SJ SMITH CO 658.84

SALLY, CHRSTNSN 173.10
SCHMCHR ELVTR 2,429.34

SHI INTRNTNL 15,635.00
SHINBORI, MCHAEAL ... 168.86

SIMMONS, TYLER 328.00
STAPLES..... 372.70

TMBR LNES BWLNG .. 906.00
TIPTON CSD..... 200.00

TRICON 45,886.79
UNION-HRMANN

PRESS 145.00
UNITY SCHOOL BUS .. 217.48

UNVRSTY OF DBQ 450.00
VIERTEL, DAVE 142.00

VISION SRVCE PLN
INSRNCE 1,915.61

VOY 2 THTRE 287.00
WELDON TIRE 704.00

WELLMARK 268,934.52
WEX HEALTH 127.58

Motion made by: Tom Miller
Motion seconded by: Kacee Nohr

Voting:
Unanimously Approved

CHANGE ORDER #1 FOR HIGH SCHOOL ROOF PHASE II PROJECT

It is recommended to approve change order #1 as presented, relating to the High School RE-ROOF PROJECT - PHASE II in the amount of \$32,516.89 with T&K. This change order is for the removal of an additional roof found under the library and the classroom just north of the shop addition, it is 8,000 square feet.

Motion made by: Tom Miller
Motion seconded by: Mary Herring

Voting:
Unanimously Approved

FY25 AUDIT ENGAGEMENT LETTER

It is recommended that the Board approve the FY25 Audit Engagement Letter as presented.

Motion made by: Mary Herring

Motion seconded by: Kacee Nohr

Voting:
Unanimously Approved

P&C INSURANCE DEDUCTIBLE OPTIONS/STORM PROTECTION FUND

Director Nohr introduced the following Resolution and moved its adoption. Director Herring seconded the motion to adopt. The roll was called and the vote was:

The President declared the Resolution adopted as follows:

RESOLUTION TO PARTICIPATE IN THE STORM PROTECTION FUND, AN IOWA CODE CHAPTER 28E ENTITY AND CHAPTER 670 RISK POOL

WHEREAS, the Board of Directors has received the renewal information for wind and hail property insurance coverage; and 2

WHEREAS, the deductible under the wind and hail coverage under the policy is a percentage of the value insured; and

WHEREAS, the Storm Protection Fund provides a means to manage and contain deductible costs associated with wind and hail insurance coverage.

NOW, THEREFORE, it is resolved: 1. The Board of Directors authorizes the District to Join the Storm Protection Fund, and to pay all Contributions as required by the Storm Protection Fund.

Passed and approved this 16 day of June, 2025.

Motion made by: Kacee Nohr
Motion seconded by: Mary Herring

Voting:
Mary Herring - Yes
Michael Hayward - Yes
Tom Miller - Yes

Kacee Nohr - Yes

WHOLE GRADE SHARING AGREEMENT WITH ANDREW & FACILITY IMPROVEMENT AGREEMENT

Tabled until next meeting to finalize changes proposed in the earlier joint board meeting.

PERSONNEL APPROVAL OF PAYABLE ACTIVITY EXTRA DUTY WAGES

It is recommended that the Board of Directors approve the payable athletic positions and rates of pay as presented. MS Events:

Ticket taking and Concessions - \$12.00/hour

All event game workers: \$12.00/hour (line judges, bench/table workers, finish line, etc.)

2. HS Events:
Concession prep - \$12.00/hour

Ticket taking - \$12.00/hour (usless using event towards earning of pass)

All event game workers - \$12.00/hour. With the exception of wrestling operators for home wrestling meets.

Motion made by: Tom Miller
Motion seconded by: Kacee Nohr

Voting:
Unanimously Approved

LEGISLATIVE UPDATES

None

SUPERINTENDENT'S REPORT

Superintendent Notz highlighted information included in her Superintendent's Report. The entire report is linked in the agenda and can be accessed anytime.

ADJOURNMENT

Motion made by: Mary Herring

Motion seconded by: Kacee Nohr

Voting:
Unanimously Approved

President Hayward adjourned the meeting at 6:28 p.m.
Published in the Maquoketa Sentinel-Press July 9, 2025

SCHOOL BOARD

Maquoketa CSD
Andrew/Maquoketa Joint Board Meeting
06/16/2025 05:30 PM
Central Office Board Room
MEETING MINUTES

Call to Order
Maquoketa School Board President called the meeting to order at 5:30 p.m. on June 16, 2025, in the Maquoketa Community School District board room.

Roll Call
Maquoketa Directors Hayward, Herring, Nohr and Miller were present. Board Secretary Haxmeier and Superintendent Notz were in attendance. Board members present for Andrew included Scott Gerardy, Tony Portz, Courtney Veach, Kaitlin Till, and Brittany McCormick. Andrew Superintendent Chris Fee and Board Secretary Karen Kilburg were in attendance. Others were in attendance.

Approve Agenda
Motion by Herring/2nd by Director Nohr to approve the agenda. Motion carried 9-0.

Welcome Visitors
Board President Hayward welcomed everyone!

Discussion of Current Whole Grade Sharing Agreement & Facility Improvement Agreement

Discussion was held to the proposed agreement that a committee of Andrew and Maquoketa representatives have been working on for the past several months. The proposed changes were reviewed. A slight tweak was made to the added for wording to strike the word allowing and replace with "pertaining to". Both boards agreed they would look to take action for this agreement at July meetings.

Adjourn
Motion by Herring/2nd by Director Miller. Motion carried 9-0.

The meeting adjourned at 5:49 p.m.

Published in the Maquoketa Sentinel-Press July 9, 2025

SCHOOL BOARD

Maquoketa CSD
Special Board Meeting
06/30/2025 11:30 AM
Central Office Board Room
MEETING MINUTES

Attendance
Voting Members
Mary Herring, Board Vice President

Greg Bopes, Board Member
Tom Miller, Board Member
Kacee Nohr, Board Member
Non-Voting Members
Kristy Haxmeier, School Business Official/Board Secretary
Tara Notz, Superintendent

ROLL CALL

Board Vice President, Mary Herring, called the Special Meeting of the Maquoketa Community School Board to order on June 30, 2025, at 11:32 a.m. at the Central Office Board Room. Directors Miller, Nohr, Herring and Bopes (via Zoom) were present. Director Hayward was absent. Board Secretary Haxmeier and Superintendent Notz were present. Others were in attendance.

APPROVAL OF AGENDA

Approved agenda as presented.

Motion made by: Kacee Nohr
Motion seconded by: Tom Miller

Voting:
Unanimously Approved

GENERAL BUSINESS OF THE BOARD BUSINESS AFFAIRS BRIGGS ELEMENTARY DEMO AND SITE UTILITIES SPECS

Approved the specs for the Demo Package for Briggs Elementary project as presented.

PPEL - MS FURNITURE

Quotes were not available at the time of the meeting, and will be moved to an upcoming meeting.

Motion made by: Greg Bopes
Motion seconded by: Kacee Nohr

Voting:
Unanimously Approved

ADJOURNMENT

Motion made by: Greg Bopes
Motion seconded by: Kacee Nohr

Voting:
Unanimously Approved
Vice President Herring adjourned the meeting at 11:46 p.m.

Mary Herring,
Board Vice President

Kristy Haxmeier
Board Secretary

Published in the Maquoketa Sentinel-Press July 9, 2025

PROBATE THE IOWA DISTRICT COURT FOR JACKSON COUNTY IN THE MATTER OF THE ESTATE OF GREGORY L. SCHMITZ, Deceased CASE NO. ESPR021541 NOTICE OF PROBATE OF WILL, OF APPOINTMENT OF EXECUTOR, AND NOTICE TO CREDITORS

To All Persons Interested in the Estate of GREGORY L. SCHMITZ, Deceased, who died on or about May 25, 2025:

You are hereby notified that on June 23, 2025, the Last Will and Testament of GREGORY L. SCHMITZ, deceased, bearing date of April 26, 2017, was admitted to probate in the above-named court and that KRISTIN K. BOWMAN was appointed Executor of the estate. Any action to set aside the will must be brought in the district court of said county within the later to occur of four months from the date of the second publication of this notice or one month from the date of mailing of this notice to all heirs of the decedent and devisees under the will whose identities are reasonably ascertainable, or thereafter be forever barred.

Notice is further given that all persons indebted to the estate are requested to make immediate payment to the undersigned, and creditors having claims against the estate shall file them with the clerk of the above-named district court, as provided by law, duly authenticated, for allowance, and unless so filed by the later to occur of four months from the date of the second publication of this notice or one month from the date of mailing of this notice (unless otherwise allowed or paid) a claim is thereafter forever barred.

Dated June 20, 2025.

KRISTIN K. BOWMAN,
Executor of Estate
2038 174th Ave.

Maquoketa, IA 52060

BILL B. COAKLEY,
ICIS#: AT0011826
Attorney for Executor
Wright and Coakley
116 S. 2nd St.

Maquoketa, IA 52060

Published in the Maquoketa Sentinel-Press July 2 and 9, 2025.

PUBLIC MEETING NOTICE OF PUBLIC MEETING JACKSON COUNTY ZONING COMMISSION

DATE: Monday, July 21, 2025

TIME: 7:00 PM

PLACE: Community Room, Jackson County Courthouse, 201 W Platt St, Maquoketa, IA

OR: Join Zoom Meeting: Join

Zoom Meeting

https://us02web.zoom.us/j/7792041339?omn=87445101533

Meeting ID: 779 204 1339
Dial In +1 312 626 6799

Notice is hereby given that the Jackson County Zoning Commission will meet at the time, date, and place as noted above. The tentative meeting agenda is as follows:

MEETING AGENDA CALL TO ORDER AND ROLL CALL

APPROVAL OF MINUTES: June 16, 2025

PUBLIC HEARING:

The public is invited to ask questions or to comment on the proposal at the public hearing. Please wait to be recognized by