

Shelby Bacon	Auto Deputy		\$54,984.00		
Libby Kramer	Deputy Treasurer		\$48,215.00		
COUNTY ATTORNEY OFFICE					
Courtney Vorwald	Assistant Co. Atty		\$94,616.00		
Kathy Hauschild	Office Manager		\$67,953.00		
COURTHOUSE MAINTENANCE					
David Timmer	Custodian			\$23.81	
Jill Lewis	Custodian			\$25.75	
Louise Helmrich	Custodian			\$23.34	
Darla Rave	Custodian			\$24.20	
Bill Rave	Custodian			\$24.20	
EMERGENCY MANAGEMENT					
Amanda Bieber	EMA Coordinator		\$68,517.00		
COUNTY SERVICES					
Mike Corkery	Co Services Director/ 911		\$79,880.00		
Alex Linderwell	Sanitation		\$62,747.00		
COMM SERVICES/VA/GA					
Peggy Petlon	Community Services Director/VA/GA/MHDD		\$92,231.00		
Kim Gehling	Regional Social Worker		\$72,685.00		
Jennifer Hamilton	Regional Social Worker		\$51,183.00		
Linda Burr	Comm. Life Program Coordinator		\$50,595.00		
Katie McCusker	Office Manager/MHDD Assist.		\$60,511.00		
Raylynn Lee	VA Assist/Regional Social Worker		\$60,117.00		
Nicole Recker	MH Advocate/GA Office Assist			\$23.87	
Stacy Wessels	Community Life Trainer			\$20.22	
Bea Wheeler	Community Life Trainer			\$17.98	
DeeAnn Sullivan	Community Life Trainer			\$17.35	
Amy Hahesy	Community Life Trainer			\$16.70	
Dacia Finzel	Community Life Trainer			\$16.70	
COUNTY ASSESSOR'S OFFICE					
Danny Lett	County Assessor		\$88,583.00		
Andrea Schmidt	Chief Deputy		\$73,524.00		
Ali Manson	Appraiser		\$57,000.00		
Julie Hackbarth	Clerk		\$50,418.00		
Lisa Holtz	Appraiser/Clerk		\$46,629.00		
CONSERVATION DEPARTMENT					
Garlyn Glanz	Conservation Director		\$82,598.00		
Kyle Soderblom	Assistant n Director		\$71,541.00		
Ron Glanz	Operations Supervisor			\$29.62	
Kevin Offerman	Maintenance Supervisor			\$29.62	
Julie Diesch	Office Administrator			\$23.67	
Keith Krause	Seasonal Park Maint			\$19.35	
Kirt Caes	Seasonal Park Maint			\$18.50	
Michael Dingbaum	Seasonal Park Maint			\$18.15	
Pam Schaffer	Seasonal Park Maint			\$17.50	
Bob Hackbarth	Seasonal Park Maint			\$18.15	
Brenda Rolling	Seasonal Park Maint		% Camping Fees		
Sherry Frantz	Seasonal Park Maint		% Camping Fees		
Steve Leibold	Seasonal Park Maint			\$17.25	
Kevin Lamphier	Seasonal Park Maint			\$17.25	
Steve Schindler	Seasonal Park Maint			\$17.25	
Dan Scherbring	Seasonal Park Maint			\$17.25	
Chris Krogmann	Seasonal Park Maint			\$15.00	
SECONDARY ROAD					
					Winter Rates
Rafe Koopman	Engineer		\$157,604.00		
Craig Davis	Asst. to the Engineer		\$136,330.00		
Don Boeding	Crew Foreman			\$33.58	
Douglas Bush	Equipment Operator			\$29.58	\$29.58
Chad Cole	Maintenance Person			\$26.48	\$26.62
Christopher Deutmeyer	Maintenance Person			\$29.42	\$29.58
Ronald Dzaboff	Shop Foreman			\$33.58	
Wade Feldmann	Maintainer Operator			\$29.42	\$29.58
Andy Fensterman	Maintainer Operator			\$29.42	\$29.58
Brett Fessler	Maintainer Operator			\$29.42	\$29.58
Shawn Foster	Mechanic			\$30.08	
Jason Groskurth	Equipment Operator			\$29.58	\$29.58
Randall Gudenkauf	Maintainer Operator			\$29.42	\$29.58
Mike Hageman	Maintenance Person			\$29.42	\$29.58
Mike Havertape	Maintenance Person			\$29.42	\$29.58
Mike Jesenovec	Maintainer Operator			\$29.42	\$29.58
Dean Kelchen	Equipment Operator			\$29.58	\$29.58
Dean Klostermann	Maintainer Operator			\$29.42	\$29.58
Casey Langel	Maintainer Operator			\$29.42	\$29.58
Jeff Lyness	Equipment Operator			\$29.58	\$29.58
Jason Maiers	Sign Person			\$29.42	\$29.58
Kelly McDowell	Maintenance Person			\$29.42	\$29.58
Steve Naber	Maintenance Person			\$29.42	\$29.58
Troy Nefzger	Maintainer Operator			\$29.42	\$29.58
Patrick Oberbroeckling	Foreman			\$40.70	
Mike Oberreuter	Maintenance Person			\$26.48	\$26.62
Kevin Rausch	Maintainer Operator			\$29.42	\$29.58
Andrew Salow	Equipment Operator			\$29.58	\$29.58
Linda Schilling-Dempster	Office Manager			\$31.05	
Pat Schmitz	Mechanic			\$30.08	
Chad Sheehy	Maintenance Person			\$29.42	\$29.58
Grant Kramer	Seasonal			\$16.00	
Brandt Snyder	Seasonal			\$16.00	
Casey Snyder	Seasonal Mower			\$22.88	

All Ayes

**Motion made** by Madlom, second by Helmrichs and carried to approve the following resolution:

**RESOLUTION No. 2024-036**  
**APPROPRIATIONS FY 2024/2025**

**WHEREAS**, it is desired to make appropriations for each of the different county officers and departments for the fiscal year beginning **July 1, 2024**, in accordance with Section 331.434, Subsection 6, of the Code of Iowa,

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Supervisors of Delaware County, Iowa, as follows:

**Section 1.** The amounts itemized by fund and by department or office on the following schedule are hereby appropriated from the resources of each fund so itemized, the department or office listed in the first column on the same line of the schedule.

**Section 2.** Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from the itemized fund, effective **July 1, 2024**.

Section 3. In accordance with Section 331.437, Code of Iowa, no department or county official shall expend or contract to expend any money or incur any liability, or enter into any contract, which by its terms, involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

**Section 4.** If at any time during the **2024/2025** budget year the Auditor shall ascertain that the available resources of a fund for that year will be less than said fund's total appropriations, she shall immediately so inform the Board and recommend appropriate corrective action.

**Section 5.** The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor shall report the status of such accounts to the applicable departments and offices monthly, during the **2024/2025** budget year.

**Section 6.** All appropriations authorized pursuant to this resolution lapse at the close of the business day on **June 30, 2025**.

The **2024/2025** fiscal year budget appropriated and accounted for by department and fund is as follows:

Department	General Basic	ARPA Funds	General Spplmntl	Rural Services	Secondary Road	Other	Total
Supervisors	2,012,472	640,000	1,040,800	84,750		390,000	4,168,022
Auditor	225,866		1,490,886				1,716,752
Treasurer	431,436		107,200				538,636
Attorney	383,285		66,800				450,085
Sheriff	3,795,547		546,200			15,565	4,357,312
Clerk of Court				87,500			87,500
Recorder	242,423		66,800			14,500	323,723
Community Services	110,383		4,500			18,900	133,783
Community Life	309,391		108,850				418,241
County Engineer					9,866,661	200,000	10,066,661
Veteran Affairs	112,967		16,750				129,717
Conservation	895,072		71,000			108,375	1,074,447
Local Health	182,525						182,525
Weed Commissioner				15,050			15,050
Human Services	19,100						19,100
County Farm	53,800						53,800
Medical Examiner	60,000						60,000
County Services	101,032		16,800	87,136			204,968
County Library				102,133			102,133
Historical Society	25,750						25,750
County Zoning				125,635			125,635
Mental Health	392,936		102,500				495,436
Transfers (Internal)				3,100,000		70,000	3,170,000
Non-departmental						639,000	639,000
Totals	\$9,353,985	\$640,000	\$3,726,586	\$3,514,704	\$9,866,661	\$1,456,340	\$28,558,276

Brad Lott, Assistant Varsity Boys Basketball; Amy O’Connell, Food Service Supervisor; Barb Reth, Food Service Employee

d. Terminations/Reduction in Force:

e. Transfers: None

f. Motion Buesing, second Vaske to approve the following hires. Buesing, Worden, Vaske and Johnson all voted “aye”. Imsland abstained. Motion carried 4-0. Max Stoltz, Assistant 7th Football Coach; Kathy Naughton, Assistant 7th Volleyball Coach; Shea Putz, Assistant Varsity Volleyball Coach; Matt Seabold, Assistant Varsity Boys Wrestling Coach; John Kruse, High School English/ Language Arts Teacher pending licensure; Makenna Kelley, Brain Health Liaison; Emma Dunkel, .5 Assistant High School Band (Color Guard); Gary Nadermann, Event Custodian

TLC Hires for 2024-2025

Instructional Coach: Karla Beckman, Jennifer Cassutt, Jamie Smith

Lead Mentor: Marianne Sandberg

Mentor Pool: Becca Gaffney, Cathy Heisler

Mentor: Year 1: Kristen Milroy, Mary Kelley, Marianne Sandberg; Year 2: Rachel Hageman, Lori Roberts

Lead Learner: Mackenzie Atwater (HS), Abby Goldsmith (HS), Seth Harms (HS), Bev Hermesen (HS), Tammy Philipp (HS), Shelby Piersch (HS), Marianne Sandberg (HS), Jennie Seabold (HS), Jake Voss (HS)

PBIS/SEL Lead Learner: Melissa Coates (Lambert), Christi Imsland (Lambert), Meg Palmer (Lambert), Julie Gillihan (Lambert), Nancy Cook (Lambert), Kate Mejia (Lambert), Abby MacTaggart (Lambert), Alicia Soppe (MS), Chris Harbaugh (MS), Jennifer Lang (MS), Karen Kehrli (MS), Sheila Tibbott (MS), Martha Reinoso (MS), Rachel Carlson (MS)

Team Leader: Jillian Frater (HS), Abby Goldsmith (HS), Jonathan Green (HS), Seth Harms (HS), Bev Hermesen (HS), Tammy Philipp (HS), Shelby Piersch (HS), Jennie Seabold (HS), Stephanie Stocks (HS), Meg Palmer (Lambert), Lori Roberts (Lambert), Carolyn Klein (Lambert), Becca Gaffney (Lambert), Abby MacTaggart (Lambert), Sheri Stickney (Lambert), Nancy Cook (Lambert), Lisa Hoefer (Lambert), Alicia Soppe (MS), Rachel Carlson (MS), Becky Giesler (MS), Karen Kehrli (MS), Martha Reinoso (MS), Phil Hess (MS)

g. 1st Reading of Policies

702.06 Transportation Insurance Program

702.08 Regulation for Students Utilizing District Transportation

702.09 Transportation usage by Nonresident Students

702.10 Inclement Weather Transporting

702.13 District Vehicle Idling

702.14 School Bus Safety Instruction

703 Volunteer Services Program

h. Approval of Accounts Payable – Director Worden reviewed the bills.

4. ANNOUNCEMENTS AND COMMUNICATIONS

a. Comments from the Public – None.

b. No Friends of Music update.

c. No Athletic Booster Club update.

d. No Academic Booster Club update.

5. 2ND READING OF POLICIES – Motion Buesing, second Worden to approve. All voted “aye”. Motion carried.

702.06 Transportation Insurance Program

702.08 Regulation for Students Utilizing District Transportation

702.09 Transportation usage by Nonresident Students

702.10 Inclement Weather Transporting

702.13 District Vehicle Idling

702.14 School Bus Safety Instruction

703 Volunteer Services Program

6. STAFF REPORTS

Superintendent’s, administrators, and directors’ reports were discussed.

7. OLD BUSINESS: None

8. NEW BUSINESS

a. Learning and Leadership – High School Principal, Tim Felderman did a presentation to the board on our District Career and Academic Plan (DCAP).

b. Motion Buesing, second Imsland to approve the plans, specs, estimated cost and form of contract for the security upgrade project. All voted “aye”. Motion carried.

c. Motion Vaske, second Worden to approve contract with Loecke Building Services Inc. for security upgrades. All voted “aye”. Motion carried.

d. Motion Imsland, second Worden to approve Families Inc agreement for 2024-2025. All voted “aye”. Motion carried.

e. Motion Vaske, second Buesing to approve agreement with New Bohemian Innovation Collaborative. All voted “aye”. Motion carried.

f. Motion Buesing, second Imsland to approve the 2024-2025 GWAEA PowerSchool contract. All voted “aye”. Motion carried.

g. Motion Vaske, second Worden to approve Trane pay application 24. All voted “aye”. Motion carried.

h. Motion Vaske, second Imsland to approve Top Grade change order 1. All voted “aye”. Motion carried.

i. Motion Buesing, second Worden to approve Top Grade pay application 1. All voted “aye”. Motion carried.

j. Motion Imsland, second Vaske to approve IITI change order 11. All voted “aye”. Motion carried.

k. Motion Vaske, second Imsland to approve IITI pay application 7. All voted “aye”. Motion carried.

l. Motion Buesing, second Worden to approve Systems Management Balancing pay application 6. All voted “aye”. Motion carried.

9. COMMENTS FROM THE PUBLIC – None

10. ADJOURNMENT – Motion Imsland, second Worden to adjourn at 7:07 p.m. All voted “aye”. Motion carried.

Respectfully Submitted,  
Lynnette Engel  
6-26

NOTICE TO BIDDERS

- Sealed proposals will be received at the office of the Auditor of Delaware County in the Courthouse, Manchester, Iowa, until 1 p.m. on Monday, July 15, 2024, and opened on Monday, July 15, 2024 at a 1:15 p.m. meeting of the Delaware County Board of Supervisors for a 64'x136' maintenance building for The Delaware County Secondary Roads Department.
- A certified check or a cashier's check made payable to either Delaware County or the Contractor, drawn upon a solvent bank, or a bid bond or proposal guarantee in an amount set forth in the proposal form, shall be filed with each proposal. A cashier's check, made payable to the Contractor, shall contain an unqualified endorsement to Delaware County, signed by the Contractor or an authorized agent of the Contractor. If a contractor is awarded the contract, the Contractor shall file with Delaware County an additional bond in the amount of not less than 100% of the contract sum securing the performance of the contract within 15 days of approval or awarding of the contract. Failure to execute that contract, file the second bond, or a certificate of insurance within 15 days of the date of the approval for the awarding of the contract as herein provided, will be just and sufficient cause for the denial of the award and forfeiture of the proposal guarantee.
- All proposals must be filed on the forms furnished by Delaware County, sealed and plainly marked. Proposals containing any reservations not provided for in the forms furnished may be rejected, and the County Board reserves the right to waive technicalities and to reject any or all proposals. Proposal forms may be seen and secured at the office of the County Engineer or County Auditor.
- In keeping with the principles of Equal Employment Opportunity and the Civil Rights Act of 1964, no employee shall be favored or discriminated against in the hiring and placement process because of race, religion, color, sex, national origin, age, physical or mental disability, political affiliation or other non-merit factors, unless bona fide occupational requirements necessitate selective hiring.
- Consideration will be given to a locally owned business if costs and other considerations are relatively equal.
- By virtue of statutory authority, a preference will be given to products and provisions grown and coal produced within the State of Iowa, and also, a resident bidder shall be allowed a preference as against a nonresident bidder from the state or foreign country, which gives or requires a preference to bidders from that state or foreign country both, on projects in which there are no Federal Funds involved.
- It is the policy of Delaware County that Minority, Women and Disadvantaged Business Enterprises shall be given maximum practicable opportunity to participate in the performance of contracts financed in whole or in part with county funds, notwithstanding Chapters 23A.3 and Chapter 73 of the Code of Iowa.
- Delaware County requires that potential vendors employing personnel required to hold Commercial Drivers Licenses must comply with the provisions of the Commercial Driver's License Regulations, Code of Federal Regulations, Title 49, Part 382, and comply with procedures for the administration of the Department of Transportation substance abuse prevention program.
- All work shall be completed on or before July 1, 2025.