

LEGALS

City of Preston Regular City Council Meeting June 9, 2025

Mayor Pro Tem, Adam Reuter called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited by all.

ROLL CALL: Present: Dylan Meyer, Leesa Budde, Matt Petersen, Adam Reuter. Absent: Matt Gerardy, Mayor Tyler Sieverding.

OTHERS PRESENT: Sheryl Ganzer, City Administrator/Clerk, Police Chief Chad Gruver, Jesse Kilburg, Marc Rudin, Origin Design.

APPROVAL OF AGENDA: A motion was made to approve the agenda as presented by Meyer, seconded by Petersen. Motion carried.

CONSENT AGENDA: Including minutes of last meeting, financial reports, payment approval of paid and unpaid claims, utility reports, monthly police report, Class B Retail Alcohol License – Dollar General. A motion to approve the consent agenda made by D. Meyer, seconded by L. Budde. Motion carried.

West Street-Storm Water Discussion: Marc Rudin, Engineer with Origin Design reviewed the Storm Water options for the West Street Subdivision that were designed 5 years ago when the plans for the subdivision were made. Now that the Sr. Housing is being constructed, there is a need to address the drainage. Option 2 was the least expensive of the 2 options, costing over \$700,000 at that time running the flow to Copper Creek. Rudin looked into possible funding through USDA, which there are currently no grants available, but Preston may qualify for a low interest loan option. Rudin would like to check into the viability of running it to the ditch along Hwy 64 and asked the council for their blessing to work with the D.O.T to sharing the ditch which would be a much less costly option. All were in favor of having Ruding explore that option.

Lot Purchase update: Jesse Kilburg, Kilburg Equipment addressed the council for setting a date for final decision on allowing the purchase of Lot 5 before he connects water and sewer to his building. He would like to get the utilities underground prior to late September or early October. The water/sewer committee will meet with Tim Morehead to determine the best option for sewer connections and report back to council to be able to set the deadline for the final decision.

Lot Discussion – Harvest Heights: Incentive options to possibly gain interest for lot sales were discussed. Ganzer discussed options with Kelley at JCEA who suggested offering money towards closing costs and be paid back through TIF, similar to our Downtown Incentive Program. Other suggestions to explore were giving money back to someone who builds within a year or offer realtor incentive that gives a bonus for selling a lot. Reaching out to contractors to put up spec homes and what the city can do to incentivize them will be also investigated.

Resolution 2024-31-Approval of Plat of Survey for Adam Fier: Abbitt Survey requested approval for parcel of land being sold to Fier by Carstensen. A motion to approve was made by D. Meyer, seconded by L. Budde. motion carried.

Approval of Setting wages for FY25/26: The Personnel committee met and reviewed salary increase options and employee evaluations. Ganzer prepared the resolution based on committee recommendations of a 3/5% increase for all full-time employees. A motion was made to approve by D. Meyer, seconded by L. Budde. Motion carried.

Setting Public Hearing for Budget Amendment #2 for June 23, 2025. Ganzer reviewed the expenses excluded from Amendment #1. A motion was made by M. Petersen to set public hearing for 6/23/25, seconded by D. Meyer. Motion carried.

OTHER BUSINESS: Council Updates: Sewer – Morehead is getting a quote for lagoon blower installation and is also coordinating with Air Diffusion for the installation of the new lagoon lines. Tim is also hoping to get the sewer ran to the Ellis property the week of the 23rd.

Electric – Ellis requested trans-former placement be placed near the south-west corner of the property. Ernst will meet with Ellis this week.

Ganzer also informed council that Bill Oldag submitted an entrance permit to the DOT to add a culvert and entrance to his land on the north side of White Street. The DOT has reviewed it and requested the city's approval. The council authorized Ganzer to approve permit application for Oldag to the DOT.

ADJORNMENT: With no other business to be discussed, Reuter asked for a motion to adjourn. A motion to adjourn the meeting was made by M. Petersen, seconded by D. Meyer. Motion carried. Meeting was adjourned at 6:50pm.

Mayor Pro Tem, Adam Reuter Sheryl Ganzer, City Administrator/Clerk

City of Preston Meeting Expenditures June 9, 2025

PANTHER UNIFORMS INC	
POLO/PATCH GRUVER.....	230.40
MADISON NATIONAL	
MARCH LIFE INS.....	456.07
MIDAS AUTO SERVICE EXPERTS	
PD FORD WELD EXHAUST SYSTEM	
EXTERIOR BULB	113.35
AT&T MOBILITY	
PD PHONES/HOT SPOTS.....	173.32
PRESTON TELEPHONE COMPANY	
MAY 2025 PHONE SERVICE.....	895.15
JACKSON CO. CLERK OF COURT	
STODDARD TICKET	285.00
CARDMEMBER SERVICE	
VACUUM PD/FD GARAGE.....	283.49
MILES LUMBER AND HARDWARE	
SPRAY PAINT TARGET STAND GUN	
RANGE	64.68
VC3 INC.	
ITnBox SUPPORT.....	912.83
RIES PEST CONTROL	
SPRING 2025 FIRE DEPT.....	139.10
SULLIVAN MOBILE REPAIR	
703 FUEL SUPPLY PUMP.....	3,195.22
AT&T MOBILITY	
CELL SERVICE - FD	100.92
USCELLULAR	
FD CELL BILL.....	29.58
IOWA MUN WORKERS COMP.	
DEPOSIT-WORK COMP PREM 25-26	
.....	1,911.00
JOHN DEERE FINANCIAL	
BOLTS FOR BUCKET	1,895.20
PRESTON MUNICIPAL UTIL.	
MAY 2025 UTILITIES.....	8,904.06
WELLMARK BLUE CROSS & BLUE	
SHIELD	
JUNE 2025 HEALTH INSURNACE	
.....	9,553.57
PRESTON MUNICIPAL UTIL.	
APRIL 2025 UTILITIES	202.21
PRESTON TELEPHONE COMPANY	
APRIL 2025 PHONE SERVICE.....	81.93
BAKER & TAYLOR BOOKS	
5 BOOKS.....	168.50
TASTE OF HOME BOOKS	
1 BOOK.....	42.08
THE PENWORTHY COMPANY	
11 BOOKS	233.55
WILLOW LANE EDUCATION	
3 BOOKS.....	74.97
QUILL CORPORATION	
USB COPY PAPER SCISSORS	
SHARPIE	162.74
SWANK MOVIE LICENSING USA	
MOVIE LICENSING.....	130.00
ANDERSEN, MICHAEL	
REIMBURSEMENT VWS PARK TREE	
PROJECT	88.44
HANSEN MONUMENTS	
13 ENGRAVED PAVERS FOR TREE	
PROJECT	1,950.00
KIEFFER, NANCY	
REIMB VWS TREES MULCH.....	25.62
DEEZ CUTZ	
ROCK REMOVAL BIKE	
TRAIL/DETHATCH	
PEPPERMINT PARK	165.00
PRESTON TIMES	
2025 HOW IT WORKS AD.....	40.50
CAMP, GENE	
FENCE FOR TREES TWO GOOD	
PARK.....	116.09
WAGNER NURSERY INC.	
3 TREES TWO GOOD PARK.....	382.50
AMAZON CAPITAL SERVICES	
12 3X5 AMERICAN FLAGS.....	669.02
TIETJENS, AMY	
REIMB. FLOWERS FOR	
PLANTERS 2025	1,023.39
ADVANTAGE ADMINISTRATORS	
PSF-B. GANZER.....	349.27
ADVANTAGE ADMINISTRATORS	
PSF-B. GANZER.....	213.27
KMAQ	
EV GRAD SPONSORSHIP.....	150.00
PRESTON TIMES	
05/12/2025 CLAIMS.....	327.61
QUILL CORPORATION	
COPY PAPER/STAPLES.....	46.16
IPERS COLLECTION	
ADDITIONAL FEES.....	5.10
LYNCH DALLAS PC ATTORNEYS AT	
LAW	
REAL ESTATE-LOT 5 PURCHASE AGR	
.....	1,202.50
MAQUOKETA STATE BANK	
MAY 2025 MAINTENANCE FEE.....	46.44
MEYER, DYLAN	
SIDE WALK REPLACEMENT	
PROGRAM	796.09
MAQUOKETA STATE BANK	
FIRE DEPT LOAN 82150 INTEREST	
.....	7,398.02
MAQUOKETA STATE BANK	
MCNEIL DEVELOPMENT INTEREST	
.....	9,625.48
UMB BANK N.A.	
INTEREST PMT-HARVEST HTS.	
.....	74,681.25
CHEM RIGHT LABORATORIES INC.	
WATER SAMPLE LAB FEE.....	22.00
CORRPRO WATERWORKS	
SERVICE CONTRACT - WATER	
TOWER.....	975.00
COUNTY LINE CONCRETE LLC	
JACKHAMMER FOR WATER MAIN	
BREAK ANNA/MILES ST.....	400.00
HAWKINS INC	
90 AZONE	505.35
PRESTON GROCERY	
DISH SOAP.....	7.16
PRESTON READY MIX CORP.	
ROAD ROCK WATER SHUT OFF	
.....	149.76
QC ANALYTICAL SERVICE LLC	
WASTEWATER LAB FEES MAY 2025	
.....	432.00
ENGINEERED EQUIPMENT	
SOLUTIONS LLC	
ROTARY BLOWER LAGOON	
.....	26,473.73
MAQUOKETA VALLEY ELECTRIC	
COOP	
SECURITY LIGHT.....	9.24
PER MAR SECURITY SERVICES	
MONITORING SERV-06/25-08/25	
.....	145.29
WPPI	
MAY 2025 POWER PURCHASE	

.....	42,256.57
COMPASS	
#10 PEAL & SEAL ENVELOPES	
.....	807.70
PRESTON FIRE DEPT WOMEN'S AUX.	
FLAG MAIN STREET SQUARE.....	40.00
RIVER VALLEY ENERGY	
228.8 GAL DIESEL at 2.53 /GAL	
.....	5,778.01
MAQUOKETA STATE BANK	
ELECTRIC INTEREST 81456.21,563.78	
JACKSON CO. REGIONAL HEALTH	
CENTER	
DRUG SCREEN ERIC JASON RAY	
66.00	
UNITYPOINT CLINIC-OCCUPA-	
TIONAL MED	
RANDOM- RAY ERIC JASON	
.....	126.00
ARNOLD MOTOR SUPPLY	
CASE OF OIL GAS/ELECTRIC	
TRUCK.....	140.65
CLAYTON ENERGY CORPORATION	
APRIL 2025 COMMODITY INVOICE	
.....	1,551.34
CLAYTON ENERGY CORPORATION	
MAY 2025 RESERVATION INVOICE	
.....	4,786.68
PEFA INC.	
APRIL 2025 PEFA COMMODITY	
INVOICE.....	3,706.34
PEFA INC.	
MAY 2025 COMMODITY INVOICE	
.....	900.80
SCHMIDT, SUE	
GAS WATER HEATER REBATE	
.....	25.00
ADVANTAGE ADMINISTRATORS	
HRA ADMINISTRATION SERVICE	
.....	42.00
CLINTON COUNTY AREA SOLID	
WASTE	
REFUSE - MAY 2025	2,964.76
QUADIANT LEASING USA INC	
LEASE PAYMENT - POSTAGE	
MACHINE	196.38
BEHN, DANTE	
UTILITY DEPOSIT REFUND	
.....	154.20
.....	263,766.41
GENERAL FUND	22,851.12
DEBT SERVICE FUND.....	11,704.75
ROAD USE TAX FUND.....	796.09
INSURANCE RESERVE...0	
CUSTOMER DEPOSITS.....	154.20
WATER FUND	5968.00
SEWER FUND.....	30637.00
ELECTRIC FUND.....	74,367.30
GAS FUND	3,598.44
GARBAGE FUND	5,404.42
STORM WATER FUND ..0	
MAY 2025 REVENUES	
GENERAL FUND	217,047.98
ROAD USE TAX FUND.....	218,553.63
EMPLOYEE BENEFIT TAX.....	128,623.97
EMERGENCY	40,023.16
TIF	122,024.38
CUSTOMER DEPOSITS.....	32,391.63
DEBT SERVICE FUND.....	135,253.75
WATER FUND	824,321.38
SEWER FUND.....	606,025.13
STORM WATER FUND ..	84,419.29
ELECTRIC FUND	946,573.00
GAS FUND	695,581.19
GARBAGE FUND	72,903.78

Jackson County Board of Supervisors Meeting Minutes June 3, 2025

Present: Supervisors: Nin Flagel, Mike Steines, Don Schwenker; Auditor Alisa Smith; IT Director Bjorn Beck; Executive Assistant LuAnn Goeke; Brittany Nopar – Maquoketa Sentinel Press. Resolutions and Ordinances are available in the Auditor's Office – Monday through Friday from 8:30 a.m. to 4:30 p.m. and at www.jacksoncounty.iowa.gov

Pledge of Allegiance was recited. Meeting brought to order by Chair Schwenker at 9:00 a.m.

Engineer Jayden Scheckel presented county business.

Motion Steines, second Flagel to approve Resolution #1120-06-03-2025 to accept and award the bid for Bridge Replacement Project BROS-CO49(93)—SF-49 on 362nd Ave to Jim Schroeder Construction, Inc for \$838,711.72 as recorded in Resolution Book 5, page 305 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve a field entrance permit to Jon Schwenker in section 3 of Maquoketa Township on 81st St as presented. Aye: Schwenker, Steines, Flagel

Environmental Health Administrator Elizabeth Townsend presented the 05.2025 General Safety Manual for Jackson County and updated the Board on her department.

Motin Steines, second Flagel to approve the 05.2025 General Safety Manual for Jackson County as presented. Aye: Schwenker, Steines, Flagel

Interim Zoning Administrator Becca Plughaupt requested a date for a public hearing on proposed Ordinance 317 to amend the official zoning map to reclassify a portion of a parcel of land in section 30 of Tete Des Morts Township from the A-I Agricultural District to the C-I Highway Commercial District.

Motion Steines, second Flagel to approve setting the date of June 24, 2025 at 10:00 a.m. for proposed Ordinance 317 to reclassify a portion of a parcel of land as presented. Aye: Schwenker, Steines, Flagel

Auditor Alisa Smith presented county business.

Motion Flagel, second Steines to approve the minutes of the May 27, 2025 Board proceedings and work session and the May 30, 2025 special board meeting as written by Auditor Smith and authorize publication in the official newspapers as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to

approve and authorize the Auditor's Office to issue warrants and the publication of the claims listing in the amount of \$245,477.42 as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve a handwritten warrant to Irma Neiber for a lost, voided check for \$800.00 for a Conservation dock lease refund as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to accept, place on file and authorize the Chair and Auditor signatures on the County Recorder's Report of Fees collected for the month of May, 2025 in the amount of \$59,734.79 as presented. Aye: Schwenker, Steines, Flagel

Director of Human Resources Becki Chapin updated the Board.

Motion Flagel, second Steines to approve the Wellmark Insurance Renewal Rates through the Iowa Community Insurance Trust (ICIT), Option 12 effective July 1, 2025 through June 30, 2026 and authorize Becki Chapin to sign the renewal documents including compliance paperwork as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve the early retirement agreement for health insurance between Jackson County and Lori Roling as presented. Aye: Schwenker, Steines, Flagel

Executive Assistant LuAnn Goeke reviewed the Board calendar.

Recess the meeting.

Reconvene the meeting with Jail Administrator Andrew Long who updated the Board.

Chair Schwenker opened the public hearing at 10:00 a.m. for the FY2025 Budget Amendment.

Auditor Smith and Deputy Auditor Shelley Hoyer discussed the different departments needing amendments. No comments for or against the amendment have been received.

Motion Steines, second Flagel to close the public hearing for the FY2025 Budget Amendment as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve Resolution #1121-06-03-2025 for the Amendment to the County Budget for fiscal year 2024-2025 and authorize the Chair and Auditor signatures on the Record of Hearing and certify to the State of Iowa as recorded in Resolution Book 5, page 306 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve and authorize the Chair signature on the Certificate of Cost Allocation Plan for the Fiscal Year ending June 30, 2026 with Cost Advisory Services to provide consulting services to recoup federal monies as presented. Aye: Schwenker, Steines, Flagel

Motion Flagel, second Steines to approve the purchase agreement and software license agreement between Henry M Adkins & Son, Inc and Jackson County for Unisyn Voting Solutions and the software purchase agreement between Tenex Software Solutions, Inc and Jackson County for Precinct Central Touch Pads Electronic Poll Books as presented Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to approve the agreement and authorize Chair signature on the Information Technology Services Agreement, Managed Services Plan, Document Locator Service Plan and the Licensed Code Support Agreement with Solutions, Inc for Fiscal Year 2025/2026 for software and hardware maintenance effective July 1, 2025 for \$102,586.08 as presented. Aye: Schwenker, Steines, Flagel

Motion Steines, second Flagel to adjourn the meeting at 10:14 a.m. until the next board meeting on June 10, 2025 at 9:00 a.m. in the boardroom at the courthouse in Maquoketa. Aye: Schwenker, Steines, Flagel

Alisa Smith, Auditor Don Schwenker, Board of Supervisors

Jackson County Board of Supervisors Meeting Claims June 3, 2025

General Basic Fund	
Access Systems	
Office Machine Maintenanc.....	905.97
Amazon Capital Serv	
Printer/Copier Cartridges.....	216.45
Arnold Motor Supp	
Operating & Const. Equipm.....	16.14
Banowetz Floor Covering	
Buildings	591.67
Bard Concrete	
Roads	291.29
Black Hills Energy	
Natural & LP Gas.....	81.00
City of Maquoketa	
Water Use.....	890.60
Cost Advisory Services	
Planning/Mangment Consult.....	4450.00
Dept of Inspections	
Fixed Plant Equipment.....	40.00
Electronic Serv Sys	
Software Programming.....	982.80
James Ellis	
Contract Labor	784.00
Endeavor Civil Eng	
Planning/Mangment Consult	
Nin Flagel	
Mileage/Travel/Transporta.....	186.45
Flowstate Health	
Medical & Health Services.....	1203.94
Galls	
Wearing Apparel & Uniform.....	315.98
Jason Geerts	
Auto Maintenance & Repair.....	600.00
Geisler Bros	
Buildings	1544.00
Elizabeth Gerlach	

Mileage/Travel/Transporta.....	205.58
Gordon Flesch	
Office Machine Maintenance.....	65.40
IACVS	
Dues & Memberships.....	50.00
IA Dept of Public Safety	
Data Processing Equipment.....	1200.00
IA St Medical Examiner	
Medical & Health Services.....	1900.00
Idemia Identity & Sec	
Data Processing Equipment.....	2839.00
JCRHC	
Transportation	362.00
Jackson Co Engineer	
Signs	81.42
J C Senior Ctr	
Contrib-To Other Gov & Or.....	1832.68
Mail Services	
County Postage	683.51
Maquoketa Valley Elec-MV Link	
Telephone Service.....	169.75
Mediacom	
Telephone Service.....	750.00
Medical Assoc of Maq	
Medical & Health Services.....	420.00
Medical Assoc Clinic	
Medical & Health Services.....	480.00
Lyn Medinger	
Medical & Health Services.....	100.00
MTI Distributing	
Operating & Const. Equipm.....	55.87
Old Capitol Cup	
Custodial Supplies.....	478.25
Dr Eric Petersen	
Medical & Health Services.....	600.00
Preston Times	
Board Proceedings.....	892.05
Julia Rodewald	
Mileage/Travel/Transporta.....	42.90
Seiler Inst & Mfg	
Investigations.....	472.61
Kathy Shumaker	
Contract Labor	448.00
Small Engine Serv	
Operating & Const. Equipm.....	18.27
Solutions	
Office & Computer Equipme.....	1041.96
Steines Elect	
Misc Recreational Expense.....	206.10
Sysco IA	
Room & Board Expenses.....	4404.59
Tandem Tire	
Auto Maintenance & Repair.....	688.00
TH Media	
Publications & Legal Noti.....	1249.99
Till's Garage	
Tires & Tubes	21.60
Uniform Den	
Wearing Apparel & Uniform.....	277.50
Unplugged Wireless Comm	
Emergency Protect Equipme.....	933.00
Windstream	
Telephone Service.....	91.68
Jackson County Farm	
Alliant Energy	
Electric Light & Power.....	22.20
City of Maquoketa	
Permanent Landscaping.....	50000.00
Rural Services Basic Fund	
John Arenz	
Board of Adjustment.....	36.85
Erin Barsema	
Miscellaneous.....	25.00
William Bevan	
Miscellaneous.....	50.00
Michael Burke	
Zoning Commission.....	38.50
Daryl DeVore	
Board of Adjustment.....	13.75
Eberhart Farm Ctr	
Agriculture/Horticulture.....	666.25
Erwin Felderman	
Miscellaneous.....	25.00
Tracy Frahm	
Miscellaneous.....	25.00
Reese Frohling	
Miscellaneous.....	25.00
Mary Gansen	
Miscellaneous.....	25.00
Sandra Gerlach	
Zoning Commission.....	37.95
Carolyn Grant	
Miscellaneous.....	75.00
Larry Herrig	
Miscellaneous.....	25.00
JC Humane Society	
Buildings	650.00
Emerita Kies	
Zoning Commission.....	49.50
Mary Ann Kunde	
Miscellaneous.....	25.00
Mark Lane	
Miscellaneous.....	25.00
Ronald Manders	
Miscellaneous.....	25.00
Timothy Manders	
Miscellaneous.....	25.00
Maquoketa Sentinel Press	
Publications & Legal Noti.....	102.08
Monica McHugh	
Zoning Commission.....	17.60
Charles Medinger	
Miscellaneous.....	50.00
Warren Moeller	
Miscellaneous.....	25.00
Roger Mueller	
Miscellaneous.....	25.00
Mike Nickeson	
Board of Adjustment.....	7.70
Troy Patzner	
Miscellaneous.....	50.00
Kristine Pfab	
Zoning Commission.....	57.20
Preston Times	
Publications & Legal Noti.....	103.55
Tom Stewart	
Zoning Commission.....	11.00
Brian Venema	
Zoning Commission.....	81.40
Hunter Zeimet	
Miscellaneous.....	50.00
Secondary Road Fund	
A&P Graphics	
Other.....	15.00
Alliant Energy	
Electric Light & Power.....	353.59
Altorfer	
Parts	679.61
Aramark Uniform Serv	
Other.....	183.90
Arnold Motor Supp	
Parts	287.84