

ROYAL CITY COUNCIL PROCEEDINGS

CITY OF ROYAL MINUTES – NOVEMBER 13, 2024

The Royal City Council met in regular session on Wednesday, November 13, 2024, at the Royal Community Building. Mayor Toft called the meeting to order at 6:30 o'clock p.m. with the following city council members present: Sara Ricke, Jeff Van Westen, and Mitch Fahnlander; Alec Nielsen and Jim Virelli were absent. The Pledge of Allegiance was recited.

M. Fahnlander made a motion to approve the October regular minutes; J. Van Westen seconded. All ayes; motion carried.

J. Van Westen made a motion to approve the October bills and financial report; M. Fahnlander seconded. All ayes; motion carried.

No public comment was presented to the Council. The Council, however, discussed the possibility of amending the Royal Municipal Code of Ordinances to impose monthly penalties to residents who do not comply with building permits and nuisances after receiving notices. The City Clerk will contact the City Attorney on these matters.

Mayor Toft gave his report. The estimates received from the May wind and hail storm were reviewed. Nick Campney, the insurance adjuster, will provide an "Actual Cash Value" payment (less the deductible) for the covered structures. The City may also be eligible for the "Recoverable Depreciation" once the work is completed and documentation of the expenses provided. A couple estimates need to be revised to show (1) the correct gauge weight of the metal roof for the Community Building; and (2) 3-inches of spray foam insulation for the roof at the maintenance shed. The City Clerk will contact the companies for the revised estimates.

The Mayor then presented a Maintenance Agreement with Clay County for certain services and maintenance of streets and roads through, along, and within the corporate limits of the City of Royal for a three-year period, commencing January 1, 2025, and ending December 31, 2027. The City will be responsible for determining what maintenance is needed. It was determined that Josh Toft and Jeff Van Westen will be the authorized city representatives. After review, M. Fahnlander made a motion to enter into the Maintenance Agreement with Clay County, Iowa; J. Van West-

en seconded. All ayes; motion carried. The Council then reviewed the 2025 Wellmark Blue Cross Blue Shield health insurance plan renewal. Sherman is the only employee on the plan. His current plan, EnhancedBlue1500 PPO, increased 8.4% for 2025. After review, M. Fahnlander made a motion to renew the current plan; J. Van Westen seconded. All ayes; motion carried.

The maintenance report followed. Sherman reported that the concrete on the pathway through the park is now complete and wants to thank all the volunteers who helped. With the colder weather, restrooms at the Shelter House will be closed. As far as the lift station, the numbers are starting to come up with the recent rains—there was no fall release at the lagoon due to the dry weather. Sherman has also been cleaning leaves from gutters and grinding tree stumps. We have not received a definite delivery date for the generator.

The Clerk's report followed. The Clerk is in the process of completing the Annual Finance Report and City Street Finance Report, which are both due December 1, 2024. She recently attended a budget workshop sponsored by the Iowa League of Cities. The City Attorney has prepared and recorded a title affidavit regarding the sale of the city lot to Laef C. Lundbeck. The sale and purchase of the lot will close on or about December 1, 2024.

J. Van Westen made a motion to adjourn; M. Fahnlander seconded. All ayes; motion carried. Meeting adjourned at 7:55 o'clock p.m.

Joshua Toft, Mayor Attest: Jill R. Hickey, City Clerk

GENERAL

Table with 2 columns: Item, Amount. Includes IPERS, Internal Revenue Service, Iowa Department of Revenue, etc.

Table with 2 columns: Item, Amount. Includes Iowa League of Cities, budget workshop registration-club, 50.00; Royal-Clay-Lincoln Fire Department, second quarter donation, 3,294.00; etc.

LOCAL OPTION SALES TAX

Table with 2 columns: Item, Amount. Includes Bomgaars, supplies, 97.95; Keep Iowa Beautiful, Hometown Pride contract, 395.20; etc.

ROAD USE

Table with 2 columns: Item, Amount. Includes IPERS, Internal Revenue Service, Iowa Department of Revenue, etc.

PLANNING & ZONING COMMISSION NOTICE OF PUBLIC HEARING

Notice is hereby given that the Planning and Zoning Commission of the City of Hartley, O'Brien County, Iowa, will meet in the City Council Chambers of the City of Hartley, O'Brien County, Iowa, on the 27th day of November, 2024, at 7:30 a.m., at which time and place a public hearing will be held on the request for rezoning the following described parcel

from A-1 Agricultural District to R-2 Multiple Family Residential District: A tract of land in the Southeast Quarter of the Southwest Quarter (SE 1/4 SW 1/4) of Section Twenty-nine (29) in Township Ninety-seven (97) North of Range Thirty-nine (39) West of the 5th P.M., in O'Brien County, Iowa, referred to as Parcel P in the SW 1/4 of said Section 29 and containing 1.16 acres, more or less, according to the Plat of Brad M. Beck, P.E. & P.L.S., as recorded in Plat Book 6 on Page 809 (Inst. 2024-2335).

PUBLIC HEARING NOTICE – CITY OF HARTLEY

NOTICE OF PUBLIC HEARING FOR REQUEST FOR REZONING

Notice is hereby given that the City Council of the City of Hartley, O'Brien County, Iowa, will meet in the City Council Chambers of the City of Hartley, O'Brien County, Iowa, on the 3rd day of December, 2024, at 5:30 P.M., at which time and place a public hearing will be held on the request for rezoning the following described parcel from A-1 Agricultural District to R-2 Multiple

Family Residential District: A tract of land in the Southeast Quarter of the Southwest Quarter (SE 1/4 SW 1/4) of Section Twenty-nine (29) in Township Ninety-seven (97) North of Range Thirty-nine (39) West of the 5th P.M., in O'Brien County, Iowa, referred to as Parcel P in the SW 1/4 of said Section 29 and containing 1.16 acres, more or less, according to the Plat of Brad M. Beck, P.E. & P.L.S., as recorded in Plat Book 6 on Page 809 (Inst. 2024-2335).

CLAY COUNTY BOARD OF SUPERVISORS' PROCEEDINGS

CLAY COUNTY BOARD OF SUPERVISORS SPECIAL MEETING – NOV. 13, 2024

The Clay County Board of Supervisors met pursuant to adjournment November 13, 2024 at 8:30 a.m. in the Boardroom with Chairperson Hamrick presiding and with the following other members present: Supervisors Batschelet, Swanson, DeLoss, and County Auditor Ann Baschke as Clerk for the meeting. Chairperson Hamrick led the meeting in the Pledge of Allegiance.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes: Batschelet, Swanson, DeLoss, and Hamrick. Nays: None. Abstentions: None.

Motion by Batschelet, seconded by DeLoss that the agenda of the Special Board Meeting for November 13, 2024 be received and placed on file with the County Auditor as approved. Motion carried.

November 5, 2024 General Election Canvass

The Board proceeded to canvass and certify the returns of the General Election held on November 5, 2024 as shown by the returns from precincts, pursuant to the provisions of §43.49 of the Code of

Iowa for US President/Vice President, US Representative for District #4, State House of Representatives for Districts #6 and #10, Supreme Court Justice and Court of Appeals Judges were made and certified to the Secretary of State as provided by law. We hereby certify that 8,609 people voted in Clay County at the General Election on November 5, 2024.

Four thousand and sixty-three (4,563) people voted at the polls on election day.

Four thousand and forty-six (4,046) absentee ballots were accepted for counting.

A total of eight thousand six hundred and nine (8,609) ballots were counted.

The vote for said offices and the County Offices, Townships, Soil & Water Conservation District Commission, and Agricultural Extension Council offices, pursuant to Iowa Code Chapter 50.24, were tabulated and the results declared as set forth in the election records which, by this reference, is made a part of these proceedings.

County officers were declared elected as follows:

County Board of Supervisors At Large: Art Hamrick; Randy E. Swanson

County Auditor: Ann Baschke

County Sheriff: Chris Raveling

Clay Township Trustee: Kevin E. White; Lee Douglas Geerdes Douglas Township Trustee: James G. Larson; Roger Nelson Freeman Township Trustee: Peter H. Norgaard; Rhonda Smith Garfield Township Trustee: Ben Greene; Brad Lawson Gillett Grove Township Trustee: Robert Heronemus; Casey Schomaker Herdland Township Trustee: Jerod Olson; Adam Binder Lake Township Trustee: Levi Larson; Adam Metcalf Lincoln Township Trustee: Jarrett R. Smith; Susan Christensen Logan Township Trustee: Curtis Salton; Jeff Chalstrom Lone Tree Township Trustee: John Gross; John W. Goeken Meadow Township Trustee: Kenneth Kabrick; Brandy Chaffin Peterson Township Trustee: Kortney Tunick; Chad R. McCarty Riverton Township Trustee: Jerry R. Beck; Sharon McKeever Sioux Township Trustee: John F. Simmons; Marcus Simmons Summit Township Trustee: Eli Frankler; Duane (Dewey) Stouffer Waufero Township Trustee: Neil

PUBLISHED BY ORDER OF THE PLANNING AND ZONING COMMISSION OF THE CITY OF HARTLEY

Published: November 21, 2024. (The Hartley Sentinel-The Everly/Royal News – 11/21/2024 – 1-of-1)

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Schamburg; Rodney Boersen Soil & Water Conservation District Commissioner: Allen D. McCarty; Kristine Binder; Joel Hartmann County Agricultural Extension Council Member: Clint L. Hoermann; Adam Batschelet; Jarrett Smith; Dustin Biedenfeld Pursuant to with §50.22 of the Code of Iowa, the number of provisional ballots rejected and not counted was five (5) of eight (8) presented to the Special Precinct Board that convened on Tuesday, November 12, 2024. The Special Precinct Board also rejected two (2) absentee ballots that did not include a signed affidavit, three (3) that were received in the Auditor's Office after the November 5, 2024, 8:00 p.m. deadline and one (1) that could not prove residency in Clay County.

Chairperson adjourned the meeting at 10:15 a.m. to convene at the next Auditor's called meeting November 26, 2024, at 8:30 a.m.

/s/ Art Hamrick, Chairperson Clay County Board of Supervisors

/s/ Ann Baschke, Clay County Auditor

(The Hartley Sentinel-The Everly/Royal News – 11/21/2024)

HARTLEY CITY COUNCIL PROCEEDINGS

HARTLEY CITY COUNCIL MINUTES – NOVEMBER 12, 2024

A regular meeting of the Hartley City Council was held Tuesday, November 12, 2024, at 5:30 P.M. at the Hartley City Hall. Mayor Rodney Ahrenstorff presided and called the meeting to order at 5:30 P.M. City Council members present were Matt Dolphin, Mary Westphalen, Nick Galm and Ron Hengeveld. City Councilmember absent was Greg Cotter. Others present were Roxann Swanson, Nick Pedley, Ryan Austin, Brandon Krikke, Sarah Tracy, Bethany Waltersdorf, Steve Lux, Marjean Westerman, Stan Jacobs, Stephane Comtois, Taylor Roede, Patrick Carlin, Scott Vollink, Keith Stoltz, Wes Boyer, Heidi Steller and Richard Steller.

Galm moved to adopt the agenda. Seconded by Hengeveld. Roll Call: Ayes. Westphalen, Galm, Hengeveld, Dolphin. Nays. None. Motion carried 4-0.

Hengeveld moved to adopt the consent agenda. Seconded by Westphalen. Roll Call: Ayes. Galm, Hengeveld, Dolphin, Westphalen. Nays. None. Motion carried 4-0.

Mayor Comments: None. City Council Comments: The City continues to work to resolve the brown water issues and will be flushing hydrants every 3 weeks as the distribution system issues are researched.

Public Comments: Taylor Roede asked who is responsible for the retention basin on the north side of highway 18 and the feed under highway 18 to the south retention basin. Wes Boyer is going to pull the prior records on work that was done during discussions with the elementary school engineers. It is believed the north retention basin is the responsibility of the school and the crossing under Highway 18 is the responsibility of the City. The City will work with Bolton & Menk to confirm this. Heidi and Richard Steller discussed the brown water they are experiencing in their home and reviewed what has been done.

Stephane Comtois made the winning bid of \$1,000 for the lot located at 170 S Central Avenue. Public hearing and resolution to finalize the sale of real property will occur during the December 9, 2024, regular City Council meeting with final deed transferred on or before January 1, 2025.

Stephane Comtois made the winning bid of \$1,000 for the lot located at 176 S Central Avenue. Public hearing and resolution to finalize the sale of real property will occur during the December 9, 2024, regular City Council meeting with final deed transferred on or before January 1, 2025.

Bethany Waltersdorf and Sarah Tracy with the iDOT presented the final TEAP Study. Copy of the presentation and study are available in City Hall for review. City Council will pass a resolution during the December 9, 2024, City Council meeting selecting which projects they wish to pursue and send the resolution to the iDOT.

Galm moved to approve RESOLUTION NO. 2024-36, "A RESOLUTION APPROVING EMPLOYEE HOURLY WAGE INCREASE." Seconded by Hengeveld. Roll Call: Ayes. Hengeveld, Dolphin, Westphalen, Galm. Nays. None. Motion carried 4-0.

The Bolton & Menk – 185 S Central Avenue – Old Theatre Structural Demolition Assessment was provided to City Council members. A copy is available for review in City Hall.

Hengeveld moved to approve the first reading of ORDINANCE NO. 371, "AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF HARTLEY, IOWA, 2016, BY AMENDING PROVISIONS PERTAINING TO GAS RATES." Seconded by Galm. Roll Call: Ayes. Dolphin, Westphalen, Galm, Hengeveld. Nays. None. Motion carried 4-0.

Hengeveld moved to approve the proposal from HitchDoc for \$3,146.54 for the snow blower gearbox. Seconded by Westphalen. Roll Call: Ayes. Westphalen, Galm, Hengeveld, Dolphin. Nays. None. Motion carried 4-0.

Westphalen moved to approve the City cover the expense of replacing the

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Westphalen moved to approve the City cover the expense of replacing the

last two (2) lead water services lines with PVC to 130 S 3rd Ave W and 500 1st SE. Seconded by Galm. Roll Call: Ayes. Galm, Hengeveld, Dolphin, Westphalen. Nays. None. Motion carried 4-0.

Hengeveld moved to approve the appointment of Nick Steuben to the Planning & Zoning Commission for a five (5) year term. Seconded by Dolphin. Roll Call: Ayes. Hengeveld, Dolphin, Westphalen, Galm. Nays. None. Motion carried 4-0.

Galm moved to approve Good-lund Pump & Supply estimate for \$42,649.01 for Well #4 replacement. Seconded by Galm. Roll Call: Ayes. Hengeveld, Dolphin, Westphalen, Galm. Nays. None. Motion carried 4-0.

Galm moved to approve JElectric proposal for \$10,816 for 30 HP VFD install on High Service Pump in the Water Treatment plant. Seconded by Hengeveld. Roll Call: Ayes. Dolphin, Westphalen, Galm, Hengeveld. Nays. None. Motion carried 4-0.

Hengeveld moved to approve City Hall Holiday Open House Hartley Bucks purchase of \$1,000. Seconded by Westphalen. Roll Call: Ayes. Westphalen, Galm, Hengeveld, Dolphin. Nays. None. Motion carried 4-0.

Westphalen moved to approve holding the City Hall Holiday Open House on December 4, 2024, 1:30 P.M. to 4:00 P.M. Seconded by Galm. Roll Call: Ayes. Galm, Hengeveld, Dolphin, Westphalen. Nays. None. Motion carried 4-0.

Hengeveld moved to approve advertising for a seasonal, part-time Rec Director. Seconded by Dolphin. Roll Call: Ayes. Hengeveld, Dolphin, Westphalen, Galm. Nays. None. Motion carried 4-0.

Mayor Ahrenstorff adjourned the meeting at 7:01 P.M.

Rodney Ahrenstorff, Mayor Attest: Roxann Swanson, City Clerk/Administrator

Receipts for October 2024

Table with 2 columns: Item, Amount. Includes GENERAL, SPECIAL REVENUE, Road Use Tax, etc.

Table with 2 columns: Item, Amount. Includes Local Option Sales Tax, TIF, PROPRIETARY Telecommunications, Library, Voss Estate, etc.

Claims November 12, 2024

Table with 2 columns: Item, Amount. Includes Wellmark, Nov. ins. prem., EFTPS, fed/FICA tax, AFLAC, AFLAC pretax, Utility Equipment Co., 4" couplings, etc.

Table with 2 columns: Item, Amount. Includes extension parts, Waters Edge Aquatic Design, bonding grid issue, HSA-Tewes, HSA, HSA-Brigham, HSA, etc.

Table with 2 columns: Item, Amount. Includes WPS Government Health Ad, refund amb. overpayment, Dorsey & Whitney, TIF agreement, Hartley Community Day Care, oper. exp., Van Wert Inc., meters, etc.

Table with 2 columns: Item, Amount. Includes taxes, Treasurer State of IA01, sales/use/water excise tax, Treimer's Ins. Agency, audit prem-W/C & liability, Wells Fargo Financial Lease, etc.

CLAY COUNTY BOARD OF SUPERVISORS' PROCEEDINGS

CLAY COUNTY BOARD OF SUPERVISORS MEETING #24 – NOVEMBER 12, 2024

The Clay County Board of Supervisors met pursuant to adjournment November 12, 2024 at 8:30 a.m. in the Boardroom with Vice-Chair Batschelet presiding and with the following other members present: Supervisors Swanson, DeLoss, Anderson, Assistant County Attorney Barry Sackett, Goosmann Law Attorney Channing Burd and County Auditor Ann Baschke as Clerk for the meeting. Chairperson Hamrick led the meeting in the Pledge of Allegiance.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes: Swanson, DeLoss, Anderson and Batschelet. Nays: None. Abstentions: None.

Motion by DeLoss, seconded by Swanson that the agenda of Board Meeting #24 for November 12, 2024 be received and placed on file with the County Auditor as approved. Motion carried.

Motion by Anderson, seconded by DeLoss that the minutes of Board Meeting #23 held October 29, 2024 are hereby approved as submitted. Motion carried.

Motion by Swanson, seconded by Anderson to adopt the following resolution: BE IT HEREBY RESOLVED by the Board of Supervisors to approve expenditures and that the County Auditor be hereby authorized and directed to issue warrants, against the various settlement

of such claims allowed November 12, 2024. Ayes: Swanson, DeLoss, Anderson and Batschelet. Nays: None. Abstentions: None. Resolution adopted.

Publication List by Vendor

Table with 2 columns: Vendor, Amount. Includes A&M, supp., 274.64; Airgas, supp., 54.28; Alliant, elec., 355.40; Alpha Wireless, hardware, 3,663.79; S. Family Clinic, med., 407.00; Arnold Motor, part, 450.12; AT&T, phone, 566.40; Atlas, supp., 38.95; Autry, legal, 301.50; Ayrshire Tele, phone, 190.19; Black Hills, gas, 71.66; Blacktop, eng., 6,187.35; B. Blom, flex, 416.67; Bomgaars, part, 1,921.58; K. Busse, educ., 102.20; C&B, part, 201.75; CHART, misc., 28,667.00; Christians, bldgs, 73.84; Everly, gas, 107.44; CC Recorder, fees, 18.50; Post, postage, 4,000.00; CO Huntsman, fuel, 2,000.00; Copper Cottage, bldgs, 933.84; Crysteel, part, 549.43; Language Link, translate, 27.19; Culligan, supp., 36.78; Custom Weld, part, 774.87; Daily Reporter, news, 1,705.54; Diamond Vogel, part, 573.60; DP Ford, part, 755.18; Evertek, phone, 736.92; Exhaust Pro, vehicle, 580.94; Farmers Bank, ST debt, 44,071.00; FASTENAL, hardware, 176.73; FleetPride, part, 3,970.00; Foundation Lab, supp., 329.00; F. Dunn, eng., 899.00; Howe Sani, sanit., 66.00; Galls, uniforms, 208.81; GFC, copiers, 1,435.63; Goosmann, legal, 8,537.50; Greg's Repair, part, 29.95; G. Gunnerson, safety, 150.00; Gusso Bond, EE travel, 100.00; H&N, part, 2,122.99; Heartland Tire, tires, 2,289.55;

Henry M. Adkins, ballots, 374.86; Holiday Inn, EE travel, 302.40; Hughes Pharmacy, inmate med, 131.99; IEHA, dues, 80.00; IA Muni. WC, work comp, 4,638.00; Interstate, part, 567.80; ISACA, EE travel, 1,125.00; JCL, supp., 1,786.54; J. Stanley, safety, 400.00; T. Johnson, EE travel, 231.54; Johnston Auto, part, 1,411.44; K. Andersen, safety, 400.00; Kirkham Michael, eng., 8,897.67; A. Kutzbach, flex, 1,037.50; Lexis Nexis, sub., 1,083.00; Lube-Tech, lube, 11,988.83; Mail Services, mail, 665.59; Mar-Lin, supp., 47.40; Marcus News, news, 739.98; Menards, supp., 1,904.33; Midwest Card, supp., 5,740.00; Millford Elec. bldgs, 7,385.09; A. Moser, EE travel, 393.09; New Tec, lube, 98.85; NC Intl, part, 3,690.35; NC Intern, part, 502.50; NW IA P&D, fee, 20.00; NW IA YES, travel, 1,340.00; Otis, bldgs, 41,506.26 PA Co. Hospital, med, 175.00; PA Co. Sheriff, housing, 1,654.74; Penguin, DP, 3,480.00; Pens, misc, 428.12; Performance Car, part, 298.00; Pitney Bowes, postage, 203.58; Pixler, bldgs, 72.08; P&H Wholesale, bldgs, 35.68; Pomps, part, 1,414.00; Premier, phone, 668.41; Quadiant, postage, 2,675.75; Rent-All, machinery, 132.00; Ricks Septic, sanit., 2,550.00; Ricoh, copier, 742.67; Royal Tele, phone, 1,016.37; Schumacher, bldgs, 1,105.80; Sector, eng., 515.00; Shield Tech, hardware, 13,505.00; Sign Solu, lumber, 15,149.80; Snap On, tools, 788.50; Solutions, DP, 414.00; Speed Printers, print, 249.40; S.

Family Care, med, 500.00; SMU, phone, 16,158.22; SOS, supp., 1,042.61; S. Red Power, part, 343.70; Strategic Mngmt, plan, 10,000.00; Structural Rest, bldgs, 45,150.00; T-Mobile, phone, 185.73; Teves Truck, maint, 20,080.00; Thrifty Value, supp., 1,508.16; Town & Country, sanit., 804.91; TraffTech, fees, 8,266.12; IA Treas., tax, 133.75; Triple B Biedenfeld, maint, 6,120.00; Truck Center, part, 29,455.36; US Post, postage, 73.00; Van Holwegen-Munter, inmate med, 533.35; Verizon, phone, 488.96; VISA, misc, 3,099.92; Warners, ME service, 3,523.00; S. Weeks, EE travel, 47.00; D. Welsch, EE travel, 198.00; Ziegler, part, 84,381.57; Grand Total: 499,690.74

Motion by DeLoss, seconded by Anderson to approve drainage expenditure totaling \$140,000 for Joint Drainage District #22 Main Open. Claim is payable to Jacobsen-Westergard & Associates, 105 S 6th St., Estherville, IA 51334, for FEMA drone video review and analysis. Motion carried.

Motion by Swanson, seconded by DeLoss to approve drainage expenditure totaling \$1,421.25 for Joint Drainage District #61 Branch 398. Claim is payable to Jacobsen-Westergard & Associates, 105 S 6th St., Estherville, IA 51334, for engineering services for work on Engineer's report including design and cost estimate. County Auditor is instructed to send the invoice to Dickinson County for payment after approval. Motion carried.

Eric Tigges – EMA Director – Department Update

Tigges led board members know the Multi-Jurisdiction Hazardous Mitigation Plan kick-off was two weeks ago and will be having workshops in December and finalization is scheduled before March. Board members are encouraged to attend the workshops. Construction on the EMS Building is scheduled to begin once permits are issued. Tigges will be the contact for the building. The board asked Tigges to put together a list of items and the functions he would like to have included in the EOC moving to the former County Attorney Building.

Discussion was held on how to proceed with the Environmental Health, Zoning, Safety, and EMS Department. Board members referred to the information provided by Tammy McKeever, former Department Head, as how she thought the department could move forward. It is the consensus of the board to have Environmental Health and Safety be a stand-alone department. Goosmann Law will work on the job description and post the position as soon as possible.

Motion by Anderson, seconded by Swanson to contract with the City of Spencer to provide Interim Planning and Zoning services for Clay County until February 1, 2025, with possible extensions. County Attorneys will provide an agreement for approval at the next board meeting. Motion carried.

Discussion was held on the future of EMS. The EMS Study is still being worked on and information is being gathered from County EMS/EMT/Fire Providers. Supervisors would like to see the finished study prior to making long-term decisions on handling of EMS duties. Sheriff Raveling and Spencer Fire Chief Jesse Coulson addressed the board on items they are helping with and ideas for interim EMS duties. The board is requesting more information for the next board meeting.

County Auditor, Ann Baschke Motion by DeLoss, seconded by Anderson to approve creation of fund 14020 Federal Forfeiture Funds. The fund will be classified as a special revenue fund with a GASB54 restricted balance status that will account for revenue and expenditure transactions for trails. The fund will be created with a -0- (zero) balance. Motion carried.

Motion by DeLoss, seconded by Swanson to approve the Service Agreement to Participate in the ISAC HIPAA Program effective July 1, 2024 through June 30, 2025 for an annual fee of \$1,750.00. Motion carried.

Motion by Swanson, seconded by Anderson to approve Change Order #3: Se#001 – Windows & Front Landng Sealant from The Samuels Group. Change order amount will have a \$-0- amount due. Motion carried.

Motion by Anderson, seconded by DeLoss to close the Clay County Admin-

istrative Offices at 12 Noon on Tuesday, December 24, 2024 in observance of Christmas Eve. Motion carried.

Motion by DeLoss, seconded by Anderson to change the December 24, 2024, regular board meeting date to Monday, December 23, 2024. Motion carried.

Assistant County Attorney Barry Sackett gave the Board a departmental update from the civil division of the County Attorney's office.

Supervisors discuss/share information from committees and boards they have attended.

Supervisor Swanson had a Board of Public Health Meeting and a Jobs Trust. Supervisor DeLoss attended the October 29 Flood Meeting, MSA Meeting, LTRG Meeting, and a Woodruff Construction Manager Risk Meeting. Supervisor Anderson attended an Early Childhood Meeting. Supervisor Batschelet attended the October 29 Flood Meeting, Conservation Board Meeting, and Veteran's Day Ceremony.

Chairperson adjourned the meeting at 11:11 a.m. to convene at the next Auditor's called meeting November 26,